



The City of Coral Gables

Historical Resources Department

PINEWOOD CEMETERY ADVISORY BOARD MEETING
Minutes of February 9, 2015 Meeting, 3:30 p.m.
Historical Resources Department
2327 Salzedo Street, Second Floor, Coral Gables, Florida 33134

MEMBERS	M 14	A 14	M 14	J 14	J 14	A 14	S 14	O 14	N 14	D 14	J 15	F 15	APPOINTED BY:
Patricia "Pat" Clarke	+	P	+	+	P	+	+	P	+	+	+	E	Mayor Jim Cason
Ellen Uguccioni*	+	-	+	+	-	+	+	P	+	+	+	P	Vice-Mayor William H. Kerdyk, Jr.
Jaye Turnbull	+	P	+	+	P	+	+	P	+	+	+	E	Commissioner Pat Keon
Janet Miller Nostro*	+	P	+	+	P	+	+	P	+	+	+	P	Commissioner Vince Lago
Vacant	+	-	+	+	-	+	+	-	+	+	+	-	Comm. Frank C. Quesada
Kemal Rajib	+	E	+	+	P	+	+	E	+	+	+	P	City Manager
Joan Thompson*	+	A	+	+	P	+	+	E	+	+	+	P	Board-as-a-Whole Appointee

STAFF IN ATTENDANCE:

Dona M. Spain, Historic Preservation Officer
Kara N. Kautz, Assistant Historic Preservation Officer

A = Absent; P = Present; E = Excused
+ = No Meeting; * = New Appointment
- = Resigned Member

RECORDING SECRETARY/PREPARATION OF MINUTES: Nancy C. Morgan, Coral Gables Services, Inc.

In the absence of the Chair and Vice Chair, Ms. Uguccioni volunteered to act as Chair of the meeting, and called the meeting to order at 3:45 p.m. Board members present stated their names for the record.

MEETING ATTENDANCE:

A motion was made and unanimously approved to excuse the meeting attendance of Ms. Clarke and Ms. Turnbull.

MINUTES OF THE OCTOBER 20, 2014 MEETING:

A motion was made and unanimously passed to approve minutes of the October 20, 2014 meeting as written.

OLD BUSINESS:

Grave Markers: Ms. Kautz reported receiving a call from Elizabeth Carruth, whose family name is Bennett. Ms. Carruth relayed that the Bennett family had a plot for family infants in Pinewood, around which existed (in the past) a frame around the plot with marked corners for each deceased Bennett baby. The frame and markers are no longer there and the family wants to restore the plot and markers. Ms. Kautz said, with Board approval, staff will research the records and bring information back to the Board, which was very receptive to moving forward with the restoration. Ms. Kautz will work with the family to develop the design and secure an estimate of costs.

A motion was made and unanimously approved to authorize Ms. Kautz to continue with research, get a cost estimate and continue discussions with the family.

Tree Markers: Ms. Kautz reported that markers are still not installed; however, she will try to coordinate the work to be completed by Pioneer Day.

NEW BUSINESS:

Pioneer Day – Saturday, March 14, 2015: The event will begin at 10 a.m. and conclude at Noon. Ms. Kautz said an announcement about Pioneer Day would appear in the Dade Heritage Days booklet and ENews.

A discussion was held about details of the program, and an appropriate key speaker in lieu of having Board members and staff stationed throughout the Cemetery to talk with visitors touring the grounds. Interest was expressed about engaging a forensic specialist (possibly Dr. Ed Parnes, Dr. Bill Silver, or Dr. Richard R. Souviron) to serve as key speaker. The board decided to ask Dr. Richard R. Souviron to speak. Ms. Spain will contact him.

A motion was made and unanimously approved to engage a forensic pathologist as key speaker for Pioneer Day.

DISCUSSION ITEMS:

Bench Request: Ms. Kautz reported that an inquiry was received regarding the installation of a memorial bench in the Cemetery. She will bring the formal request to the Board for approval when an application is received. Ms. Kautz described the bench and the memorial tree program.

ITEMS FROM THE SECRETARY:

Future Board Meeting Dates: May 18, August 17 and November 16, 2015.

BOARD ITEMS:

The end of the eight-year Board term will conclude for Mr. Rajib and Ms. Clarke at the end of May 2015. Ms. Spain explained the City's board and committee service system.

NEXT MEETING: Monday, May 18, 2015, 3:30 p.m.; Historical Resources Department Conference Room.

There being no further business to come before the Board, the meeting adjourned at 4:20 p.m.

Respectfully submitted,



Dona M. Spain
Historic Preservation Officer and Secretary to the Board