

# CITY OF CORAL GABLES SPECIAL EVENTS APPLICATION & PERMIT

	Legal Name of the Permit Applic	nosevim	ridual):		Today's D	Oate:	
Applicant Information	on Contact Person for this Permit Application:						
	Contact Person Phone: 305-60 3-8067	Contact Person Fax:		Contact Person Email LVL 115 @ COVALGABLES MUSEUL			
	Permit Applicant Address:		City:		State:	Zip:	
	Permit Applicant Phone:  Is the Contact Person an Officer of the Legal Entity?  YES*  YES*  NO**  *If YES, attach verification from Sunbiz.org.  **If NO, go to next question						
	Is the Contact Person an Auth	orized Agent of Appl	icant?	☐ YES*	☐ NO		
	*If YES, Contact Person (Author evidencing that they are authorize	rized Agent) must prov ed to execute legally bir	ide the City	with a Lin	nited Power o	of Attorney	
71 6 2 15 1	Hours of Event Hours of Event Take Down Time Take Down Time Top  10pm						
Event							
Information	tion Location of Event Is Location Reserv					eserved?	
	A list of all staff, monitors, and volunteers assisting in this event and must be provided with t						
	application including a sample of the badge or unique name tag that will be used at the event identifying your staff, monitors and volunteers from the participants and/or general public.						
	moseum Staff and Volunteers						
	Anticipated Attendance						
	1200		.ocation(s)?		Ndmission Fo		
	# of year's event has been in ex		ast Attendar	nce			
	Event Description: (Provide an attachment if additional space is needed.)						
	Annual Event presented by miamiNew Times						
	featuring the performing arts, music, food						
	and beverage	5					

	The old of the second						
Event Information (Continued from page 1)	List all vehicles associated with this event: (if applicable) (Provide an attachment if additional space is needed.)						
	NIA						
	How will rules, regulations, terms and conditions of the event be communicated to the participants?  (Provide an attachment if additional space is needed.)						
	moseum staff						
	Will there be any live music or recorded music at this event? What type of music will be played? (Provide an attachment if additional space is needed.)  Yes, DJ  Number, type and location of all loud speakers and amplifying devices. (This information can be provided on a map as an attachment to this application.)						
	Number of Food Vendors	Variable last and C					
		Vendors list provided to the City					
	Food was to the state of the st	O Yes	∑ No				
Vendor	Food vendors have all permits/licenses Number of Other Vendors	☐ Yes  Vendor list provided to the City	□ No				
Information		☐ Yes					
	Will there be alcohol at this event?		□ No				
	If yes, has liquor license been issued?	50 Yes ⊠ Yes	□ No				
	Is this a charitable event? If yes, what is the name of the charity/or	☐ Yes	□ No				
	Have you completed the City application		- Na				
	Have you completed the State application		□ No				
	If you checked yes to any of the questions above, you must contact the City of Coral  Gables Licensing, Tax. & Utility Service office at (305) 460,5607						

ER SHEET MUST BE PROVIDED WITH ALL INSURANCE DOCUMENTS.  Legal Name of Permit Applicant (Individual or Company):						
Insurance is being submitted for an ongoing Special Event (circle one): YES or NO Insurance is being submitted for one Special Event permit (circle one): YES or NO (circle one): YES or NO						
Without limiting PERMIT APPLICANT'S indemnification of the CITY, and during the term of this Agreement, PERMIT APPLICANT shall provide and maintain at its own expense the below described programs of insurance. Such programs and evidence of insurance shall be satisfactory to the CITY and shall be primary to and not contributing with any other insurance or self-insurance program maintained by the CITY. Certificates or other evidence of coverage shall be delivered via email, fax or US mail to;						
Certificate Holder should read:  City of Coral Gables  Insurance Compliance  Email address:  PO Box 12010 - CE  cityofcoralgables@ebix.com  Hemet, CA 92546-8010  Such certificates or other evidence of coverage shall be delivered prior to commencing performance under this Permit, and shall contain the express condition that the CITY is to be given written posice of at least						
thirty (30) days in advance of any cancellation, non-renewal or material change of any insurance policy.  Companies are required to evidence the following Insurance to the City;  Insurance Coverage Type  Commercial General Liability  Each Occurrence \$1,000,000 Aggregate \$2,000,000  Liquor Liability (required if liquor is served)  Each Occurrence \$1,000,000 Aggregate \$2,000,000						
<ul> <li>All insurance policies evidenced to the City shall name the City of Coral Gables as an Additional Insured on a Primary and Non-contributory basis.</li> <li>All insurance policies evidenced to the City shall contain A Waiver of Subrogation Endorsement in favor of the City of Coral Gables.</li> <li>All insurance companies providing coverage must have an A.M. Best rating of at least (A-/VI) or</li> </ul>						
an equivalent rating given by a recognized rating agency.  Companies evidencing insurance must provide the following documents to the City;  1. This Cover Sheet with all of the questions above answered.  2. A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured on a primary and non-contributory basis including a Waiver of Subrogation in favor of the City.  3. A copy of the Endorsements evidencing that Additional Insured status has been provided to the City and that this coverage has been provided on a Primary & Non-Contributory Basis.  4. A copy of the all Waiver of Subrogation Endorsements for each line of coverage required.						
Individuals are required to evidence the following Insurance to the City;  Insurance Coverage Type  Limit of Liability Required  Personal Liability Insurance  Each Occurrence \$300,000  (including host liquor liability coverage is if liquor is served)						
Individuals evidencing insurance must provide the following documents to the City;  1. This Cover Sheet with all of the questions above answered.  2. A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured.						
Alternatively, Companies & Individuals may obtain liability insurance through a TULIP (Tenant User Liability Insurance Program) established by the City @ www.ebi-ins.com/tulip.  The City of Coral Gables reserves the right to require additional types of insurance coverage or higher limits of liability for any event. This determination will be made by the Risk Management Division.						

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Date Wh	tes needed	d, the number	r of outlets and the popcorn machine,	type of	equipment needing the	
Wh	10 will be resp	ponsible for tr	rash pick-up during	z the	Hours per day needed	
	no will be resp ent? USO	onsible for tr	rash pick-up during	z the	Hours per day needed	
		Who will be responsible for trash pick-up during the event? (USO) W				
oment ( )	Barricades  Contact Pat Burns to reserve equipment or receive a fee schedule at (305) 460-5173.					
/Banners Ple	Please list any requests for use of City signs and/or location of signs:					
· Plc	Please list any other requests for City services (be specific):					
ooths, stands, sidditional inform	igns/banne mation call (	ers must be Code Enfor	removed imme reement at (305)	diately ) 460-52	following the event. 266.	
porary Fencing		Inflatable		₩ N	lusic (Recorded)	
☐ Signs/Banners		□ Open Flames		1	lusic (Live)	
Port-A-Johns				ŀ	Amplifying Devices	
Vent.					or Loud Speakers	
Inca		Electrical Ser	rvices/Generators			
ricades	Company Name: Phone Number:					
	s/Banners -A-Johns = ts or Canopies icades	s/Banners  -A-Johns -  ts or Canopies  icades	s/Banners	s/Banners	s/Banners	

City of Coral Gables Special Events Application & Permit

		Does this event	propose closure or	use of any street(s)?				
	City		Yes Yes		□ No			
Closure of	Streets	If yes, please fill in information below:						
Streets Or City		Street Name	From/To	Date(s) 2/25/17	Time(s) Warn-Midnigh			
Right-of- Way		Does this event	propose closure or	use of any sidewalks	10000			
	City Sidewalks	76 Yes □ No						
		If yes, please fill	in information belo	ow:				
1		Sidewalk	From/To	Date(s)	Time(s)			
		Location Saltedo	Giralag /A	Valor 2/25	117   Uan - midn			
		Does this event propose closure or use of any alleys?						
	City Alleys		□ Yes		□ No			
		If yes, please fill in information below:						
		Alley Location	From/To	Date(s)	Time(s)			
		Does this event propose closure or use of any parking lot?						
	Public Parking Lot		□ Yes		□ No			
		If yes, please fill	in information bel	DW:				
		Parking Lot Location	l-rom/To	Date(s)	Time(s)			
		Does this event propose closure or use of any City right-of-way?						
	City Right-Of-Way		□ No					
		If yes, please fill	ın ınformation bel	nur				
		Right-of-way	From/To	Date(s)	Time(s)			
		location		3.116(2)	11112(3)			
		Does this event propose closure or use of any street(s)?						
	Parade Route	☐ Yes ☐ No						
		If yes, please fill	in information bel	OW:				
	<b> </b>	Parade Route	From/To	Date(s)	Time(s)			
	If you checked yes to provided and a stree information.	any of the above t closure permit m	, a site plan show ay be needed. Pl	ing all of the above ease call (305)460-	requests must be 5607 for more			

### Schedule of Fees, Performance Bonds and Exceptions

A. The schedule of fees, bonds and exemptions for special events shall be as follows: (Please circle appropriate activity fees.)

Event		Application User Fee	Performance Bond
Run, walk or bik	ke-a-thon		
Up to	5 K	\$178.00	\$500.00
Over	5K to 10K	\$205.00	\$500.00
Over	10K	\$294.00	\$500.00
Parades		\$294.00	\$500.00
Single day event than 2,500 perso	t, projected to be less ons	\$294.00	\$500,00
Multi-day event attended by 2,50	or event projected to 00 or more persons	be \$577.00	\$1,000.00
For-profit event		\$1,155.00	\$1,000.00

- \* All applications must be received 30 days in advance of date or a 25% additional fee will be applied.
- B. The City may waive one or more of the enumerated charges for nonprofit organizations based upon experience with previous events, size, duration, location, nature of the event and the likelihood of un-removed litter or damage to property. In the event that the nonprofit organization demonstrates that it has contracted for clean-up activities with a city-approved group, the performance bond shall be waived.
- C. Neighborhood or block parties shall be exempt from the provisions of this article so long as no commercial activity is conducted, no admission fee is charged, and members of the general public are not allowed access. Provided, however, that individuals or organizations should notify the City Manager's Office when a neighborhood party is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event.
- D. The closing fee set forth in this article shall be construed as being in addition to other fees or charges imposed for labor, materials, police or fire protection services, or any other charges for City services incidental to the assembly or street closing and other fees shall still be levied and collected in addition to the closing fee herein provided.
- E. Political or public issue events shall be exempt from the provisions of this Section. Individuals or organizations planning such an event shall notify the City Manager's Office when a political or public issue event is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event and the name or names of persons in charge.
- F. Funeral processions shall be exempt from the terms of this article.
- G. Applicant must comply with such other requirements the City may deem necessary in order to provide for traffic control, street and property maintenance, and the protection of the publics health, safety and welfare.

Event Fee \$ 309

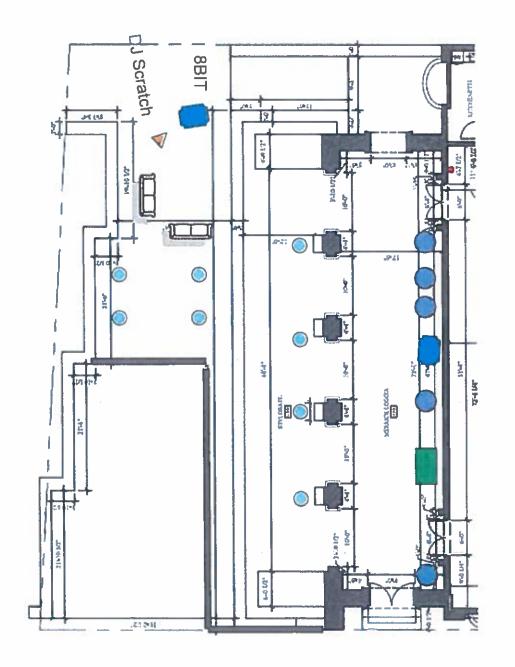
Performance Bond \$ 500

<sup>\*</sup> Fees are set by the Parks and Recreation Director. The Performance Bond must be issued by a separate check and all checks must be made payable to the City of Coral Gables.

Indemnification:	
For and in consideration of the City of	Coral Gables consent to allow the Applicant to hold a Special Event, Parade or Public nee) within the limits of the City of Coral Gables, the Applicant agrees as follows:
The Permit Applicant jointly and severall officers, agents, affiliates, employees, the actions, claims, costs, expenses or den resulting from death, personal injury and fees, costs and appeals, arising or resulting on the part of the Permit Applicant or provision shall survive the termination of contract, however, terminated. This indisection 440.11, Florida Statutes. Nothin	ly, hereby hold harmless, indemnify and defend the City of Coral Gables, its representatives, ne administration and elected and appointed officials from and against all liability, suits, nands (including, without limitation, suits, actions, claims, costs, expenses or demands i property damage) or expenses of every kind and character, including reasonable attorney's ag in whole or in part, as a result of any tort, intentional action, negligent acts or omissions any of the participants of the Event outlined in this application. This indemnification of this contract and shall be in full force and effect beyond the term or termination of this lemnification provision includes claims made by the entitlement, if any, to immunity under ag contained herein shall be construed as a waiver of any immunity or limitation of liability sovereign immunity of section \$768.28, Florida Statutes.
Signature of Authorized Agent or Ap	Date 12/29/17
Christian Roy	
Print Name	Title
285 Arasan	Ave Coval 646185 FL 33134 305-603-806)
Address  Ltout OF CLOVIDA  Subscribed and sworn to before me, the	AVE COVAL GABLES FL 33134 305-603-8067  City/State/Zip Code COUNTY OF MIAMI-Dade (FDL P.000-101-76-063-0)  is 29 day of Dee 2016
LUZ STELLA CAMP JZANO Notary Public - State of Florida	Su Fina & Garage
Commission # FF 944273	Norary Public State of Florida at Large
Bonded to rough National Notary Assn	Bran Janen
Fred Couceyro Parks and Recreatio	on Director Police Major
Jones D.	Todlieth: CourseDr
Walter Reed	For El Guice William Ortiz
Fire Chief	Code Enforcement Officer - CE officer
	needed.
Application, performance bond(s), co	omprehensive site plans, event publications, flyers, and insurance must accompany this application and must be submitted to:
	Norma-Milena Gavarrete Special Events/ Film Division Parks and Recreation Department 405 University Drive
	Coral Gables, FL 33134
	Phone: (305) 460-5607 • Fax: (305) 460-5639
	E-mail: ngavarrete@coralgables.com
Internal Use only:	Annual EV - N
an an initial	Approved   Yes   No Permit #Presentation Date:
	Performance Bond(s): Date Insurance Approved:
	e Code Enforcement: Risk Management:

(Cars D DJ Porto Potties As of 2/15/2016 Bar Generator Performance Artist Spirit Bar Sponsor Restaurant Electricity Beer/Ice trucks Graffiti Wall 2 Barilla m П m m m m m П m GA Line GA Line VIP Line SALZEDO VIP Line WE Call / 2 COURT YARD **≥** E m Gallery Too VIP **ARTOPIA 2017** Masterminds

# VIP AREA



Permit #:		C. Daniel B. Daniel	T				
	On	F-Regular-Duty	y Police S questions tha	Services Po et pertulà to you	ermit Applies or application)	ation	
Date: Felo 25	, 2017	Applicant	or Busine	ss Name: (	oral Co	ibles	Museom
Telephone: (305							
Business Address:	285	tragon	Ave				
Mailing Address:							
Name of authorized s	igent requestin	g permit (if differe					P 4500 P - Ada di mananananananananananananananananananan
(First)			Middle)				/( - A)
, ,		•	ŕ				(Last)
DL:							
Home Address:							
City:	State:	Zip:		Email:		******************	
services that are in add	lition to those s	services provided (	generally to	the public.			Department, for police
Period of employmen	it: Beginning	late: _2 25	117		Ending date:	2 21	5/17
		-					ent (specify)
							1 Event
			•				attend:
							to:
Specific Location wh							
						rage Licens	ie#
Other Police Equipn							
(If yes; circle any the				_	Marked Po	olice Vehicle	e Motorcycle
Lane/Road Closure:							-
Additional concerns: THIS PERMIT MAY B WITH OR WITHOUT	E CANCELLEC CAUSE. PERM NFORMATION EQUEST TO Q ITIALS WHEF INDERSTAND Holder/Agent Business	BY THE CHIEF C ANENT PERMITS OR QUESTIONS FFDUTY@CORA RE INDICATED O	OF THE COI WILL BE R S YOU MA' LGABLES. R YOUR R	RAL GABLES LEVIEWED A Y CONTACT COM . PLEA EOUEST WI	POLICE DEPAR NNUALLY THE OFF-DUT SE SEND ALL I LL NOT BE PR	RTMENT, OF	R AGENT, AT ANY TIME NATOR AT (305)460-542° ES WITH YOUR
Business Telephone t							



## Coral Gables Police Department OFF-REGULAR-DUTY DETAIL FEE SCHEDULE



- 1. Police Officer hourly rate (4-hour minimum): \$37.00
- Police Sergeant hourly rate (as per SOP #90): \$45.00
- 3. Police Lieutenant hourly rate (as per SOP #90): \$52.00
- 4. Police Major hourly rate (as per SOP #90): \$58.00
- 5. Police Assistant Chief hourly rate (as per SOP #90): \$63.75
- 6. Police Motorcycle Escorts: 2 hour minimum, mandatory 3 officers per escort; \$5.00 per motorcycle, per escort.
- 7. Administrative fee for temporary off regular duty details:
  - a) Administrative fee of \$7.00 per hour, per officer will be invoiced to the permittee. Hours worked beyond the originally scheduled hours will be invoiced at \$7.00 per additional hour(s) to include any portion of an hour.
- 8. Administrative fee for permanent off regular duty details:
  - a) Administrative fee of \$10.00 per Officer per day will be invoiced to the permittee.
  - b) Administrative fees for permanent details at SCHOOLS will be assessed administrative fees of \$10.00 per Officer per day not to exceed \$20.00 per day.
  - c) The exception to the above fees (#8A) will apply to existing Special Taxing Districts in Coral Gables specifically contracted for the purposes of hiring off-regular duty Officers for security. Special Taxing Districts will be invoiced the fee schedule of \$25.00 per day.
- 9. All administrative fees/Equipment charges will be paid directly to the City of Coral Gables by check, money order or cashier's check.
- 10. A surcharge of \$20.00 per deployed hour shall be assessed for requested use of the police boat.
- 11. The Off Duty Permanent Job Coordinator may receive 10% per hour over the above established extra duty rate, except when compensation includes the supervisory rate.

12/29/16

12. The rate of pay for extra duty details will be double the normal rate of pay for each rank on the following holidays:

New Year's Eve New Year's Day Martin Luther King Day All Presidents' Day

Memorial Day Independence Day Labor Day Veteran's Day Thanksgiving Day
Day after Thanksgiving

Christmas Eve Christmas Day

In situations where the off regular duty overlaps one of the above Holidays, compensation will be doubled only if the majority of the hours worked fall within one of the approved Holidays. These rates are subject to change at any time.

13. Cancellation Policy: The 4-hour minimum for each Officer (2-hour minimum and 3-officer minimum for motorcycle escorts) and the administrative fee, both of which will be payable if a two (2) hour prior cancellation notice is not given to the Off-Duty Clerk, or in absence, the on-duty Communications Supervisor.

DO NOT REMOVE - THIS NOTICE IS PERMANENTLY POSTED

Initials

### Coral Gables Police Department Human Resources Section 2801 Salzedo Street Coral Gables, FL 33134

For Official Use Only
Permanent
☐ Temporary

### Off-Regular-Duty Police Services Permit Application

### Terms & Conditions:

The Coral Gables Police Department will make every effort to coordinate the hiring of Off-Regular-Duty officer(s) pursuant to your application; however the Coral Gables Police Department is NOT obligated to provide Off-Regular-Duty Police Service pursuant to your application. A permit application will not be approved for any person, firm, or organization whose officers, members, business, or operations are questionable or for any event that will discredit the employee or Department.

It is understood that, notwithstanding the fact that the permit holder will reimburse City of Coral Gables for the services rendered, the police personnel hired pursuant to your application remain employees of the Coral Gables Police Department. The applicant is restricted to the general assignment of duties for which the off-regular-duty officer(s) were hired, but has no authority over the police personnel.

Additional terms and conditions of your approved application are as follows: a 4 hour minimum applies to all approved hiring of off-regular-duty officers unless approved by the Chief of Police; established rates of pay, fees, surcharges & applicable cancellation charges are attached. Approved applications requesting any special equipment may result in additional charges. The City of Coral Gables reserves the right to recall hired off-regular-duty officers to on-regular-duty status as deemed necessary by on-regular-duty supervisory personnel. An approved permit to hire off-regular-duty officers does not include any exceptions to any Florida statute, County or City ordinance to include noise, parking and traffic regulations. In addition to this permit, a Special Events Permit may be required for certain events occurring on public property. The Parks and Recreation Dept. can be contacted directly for Special Events Permit information.

Payment is due upon receipt of the Off-Regular-Duty Police Services Invoice from the City of Coral Gables pursuant to an approved application. All compensation due for services performed by the hired off-regular-duty officer(s) will be paid by check directly to the hired off-regular-duty officer(s). All administrative/equipment fees will be paid by separate check or money order payable to the City of Coral Gables, and either submitted in advance to the off duty detail clerk or submitted to the hired officer(s) on the event site. Permanent off-regular-duty detail administrative fees will be billed on a monthly cycle. Accounts thirty (30) days overdue will be subject to finance charges at the maximum legal rate, and the possible suspension of the approved application to hire off-regular-duty police services. Any compensation over and above the established rate is prohibited.

A permit holder may relinquish their permit at any time. However, in the event of such relinquishment, the permit holder shall be required to pay a reasonable compensation for all expenses incurred to provide the services authorized by the permit. The permit holder will be assessed a 4-hour minimum rate for each hired off-regular-duty officer.

### Indemnification:

For and in consideration of the City of Coral Gables consent to allow the Applicant to engage the off-regular-duty services of Coral Gables Police Officers, the Applicant agrees as follows:

The Applicant shall indemnify, hold harmless, and defend the City of Coral Gables and its elected officials, officers, employees, agents and affiliates of, from and against all liability, claims, and expense, including reasonable attorney's fees, in connection with any and all claims for injunctive or equitable relief and/or damages whatsoever for personal or bodily injury or death, including loss of use, or property damage or destruction of tangible or personal property including loss thereof or expenses of every kind and character, in connection with and arising directly or indirectly out of this contract or the performance thereof. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity of section 768.28, Florida Statutes.

The indemnification shall commence at the date and time the hired Police Officer(s) begins their off-regular-duty service and shall extend for the dates and times of such services as stated herein.

Date

CONTINUATION

Page 1 of 4