



City of Coral Gables  
CITY COMMISSION MEETING  
March 31, 2020

**ITEM TITLE:**

A Resolution accepting the recommendation of the Procurement Officer to the IFB contract for the Miscellaneous Furniture – Public Safety Building to lowest responsive and responsible bidders(s) by groups to Pradere Office Products (Group A -E and G- I) and Patterson Pope (Group F) in an estimate amount of \$402,130.00 not to exceed the available budgeted funds, pursuant to Invitation for Bids (IFB) 2019-053 and Section 2-763 of the Procurement Code entitled "Contract Award".

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

On January 17, 2020, the Procurement Division of Finance formally advertised, issued and distributed the IFB 2019-053 Miscellaneous Furniture – Public Safety Building solicitation which consist of the purchase, delivery and installation of new office furniture.

On January 30, 2020 a non-mandatory pre-bid conference was held with no prospective bidders in attendance. There were twenty (20) prospective firms that downloaded the IFB package from Public Purchase, the City's web-based e-Procurement service.

On February 14, 2020 a total of four (4) responses to the IFB were received by the following bidders: HCone International Impex LLC., Patterson Pope, Inc., Pradere Office Products and Wrk Lab, Inc.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the IFB and to identify the lowest responsive responsible bidder. During the review, it was determined that the following contractors would be deemed non-responsive and would receive no further consideration for award: HCone International Impex LLC. (*failure to meet minimum qualifications*) and Wrk Lab, Inc. (*failure to meet minimum qualifications*).

The Public Works Department and the Procurement Officer recommends awarding the Miscellaneous Furniture – Public Safety Building contract to the lowest responsive responsible bidder by groups to Pradere Office Products for (Groups A-E and G-I) and Patterson Pope, Inc. for (Group F). Items for Groups B and G has not yet been determined by the City. The estimated amount of \$402,130.00 for a period of one (1) year to include additional quantities of items listed in the bid and other additional items as needed for the City in an amount not to exceed the available budget.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	\$402,130.00	310-1500-521-64-60	General Capital Improvement
<b>Total:</b>	<b>\$402,130.00</b>	<b>APPROVED BY:</b>	

**ATTACHMENT(S):**

**1. Draft Resolution**