



Legislation Details (With Text)

**File #:** 16-5456      **Version:** 1      **Name:** Parking Cashiers, Attendants, and Supervisors for City Parking Facilities

**Type:** Resolution      **Status:** Adopted

**File created:** 10/13/2016      **In control:** City Commission

**On agenda:** 10/25/2016      **Final action:** 10/25/2016

**Enactment date:** 10/25/2016      **Enactment #:** 2016-247

**Title:** A Resolution accepting the recommendation of the Chief Procurement Officer to award the Parking Cashiers, Attendants, and Supervisors For City Parking Facilities contract to LAZ Florida Parking, LLC, in the amount of \$525,642 annually, for a three (3) year period with the option to renew for two (2) additional one (1) periods, pursuant to Request for Proposals (RFP) 2016.02MP, and Section 2-828 of the Procurement Code, entitled "Contract Award."

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Signed Resolution 2016-247, 2. Signed Draft Agenda Oct 25, 2016, 3. Draft Resolution Oct 25, 2016, 4. Evaluation Results (Total Scores), 5. RFP Tabulation Sheet, 6. RFP Response, 7. Backup Documentation Oct 25, 2016, 8. CCMtg October 25 2016 - Agenda Item H-1 - Reso accepting recommendation of CPO to award Parking Cashiers Attendants and Supervisors to LAZ

Date	Ver.	Action By	Action	Result
10/25/2016	1	City Commission	adopted by Resolution Number	Pass

A Resolution accepting the recommendation of the Chief Procurement Officer to award the Parking Cashiers, Attendants, and Supervisors For City Parking Facilities contract to LAZ Florida Parking, LLC, in the amount of \$525,642 annually, for a three (3) year period with the option to renew for two (2) additional one (1) periods, pursuant to Request for Proposals (RFP) 2016.02MP, and Section 2-828 of the Procurement Code, entitled "Contract Award."

The purpose of this contract is to provide trained parking cashiers, attendants, and supervisors for City parking facilities, operate a central monitoring system for the City's automated facilities on a 24 hour per day 7 day per week basis. The contract holder must be able to utilize the existing monitoring equipment or supplement it at their expense.

On February 25, 2016, the Procurement Division of Finance formally advertised, issued, and distributed the Parking Cashiers, Attendants, and Supervisors for City Parking Facilities RFP 2016.02MP.

On March 1, 2016, a non-mandatory pre-proposal conference was held with eight (8) prospective proposers in attendance of the eleven (11) proposers who obtained the RFP package from the Procurement Division.

On March 31, 2016, three (3) proposals were received in response to the RFP from Denison Parking, Inc., LAZ Florida Parking, LLC, and SP+ Municipal Services, Inc., with three (3) No Bid responses. Denison Parking later withdrew from the RFP process citing the differential between their pricing proposal and their two (2) competitors "as an insurmountable variance to overcome."

On June 20, 2016, the Evaluation Committee convened to listen to presentations and interview the two (2) proposers, as well as discuss, evaluate, score and rank each proposal. After completion of the presentation and interviews, the Evaluation Committee unanimously approved a motion recommending LAZ Florida Parking, Inc., as the most responsive and responsible proposer.

Pursuant to Section 2-768(h)(1)(b.) of the Procurement Code, the City Manager recommended for the Committee to reconvene in order to consider new information, pertaining to each proposer's responsiveness and responsibility, that surfaced following the Committee's recommendation of June 20, 2016.

On October 13, 2016, the Evaluation Committee re-convened to review the additional information, as well as discuss, evaluate, score and rank each proposal. Following deliberations, the Committee unanimously approved a motion recommending award to LAZ Florida Parking, Inc., the top ranked firm.

The Chief Procurement Officer and the Parking Department concur with the recommendation of the Evaluation Committee to award the Parking Cashiers, Attendants, and Supervisors For City Parking Facilities contract to LAZ Florida Parking, LLC.