

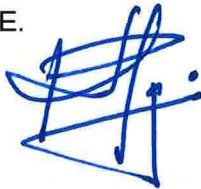
CITY OF CORAL GABLES

-MEMORANDUM-

TO: Honorable Mayor, Vice-Mayor,
and members of the City Commission

Date: March 18, 2020

FROM: Peter J. Iglesias, P.E.
City Manager



SUBJECT: Award Recommendation
IFB 2019-053 Miscellaneous
Furniture - Public Safety
Building

At the March 31, 2020 City Commission meeting an award recommendation for IFB 2019-053 Miscellaneous Furniture – Public Safety Building, for the purchase, delivery and installation of new office furniture by groups (A- I) will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation for award of the subject IFB is as follows:

- 1) Accept the Procurement Officer's recommendation to award to the lowest responsive and responsible bidder by group to Pradere Office Products for (Groups A-E and G- I) and Patterson Pope, Inc for (Group F), for Miscellaneous Furniture for the new Public Safety Building.
- 2) Execute an award to Pradere Office Products in an estimated amount of \$371,256.00 and Patterson Pope, Inc. in the estimated amount of \$30,874.00.
- 3) Reaffirm the city's right to pursue alternative courses of action.

On February 14, 2020 a total of four (4) responses to the IFB were received by the following bidders: HCone International Impex LLC., Patterson Pope, Inc., Pradere Office Products and Wrk Lab, Inc.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the IFB and to identify the lowest responsive responsible bidder. During the review, it was determined that the following contractors would be deemed non-responsive and would receive no further consideration for award: HCone International Impex LLC. (*failure to meet minimum qualifications*) and Wrk Lab, Inc. (*failure to meet minimum qualifications*).

The lowest responsive responsible bidder(s) that could be considered for award were determined to be Pradere Office Product for (Groups A- E and G-I) and Patterson Pope, Inc for (Group F). Public Works conducted their evaluation along with the outside consultant (AECOM) and found the bids to be in conformance with the City's bid requirements. The Procurement Division finalized its due diligence process and confirmed that Pradere Office Products and Patterson Pope, Inc., is both responsive to the requirements of the IFB and a responsible bidder.

A copy of the IFB, bid response, and bid tabulation will be provided to you as part of the Agenda package.

Please contact me should you have any questions.

Copy:

Miriam Soler Ramos, Esq., City Attorney

Billy Y. Urquia, City Clerk

Eduardo Santamaria, P.E., Assistant City Manager for Operations and Infrastructure

Hermes Diaz, Public Works Director

Jorge Gomez, Deputy Director – City Engineering Public Works

Ernesto Pino, CIP Project Manager Public Works

Diana M. Gomez, Finance Director

Celeste S. Walker, Assistant Finance Director for Procurement