



Library Advisory Board

Meeting Minutes

Wednesday | August 10, 2022 | 3:00 p.m.

Location: Police and Fire Headquarters (PFHQ), Community Meeting Room A
2151 Salzedo Street, Coral Gables, FL 33134

LAB MEMBERS	MEETING DATES												APPOINTING ENTITY
	J	F	M	A	M	J	J	A	S	O	N	D	
	'22	'22	'22	'22	'22	'22	'22	'22	'22	'22	'22	'22	
VACANT	-	-	-	-	-	-	-	-					Mayor Vince Lago
Daniel Carson	X	P	X	X	X	X	X	A					Vice Mayor Mena
Leticia Milian	X	P	X	X	X	X	X	E					Board as a Whole
Myra Silverstein, Chair	X	P	X	X	X	X	X	P					City Manager
Charlotte Smiley	X	P	X	X	X	X	X	P					Commissioner Menendez
Melanie Zargham	X	P	X	X	X	X	X	P					Commissioner Anderson
Ruben Figueras	X	P	X	X	X	X	X	P					Commissioner Fors

A=Absent E=Excused Absence P=Present X=No Meeting Ph=Present by Phone Z=Zoom - =Former Board Member

STAFF AND GUESTS:

Belkys Perez, Assistant Director, Economic Development Department

Zeida Sardiñas, Asset Manager, Economic Development Department

Yenisis Gomez, Administrative Assistant, Economic Development Department

Mitchell C. Zuriarrain, Administrative Operations Supervisor, Community Recreation

Lisa D'Andrea-Thompson, Construction Manager, Miami-Dade Public Library System

Chairwoman Ms. Silverstein brought the meeting to order at 3:04 p.m.

1. Welcome and Introductions

Ms. Silverstein welcomed all board members, staff, and guests.

2. Review and approval of February 9, 2022, Library Advisory Board Meeting Minutes.

Ms. Zargham made a motion to approve the meeting minutes and Ms. Smiley seconded the motion, which passed unanimously. There was no discussion regarding the minutes.

3. Excuse Board member absences

Ms. Zargham made a motion to excuse Ms. Milian's absence from today's meeting. Mr. Figueras seconded the motion, which passed unanimously. There was no discussion regarding the absences.

4. Library Construction Update

Ms. D'Andrea-Thompson provided the Board with an update on the library construction project which is currently about 66% complete. The roof work continues, the interior work is ongoing, and the ceiling is being installed. They are expecting to obtain a Temporary Certificate of Occupancy (TCO) by the end of

the year. After that point, they have some coordination with the information infrastructure and furniture. They're hoping to open sometime in the first quarter of the year. The windows are ordered and are expected to arrive in early to mid-September.

Ms. Silverstein inquired if they have been affected with the supply chain issues and acquiring.

Ms. D'Andrea-Thompson stated they have been affected with the windows and the furniture due to wood shortages. They also had issues with the roof which required them to extend the contract.

Other Board members had additional questions and comments which Ms. D'Andrea-Thompson addressed.

5. Literacy Festival Recap

Mr. Zuriarrain provided the Board with an update regarding the 2nd annual Literacy Festival which took place Memorial Day weekend, Saturday, May 28, 2022. The event was from 11:00 a.m. to 3:00 p.m. which was shortened from last year. The purpose of the event was to promote reading, encourage writing, and heighten awareness of literacy and create multiple cultural opportunities.

Board members had questions which Mr. Zuriarrain addressed.

6. Open Seat on Board

Ms. Perez informed the Board that there is currently a vacant seat which would be Mayor Lago's appointment. Anyone interested in serving on the Board is encouraged to submit their information to the City Clerk's office.

7. Open Discussion/Other Business

Ms. Silverstein expressed interest in inviting and recognizing Jim Worm via zoom at the next Board meeting for his service on the Board.

8. Adjourn

There being no further discussion the meeting was adjourned at 3:22 p.m.

Respectfully submitted,
Yenisis Gomez, Administrative Assistant, Economic Development Department.