



Legislation Details (With Text)

**File #:** 18-7554      **Version:** 1      **Name:** Contract Extension - Towing Services  
**Type:** Resolution      **Status:** Adopted  
**File created:** 6/12/2018      **In control:** City Commission  
**On agenda:** 7/10/2018      **Final action:** 7/10/2018  
**Enactment date:** 7/10/2018      **Enactment #:** 2018-182

**Title:** A Resolution accepting the recommendation of the Procurement Officer to extend the Towing Services contract with Downtown Towing Company, pursuant to Section 2-764 of the Procurement Code entitled “approval of change orders and contract modifications”, on a month-to-month, not to exceed three (3) months basis, to provide time for the Request for Qualifications (RFQ) process to be completed and a new contract is executed.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Cover Memo - Towing Services Extension, 2. 2 - Draft Agenda Reso (Extension), 3. Contract Extension - Vendor Approval, 4. Resolution No. 2018-182

Date	Ver.	Action By	Action	Result
7/10/2018	1	City Commission	adopted by Resolution Number	Pass

A Resolution accepting the recommendation of the Procurement Officer to extend the Towing Services contract with Downtown Towing Company, pursuant to Section 2-764 of the Procurement Code entitled “approval of change orders and contract modifications”, on a month-to-month, not to exceed three (3) months basis, to provide time for the Request for Qualifications (RFQ) process to be completed and a new contract is executed.

On July 23, 2013, the City Commission approved a contract for Towing Services as the result of a Request for Proposals (RFP) process.

The purpose of the contract is to provide City-wide Towing services within the City limits. The current contract with Downtown Towing Company expires on July 31, 2018.

On, April 19, 2018, the Procurement Division formally advertised and published RFQ 2018-008 entitled Towing Services. On May 21, 2018, four (4) proposals were received and submitted to the Evaluation Committee for review. On June 28, 2018 the Evaluation Committee met to evaluate and rank the proposals based on the criteria outlined in the RFQ. The Second Phase of the evaluation required the Technical Committee to conduct a site visit at the facility of the top-ranked firm recommended for contract award.

In order to allow time for this RFQ process to be completed, and a new contract to be executed, it is recommended that the Towing Services contract be extended on a month-to-month basis, not to exceed three (3) months.

Under Section 2-764 of the Procurement Code entitled “Approval of Change Orders and Contract Modifications,” the current contract with Downtown Towing Company may be extended by the City Commission.