Susan Rodriguez 900 Coral Way, Coral Gables, Florida 33134 (305) 439-3440| susan56athome@gmail.com

UNIVERSITY OF FLORIDA GAINESVILLE, FL BACHELOR OF ARTS, ENGLISH MAY 1979 WORK EXPERIENCE RODRIGUEZ, GUERRA & NUNEZ, P.A. CORAL GABLES, FL OFFICE MANAGER (PART TIME) JUNE 1997-2004 • PAYROLL • BILLING • ACCOUNTS PAYABLE CORPORATE MAYORS JEWELERS CORAL GABLES, FL BUYER OCTOBER 1983-94 • RESPONSIBLE FOR ALL ASSORTMENTS OF PEARLS, MENS JEWELRY AND ALL WATCHES FOR 26 STORES • FINANCIAL PLANS AND OTB FOR ABOVE DEPARTMENTS • NEGOTIATED WITH ALL ABOVE DEPARTMENTS • CORPORATE BUYER FOR WOMENS ACCESSORIES • CORPORATE BUYER FOR WOMENS ACCESSORIES • CORPORATE ASSISTANT BUYER WOMENS ACCESSORIES • CORPORATE ASSISTANT BUYER WOMENS ACCESSORIES • MANGER OF ACCESSORIES AND HOISERY AT BURDINES, DADELAND • CORPORATE ASSISTANT BUYER IN JEWELRY • ASSISTANT MANAGER, TEENS, IN HOLLYWOOD COMMUNITY SERVICE MERRICK HOUSE ADVISORY BOARD • CREATED, ORGANIZED AND IMPLEMENTED "SUNDAYS ON THE PORCH WITH GEORGE" A SERIES OF FREE COMMUNITY EVENTS TO EDUCATE RESIDENTS ON THE HISTORY OF GEORGE MERRICK'S FAMILY HOME "THE MERRICK HOUSE MUSEUM" • OBTAINED FUNDING FROM THE CORAL GABLES GARDEN CLUB TO INSTALL AND MAINTAIN THE HERITAGE GARDEN AT THE MERRICK HOUSE MUSEUM" • OBTAINED FUNDING FROM THE CORAL GABLES GARDEN CLUB TO INSTALL AND MAINTAIN THE HERITAGE GARDEN AT THE MERRICK HOUSE CORAL GABLES GARDEN CLUB • INCOMING 1ST V.P. 2019 • IN CHARGE OF PROGRAMMING • RESPONSIBLE FOR TOUR OF KITCHENS PLANT SALE • RESPONSIBLE FOR HOME AND GARDEN TOUR PLANT SALE • RESPONSIBLE FOR HOME AND GARDEN TOUR PLANT SALE • CO-CHAIR HOSPITALITY	EDUCATION	
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 INCOMING 1st V.P. 2019 IN CHARGE OF PROGRAMMING RESPONSIBLE FOR TOUR OF KITCHENS PLANT SALE RESPONSIBLE FOR HOME AND GARDEN TOUR PLANT SALE YOUNG PATRONS OF THE OPERA 2017-PRESENT 		2009-Present
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RESPONSIBLE FOR HOME AND GARDEN TOUR PLANT SALE YOUNG PATRONS OF THE OPERA 2017-PRESENT		
YOUNG PATRONS OF THE OPERA 2017-PRESENT		
		2017-Present

VILLAGERS	2016-present
• ASSOCIATE MEMBER	
HOUSE AND GARDEN HOSTESS	
SLOW FOOD MIAMI	2011-2013
• DIRECTOR OF SCHOOL GARDENS	
Society for Abused Children	1995-2005
INTERESTS	

• LANDSCAPE ARTIST

2005-present