



**City of Coral Gables  
CITY COMMISSION MEETING  
March 31, 2020**

**ITEM TITLE:**

A Resolution accepting the recommendation of the Procurement Officer to award Groups A-I the IFB contract for the Office Furniture – Public Safety Building to JC White Architectural Interior Products, in an estimated amount of \$181,994.46 not to exceed the available budgeted funds, pursuant to Invitation for Bids (IFB) 2019-051 and Section 2-763 of the Procurement Code entitled "Contract Award."

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

On January 13, 2020, the Procurement Division of Finance formally advertised, issued and distributed the IFB 2019-051 Office Furniture – Public Safety Building solicitation which consist of the purchase, delivery and installation of new office furniture.

On January 23, 2020 a non-mandatory pre-bid conference was held with thirteen (13) prospective bidders in attendance of the twenty- six (26) prospective firms that downloaded the IFB package from Public Purchase, the City's web-based e-Procurement service.

On February 11, 2020, a total of six (6) responses to the IFB were received by the following firms: Compass Office Solutions LLC, Creative Office Solutions & More, Inc., HCone International Impex, LLC., JC White Architectural Interior Products, Pradere Office Products and WRK Lab, Inc.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the IFB and to identify the lowest responsive responsible bidder. During the review, it was determined that the following contractors would be deemed non-responsive and would receive no further consideration for award: Creative Office Solutions & More, Inc ( *original bid pricing sheet was altered to add additional pricing*), HCone International Impex LLC.(*failure to meet minimum qualifications*) and Wrk Lab, Inc.(*qualified their bid by indicated pricing expiration dates*).

The Public Works Department and the Procurement Officer recommends awarding the Office Furniture – Public Safety Building contract to JC White Architectural Interior Products, the lowest responsive responsible bidder for Groups A-I in the estimated amount of \$181,994.46 of a period of one (1) year to include additional quantities of items listed in the bid in an amount not to exceed the available budget.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	\$181,994.46	310-1500-521-64-60	General Capital Improvement
Total:	\$181,994.46	APPROVED BY:	

**ATTACHMENT(S):**

**1. Resolution**