CITY OF CORAL GABLES LANDSCAPE BEAUTIFICATION ADVISORY BOARD

Minutes of Meeting, June 21, 2018
Fairchild Tropical Botanical Garden Conference Room

MEMBERS	J	A	*S	O	N	D	J	\mathbf{F}	\mathbf{M}	A	\mathbf{M}	J	
Ana Martin-Lavielle	-	-	_	E	P	E		P	P	E	E	P	Mayor Raúl Valdés-Fauli
Bonita Norman	-	-	-	P	P	P		P	P	P	P	P	Vice Mayor Patricia Keon
Lucy Reinhardt	-	-	-	-	-	P		P	P	P	P	E	Comm. Frank Quesada
Barbara Perez	-	-	-	P	E	P		P	P	P	P	P	Comm. Vince Lago
Elizabeth Parnes	-	-	-	P	P	P		P	P	P	P	P	Comm. Michael Mena
Jose Garrigo	-	-	-	E	P	P		P	P	P	E	P	City Mgr. Cathy Swanson-
													Rivenbark
Robert Berman	_	_	-	P	P	P		E	P	P	P	P	Board as a Whole

STAFF:

Deena Bell-Llewellyn, Acting Landscape Services Division Chief

Ayliin Hernandez, Landscape Services, Recording Secretary

GUESTS:

A = Absent
P = Present
E = Excused

OPEN MEETING: The Chair, Barbara Perez, opened the meeting at 8:30 a.m., the roll was taken and a quorum was present. A motion was made to "Approve the minutes of May 3, 2018, as corrected" The motion was seconded, voted upon and adopted unanimously.

Ms. Bell-Llewellyn advised that attendance by way of conference call will need to be approved by the board. Mr. Garrigo and Ms. Parnes requested a conference call approval at the September 6, 2018 meeting. A motion was made to "Approve attendance by a conference call for Ms. Parnes at the September 6th, 2018 meeting and for Mr. Garrigo at the October 4th, 2018 meeting." The motion was seconded, voted upon and adopted unanimously.

OLD BUSINESS:

ROYAL POINCIANA FIESTA: Ms. Parnes provided an update on the landscape workshop. Mr. Richards gave a wonderful introduction. Mr. Pearson gave an excellent presentation. A small group was in attendance possibly because the workshop was held on a weekday. For future reference, having the workshop on a Saturday should ensure better attendance. The Flower Arrangement activity was held on a Friday. The attendance was also small. The Trolley Rides were well attended. The Fairchild Tropical Gardens Ceremony was also well attended. The Canoe Tours did not take place. Ms. Parnes inquired on having the City of Coral Gables sponsor the Fiesta in the future. Ms. Bell-Llewellyn advised the City Manager would need to approve it. A meeting would need to be scheduled. Jessica Cabrera's attendance at the meeting would be needed. Ms. Parnes will reach out to Ms. Cabrera.

UPDATE ON MISCELLANEOUS CITY PROJECTS:

MIRACLE MILE STREETSCAPE: The south side of Miracle Mile is complete. The orchids provided by Fairchild Tropical Gardens are being hung on the trees on Fridays at 9:00 a.m. The board was encouraged to participate.

HISTORIC ENTRANCES: The landscape improvements on Balboa Plaza are almost finished. There is a special project for the improvements to the Country Club Prado entrance.

MERRICK HOUSE: The landscape improvements are complete. The Garden Club would like to participate in the plantings of Althea's Flower Garden. Ms. Bell-Llewellyn mentioned the plants are on the list of donations from Pure Beauty Farms. She will forward the list to Ms. Norman. Ms. Norman will forward the plant list to the Garden Club. Ms. Norman has a 1976 original landscape design of the Merrick House. She offered to give it to the City.

LOUISE LAMAR CURRY PARK: The Parks Department will formally name the park before the Commission in September 2018. The fence has been proposed. The design and budgeting will follow. A consultant will need to be hired and the permitting process will follow.

THE BETSY ADAMS AND THE CORAL GABLES GARDEN CLUB PARK: Permitting is in the process, for the new fence around the park.

VENETIAN POOL PARKING LOT: Landscape improvements are in process.

TREE REPLACEMENT PROJECT: The tree replacement process will begin at the end of August.

DISCUSSION: The Boards and Committees General Rules were reviewed. It was noted that three (3) unexcused absences in a 12-month period are considered excessive. The following are considered excused absences: out of town, due to illness, jury duty and absences approved by the board. A request was made to excuse Ms. Lavielle's absences. A motion was made to "To excuse Ana Martin-Lavielle's absences." The motion was seconded, voted upon and adopted unanimously. The deadline for the Financial Disclosure reporting is July 1, 2018. Mr. Garrigo handed out guest passes to the Fairchild Tropical Botanical Gardens.

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:00 a.m.

APPROVED:

Barbara Perez, Chair

ATTEST:

Deena Bell-Llewellyn, Acting Secretary

THE NEXT MEETING WILL BE HELD THURSDAY, SEPTEMBER 6, 2018, 8:30 a.m.

YOUTH CENTER CONFERENCE ROOM, 405 University Drive, Coral Gables, Florida