

**CITY OF CORAL GABLES, FLORIDA**

**DRAFT RESOLUTION**

**A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER TO AWARD THE LEGISLATIVE CONSULTING SERVICES CONTRACT TO SOUTHERN STRATEGY GROUP OF MIAMI, LLC, WITH RONALD L. BOOK, P.A., THE TOP-RANKED PROPOSER, IN AN ESTIMATED ANNUAL AMOUNT OF \$72,000, NOT TO EXCEED THE BUDGETED AVAILABLE FUNDS, FOR A PERIOD OF TWO (2) YEARS WITH OPTIONS TO RENEW FOR TWO (2) ADDITIONAL ONE (1) YEAR PERIODS EXERCISABLE AT THE OPTION OF THE CITY MANAGER, PURSUANT TO SECTION 2-828 OF THE PROCUREMENT CODE ENTITLED "CONTRACT AWARD" AND REQUEST FOR PROPOSALS (RFP) 2017.05.PK; SHOULD NEGOTIATIONS FAIL WITH THE TOP-RANKED PROPOSER, NEGOTIATIONS SHALL COMMENCE WITH THE NEXT RANKED PROPOSER UNTIL AN AGREEMENT AND CONTRACT AMOUNT ACCEPTABLE TO THE CITY HAS BEEN REACHED.**

**WHEREAS**, on May 24, 2017, the Procurement Division of Finance formally advertised, issued, and distributed Legislative Consulting Services RFP 2017.05.PK; and

**WHEREAS**, on June 2, 2017, a non-mandatory pre-proposal conference was held with three (3) prospective proposers in attendance of the twenty-eight (28) prospective proposers who downloaded the RFP package from PublicPurchase, the City's web based e-Procurement service; and

**WHEREAS**, on June 22, 2017, ten (10) proposals were received in response to the Legislative Consulting Services, RFP No. 2017.05.PK from: GrayRobinson, P.A.; Holland & Knight LLP; Jones Walker LLP; Pittman Law Group, P.L.; Southern Strategy Group of Miami, LLC with Ronald L. Book, P.A.; and Van Scoyoc Associates; and

**WHEREAS**, on July 12, 2017, the Evaluation Committee convened to evaluate the proposals, and re-convened on July 21, 2017 for oral presentations and question and answer sessions with the three (3) shortlisted firms; and

**WHEREAS**, the Evaluation Committee recommended that the City award and negotiate a contract with Southern Strategy Group of Miami, LLC, with Ronald L. Book P.A., in the estimated annual amount of \$72,000, not to exceed the budgeted available funds; and

**WHEREAS**, should negotiations fail with Southern Strategy Group of Miami, LLC, with Ronald L. Book P.A., the Evaluation Committee recommended that negotiations commence with the next ranked firm until an agreement and contract amount acceptable to the City has been reached; and

**WHEREAS**, on August 3, 2017, the City Manager issued a notice of intent to award the RFP 2017.05.PK Legislative Consulting Services contract to Southern Strategy Group of Miami, LLC with Ronald L. Book, P.A.; and

**WHEREAS**, no protest has been received by the city clerk's office, and the timeframe allowed to file a protest pursuant to section 2-950(c) of the Procurement Code has expired; and

**WHEREAS**, the Chief Procurement Officer recommends accepting the Evaluation Committee's recommendation to award the Legislative Consulting Services contract to Southern Strategy Group of Miami, LLC, with Ronald L. Book P.A., in the estimated annual amount of \$72,000, and should negotiations fail with Southern Strategy Group of Miami, LLC, with Ronald L. Book P.A., that negotiations

commence with the next ranked firm until an agreement and contract amount acceptable to the City has been reached; and

**WHEREAS**, Section 2-650 of the Procurement Code authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts.

**NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:**

**Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

**Section 2.** That the City Commission accepts the recommendation of the Chief Procurement Officer to award the Legislative Consulting Services contract to Southern Strategy Group of Miami, LLC, with Ronald L. Book P.A., the top-ranked proposer, in the annual amount of \$72,000 not to exceed the budgeted available funds, for a period of two (2) years with options to renew for two (2) additional one (1) year periods exercisable at the option of the City Manager, pursuant to Section 2-828 of the Procurement Code entitled "Contract Award" and Request for Proposals (RFP) 2017.05.PK; should negotiations fail with the top-ranked proposer, negotiations shall commence with the next ranked proposer until an agreement and contract amount acceptable to the City has been reached.

**Section 3.** That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS TWENTY-NINTH DAY OF AUGUST, 2017

(Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_)  
(Passed 0/0 vote)

RAUL VALDES-FAULI  
MAYOR

ATTEST:

WALTER FOEMAN  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

CRAIG E. LEEN  
CITY ATTORNEY