

CITY OF CORAL GABLES, FLORIDA

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2018-2019 ANNUAL BUDGET TO TRANSFER FROM FUND BALANCE AND RECOGNIZE AS REVENUE CITY CLERK'S SPECIAL REVENUE FUNDS, AND TO APPROPRIATE SUCH FUNDS FOR A RECORDS MANAGEMENT PROJECT.

WHEREAS, in an effort to reduce the annual costs for City record storage, the City Clerk's Office is implementing a document management solution that will centralize all documents in a digital repository and allow for easy search and retrieval; and

WHEREAS, the implantation will cover configuration of all City departments, migration of all available documents, and training for City staff; and

WHEREAS, in order to meet the funding needs of the records management project, staff is recommending a \$75,000.00 transfer from the City Clerk's Special Revenue reserve; and

WHEREAS, an amendment to the Fiscal Year 2018-2019 annual budget is required to transfer from fund balance and recognize as revenue, \$75,000.00 of the City Clerk's Special Revenue reserve, and to appropriate such funds for the records management project.

BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

SECTION 1. That the foregoing "Whereas" clauses are here hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon its adoption.

SECTION 2. The City Commission does hereby authorize an amendment to the Fiscal Year 2018-2019 annual budget to transfer and recognize as revenue \$75,000.00 from the City Clerk's Special Revenue reserve, and to appropriate such funds for the records management project.

SECTION 3. That this resolution shall become effective upon the date of its passage and adoption herein.

PASSED AND ADOPTED THIS FOURTEENTH DAY OF MAY A.D., 2019

ATTEST:

RAUL VALDEZ-FAULI
MAYOR

BILLY Y. URQUIA
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

MIRAM SOLER RAMOS
CITY ATTORNEY