



City of Coral Gables  
CITY COMMISSION MEETING  
September 13, 2016

ITEM TITLE:

A Resolution accepting the recommendation of the Chief Procurement Officer to award the Internal Auditing Services contract to Crowe Horwath, LLP., the most responsive-responsible proposer, in the total amount of \$416,120 for a three (3) year period with options to renew, pursuant to Section 2-828 of the Procurement Code entitled "Contract Award" and Request for Proposals (RFP) 2016.06VF; Should negotiations fail with the most responsive-responsible proposer, negotiations shall commence with next most responsive-responsible proposer until an agreement and contract amount acceptable to the City has been reached.

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

The purpose of this RFP is to solicit proposals for Internal Auditing Services from a qualified and experienced Certified Public Accountant firm, licensed to practice in the State of Florida, for the purpose of conducting independent compliance audits of the City's departments during Fiscal Years 2016 through 2019. This will include evaluating compliance with applicable City, State and Federal laws.

On June 14, 2016, the Procurement Division of Finance formally advertised, issued, and distributed Internal Auditing Services, RFP 2016.06VF. On June 21, 2016, a non-mandatory pre-proposal conference was held with seven (7) prospective proposers in attendance of the fifteen (15) prospective proposers who obtained the RFP package from the Procurement Division. On July 14, 2016, five (5) proposals were received in response to the Internal Auditing Services, RFP 2016.06VF from: BDO USA, LLP., Crowe Horwath, LLP., Marcum, LLP., Perez-Abreu, Aguerrebere, Sueiro & Torres, P.L. (PAAST, P.L.) and RSM US LLP.

On August 25, 2016, the Evaluation Committee (including two members of the Budget and Audit Advisory Committee) convened to evaluate the four (4) responsive proposals. After oral presentations and a question and answer session with each firm, the Evaluation Committee ranked and recommended the four (4) firms deemed to be the most highly qualified to perform the required services: Crowe Horwath, LLP (top-ranked), BDO USA, LLP (second ranked), Marcum, LLP (third ranked) and PAAST, P.L. (fourth ranked). The Evaluation Committee unanimously recommended that the City award and negotiate a contract with Crowe Horwath, LLP, in the amount of \$179,800 for Year 1, \$134,960 for Year 2, and \$101,360 for Year 3 for a total amount of \$416,120.

The Chief Procurement Officer recommends accepting the Evaluation Committee's recommendation to award the Internal Auditing Services contract to Crowe Horwath, LLP.

The City's consultant, Verdeja, De Armas & Trujillo LLP, concurs with the recommendation of the Evaluation Committee to award the Internal Auditing Services contract to Crowe Horwath, LLP.

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1	\$179,800 (Year 1)	001-1050-513-3200	General Fund
Total:	\$179,800 (Year 1)	APPROVED BY: <i>[Signature]</i>	

APPROVED BY:

Department Director	City Attorney	Asst. City Manager	City Manager
<i>[Signature]</i>	<i>[Signature]</i>	N/A	<i>[Signature]</i>

ATTACHMENT(S):

- 1. Draft Resolution
- 2. Evaluation Results
- 3. RFP Response
- 4. Consultant's Recommendation