



CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING

Meeting Minutes of March 11, 2019 8:30 a.m.

Historical Resources & Cultural Arts Department

2327 Salzedo Street, 2nd Floor, Coral Gables, Florida 33134

MEMBERS M A M M J J A S O N D J F M APPOINTED BY:
18 18 18 18 18 18 18 18 18 18 18 19 19 19

Historical Resources &
Cultural Arts

Ada "Adi" Busot	P	-	P	P	-	-	-	P	P	P	-	P	E	P	Mayor Raul Valdés-Fauli
Ana Lam	P	-	P	P	-	-	-	P	E	P	-	P	P	P	Vice-Mayor Vince Lago
Margaret Meeks	P	-	P	P	-	-	-	P	P	P	-	P	P	P	Comm. Pat Keon
Joanne Meagher	P	-	P	P	-	-	-	P	P	P	-	P	P	P	Comm. Frank Quesada
Barbara Reese	P	-	P	P	-	-	-	P	P	P	-	E	P	P	Comm. Michael Mena
Susan Rodriguez^	P	-	P	P	-	-	-	P	A	E	-	P	^	^	City Manager
Nina Jarp*									P	P	-	E	P	P	Board-as-a Whole

305.460.5093

hist@coralgables.com

LEGEND: A = Absent; P = Present; E = Excused; * = New Member; ^ = Resigned Member;
- = No Meeting; # = Late meeting arrival

STAFF:

Dona Spain, Historical Resources & Cultural Arts Director
Kara Kautz, Assistant Historic Preservation Officer
Laura Yusko, Merrick House Docent Coordinator
Yesenia Diaz, Administrative Assistant

RECORDING SECRETARY/PREPARATION OF MINUTES: Yesenia Diaz, Administrative Assistant, Historical Resources & Cultural Arts Department

GUESTS: Colette Worm-Docent Volunteer, Kitty Perry-Docent Volunteer

The meeting was called to order by Chair Meagher at 8:45 a.m. and attendance was stated for the record.

APPROVAL OF MINUTES OF MEETING HELD FEBRUARY 11, 2019:

A motion was made by Ms. Lam and seconded by Ms. Meeks to approve the minutes of February 11, 2019 as written. The motion was unanimously approved.

HOUSE REPORT: February 2019

Ms. Kautz reported the following balances:

- Trust Fund Balance: \$26,989 (expenditure account), \$922 (revenue account)
- Roxy O'Neal Bolton Fund for exterior maintenance: \$4,939 (unchanged)

DOCENT REPORT: Ms. Kautz reported that the House was doing very well and there was an increase in visitors and tours.

Kitty Perry, Docent Volunteer, was introduced to the Board by Chair Meagher.

OLD BUSINESS: Chair Meagher brought up the Craftsman in Residence idea and suggested that the Board discuss at another time.

Sundays on the Porch with George: A draft flyer was presented to the Board for feedback. Ms. Kautz asked if the Sundays on the Porch with George was going to remain advertised on the header. Chair Meagher and the Board discussed and agreed that the header should remain on the flyer. Ms. Kautz informed the Board that the flyer would have to go through

the City's branding process for final approval. Getting commitments from vendors was discussed as well as the possibility of advertising the event in other forms of media. Ms. Busot asked about the timeframe for printing the flyers. Chair Meagher stated that she would confirm with the gardening speaker for the event. Ms. Meeks volunteered to work on the flyer for the event and stated that she would need all the information by March 22nd. Ms. Kautz stated that once the flyer had been finalized and vetted through the proper City channel's that Staff will print for distribution.

Ms. Worm reported that Rear Admiral Mike Studeman is confirmed for the poetry reading for the event. Ms. Lam will confirm with the City's Landscape Architect, Deena Bell-Llewellyn as a possible guest speaker for the event. Chair Meagher suggested a show and tell for a possible kid's activity.

Ms. Jarp arrived at 9:05 a.m.

Chair Meagher noted that she will borrow a bottle chandelier from Nancy Martini for the event. Ms. Kautz suggested Ready-to-Grow Gardens as a possible vendor at the event. Ms. Worm will contact Lotus House as a possible vendor. Ms. Lam knew of a vendor that created plastic jewelry from recyclable bags and would reach out to them. Ellen Book will be speaking about composting at the event. Other event logistics and details were discussed at length by the Board including prizes for the poetry contest and children's activities.

Further details were discussed such as placement of the podium on the east side of the porch and tables on the grounds. Ms. Kautz stated that the Youth Center has a tetherball game to be used as the May Pole. Chair Meagher informed that Keys Bees would not be able to participate and asked the Board for any other suggestions. Ms. Lam suggested Ralph Cabrera's son who had sold honey at past Merrick house events, and volunteered to contact to him. Ms. Worm will reach out to a soy candle vendor to gauge their interest in being a vendor. Ms. Jarp suggested Trading Shoes as a possible vendor and was awaiting confirmation. Pelican Harbor will be contacted by Chair Meagher. Ms. Lam will reach out to a yoga instructor.

The following information table vendors were suggested for the event: The Villagers, Tropical Audubon Society, Coral Gables Museum, Edible South Florida Magazine, and the Coral Gables Garden Club.

Ms. Lam suggested a demonstration on how t-shirts can be converted into grocery bags. Ms. Lam will reach out to her a contact at the Coral Gables Woman's Club.

The idea of having a Haiku table was suggested by Chair Meagher and Ms. Worm volunteered to manage the table after the Poetry Slam contest was over. Ms. Lam suggested having a clothesline for the contest poetry contest.

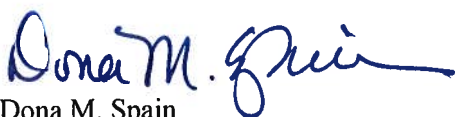
The 20 Little Working Girls was mentioned as a volunteer resource. Chair Meagher will contact them.

BOARD VACANCY: The Chair informed the Board that Alexis Ehrenhaft and Juan Riera were interested in serving on the Board to fill the vacant position left by Susan Rodriguez. Staff noted that both applicants would have to apply through the City Manager's and/or the City Clerk's offices.

NEXT MEETING: Monday, April 8, 2019 at 8:30 a.m.; Historical Resources & Cultural Arts Department, 2327 Salzedo Street, 2nd Floor

ADJOURNMENT: There being no further business, the meeting adjourned at 10:18 a.m.

Respectfully submitted,



Dona M. Spain
Historical Resources and Cultural Arts Director