



City of Coral Gables
CITY COMMISSION MEETING
April 8, 2014

ITEM TITLE:

Resolution accepting the recommendation of the Chief Procurement Officer to authorize contract negotiations with Reynolds, Smith & Hills, Inc. (RS&H) and if necessary, with other short-listed consulting firms for the development of a Sustainability Master Plan pursuant to Florida Statute 287.055, known as the "Consultants Competitive Negotiation Act" and Request for Qualifications (RFQ) 2013.11.27.

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

The purpose of this Request for Qualifications (RFQ) is to select a qualified consulting firm to assist with the creation of a Sustainability Master Plan, which will serve as a blueprint for sustainability decision making for the next ten (10) years, focusing on increments of five (5) years.

Seven (7) qualifications statements were submitted in response to the RFQ by the following: Reynolds, Smith & Hills, Inc. (RS&H), CB&I Environmental & Infrastructure, Inc., (formerly known as Shaw Environmental, Inc.), LEVEL Agency for Infrastructure, LLC, Carbon Solutions America, LLC (CSA), CDM Smith, Inc., AECOM Technical Services, Inc., and Natural Capitalism Solutions.

The Evaluation Committee met to evaluate the qualification statements, which resulted in five (5) firms being shortlisted as follows: Carbon Solutions America, LLC (CSA), CDM Smith, Inc., Reynolds, Smith & Hills (RS&H), AECOM Technical Services, Inc., and CB&I Environmental & Infrastructure, Inc. This shortlisted group was then asked to conduct a presentation to the Evaluation Committee followed by questions from the committee. After the presentation and questions, the Evaluation Committee selected three firms to recommend to the Commission in the following order of preference: Reynolds, Smith & Hills (RS&H), Miami, FL, CDM Smith, Inc., Miami, FL, and AECOM Technical Services, Inc., Coral Gables, FL.

Under Florida Statute 287.055, the "Consultants Competitive Negotiation Act," the Commission "shall select in order of preference no fewer than three (3) firms deemed to be the most highly qualified to perform the required services," with the firm ranked first in order of preference invited to enter into a negotiation phase to determine the compensation that will be paid under contract with the City. Should the City be unable to negotiate a satisfactory contract with the firm considered to be the most qualified at a price the agency determines to be fair, competitive, and reasonable, negotiations with that firm must be formally terminated. The agency shall then undertake negotiations with the second most qualified firm, and then with the third firm should the City be unable to come to an agreement with the second ranked firm. After compensation has been negotiated with the consulting firm, the contract will be submitted to the City Commission for approval.

APPROVED BY:

Department Director	City Attorney	City Manager

ATTACHMENT(S):

1. Resolution

2. RFQ Response