



# The City of Coral Gables

Historical Resources Department

## CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING

Meeting Minutes of March 3, 2014, 8:30 a.m.

Coral Gables Merrick House

907 Coral Way, Coral Gables, Florida 33134

MEMBERS	A 13	M 13	J 13	J 13	A 13	S 13	O 13	N 13	D 13	J 14	F 14	M 14	APPOINTED BY:
Michelle Moskowitz			-		P	A	P	P**	P	P	E	P	Mayor Jim Cason
Daisy Baez	P	P	-	P	P	P	E	P**	P	E	E	P	Vice-Mayor William H. Kerdyk, Jr.
Marlin Ebbert^			-	P	P	P	P	P	P	E	P	P	Commissioner Pat Keon
Ana Lam^					P	P	P	E	P	P	P	P	Commissioner Vince Lago
Laura Yusko	P	P	-	E	E	P	P	P	E	P	P	P	Commissioner Frank C. Quesada
Joanne Meagher	E	P	-	E	P	P	P	P	P	P	P	P	Board Appointee
Susan Rodriguez	P	P	-	P	P	P	P	P	P	P	P	P	City Manager

### STAFF IN ATTENDANCE:

Dona M. Spain, Historic Preservation Officer  
Kara N. Kautz, Assistant Historic Preservation Officer  
Emily Ahouse, Historic Preservationist

A = Absent

P = Present

- = No Meeting

+ = Resigned Member

E = Excused

\* = Special Meeting

^ = New Member

\*\* Ms. Moskowitz left at 9:00 a.m.; Ms. Baez left at 9:40.

MEETING RECORD / MINUTES PREPARATION: Nancy C. Morgan, Coral Gables Services, Inc.

Ms. Yusko called the meeting to order at 8: 35 a.m. Meeting attendance was stated for the record.

### APPROVAL OF MINUTES OF MEETING HELD FEBRUARY 3, 2014:

A motion was made by Ms. Ebbert, seconded by Ms. Meagher and unanimously passed to approve the minutes of the February 3, 2014 meeting as revised.

### COMMITTEE REPORTS:

March 9, 2014 Merrick Art Festival: Ms. Rodriguez led review and finalization of March 9<sup>th</sup> Art Festival details.

April 6, 2014 Poetry Event: Ms. Yusko, the Board and staff discussed and resolved needs and details for the event.

### HOUSE REPORT: February 2014 House activity:

- Total visitors in January: 18 adults; 9 seniors; 4 students; 1 youth; 1 child; plus tours given during the February SOTPWG event.
- Trust fund balance: \$22,370.15 (expenditure account); \$338 (revenue account)
- House rental requests: None
- Roxey O'Neal Bolton Fund for exterior maintenance: \$4,839.00 (unchanged).

### OLD BUSINESS:

Chairs: Ms. Kautz reviewed bids received for the purchase of 150 folding resin chairs (a. \$3,262.50; b. \$3,333.12; c. \$3,166.98 [Chiavari Chair Company]). The lowest bid received includes a cart.

A motion was made by Ms. Moskowitz, seconded by Ms. Lam and unanimously passed to order chairs from Chiavari Chair Company.

Bicycle Racks: Bicycle rack will be installed today.

Villagers Grant Project: Ms. Ebbert recommended consideration of a project with a cost range of \$3,000. Board members will bring potential project ideas to the next meeting. Restoration of the Denman Fink portrait was discussed.

Coral Rock Wall: Ms. Yusko reported that the third floor of the Biltmore contains a photograph of Merrick House that includes the original coral rock wall. During discussion, Ms. Kautz recalled previous cost estimates to construct the wall around the perimeter of the property as between \$18,000 and \$28,000, depending on variables in materials. Ms. Yusko urged forward movement as previous House boards had established the construction as a worthy goal. Ms. Kautz will provide cost and vendor information at the next meeting.

Docent Appreciation: Ms. Ebbert will formulate plans for an appreciation luncheon for docents in April.

NEW BUSINESS:

Budget Calendar: Ms. Spain advised that the Board needs to formulate a Merrick House budget for next year, and submit it to the City by March 31, 2014.

Ms. Meagher made a motion , seconded by Ms. Lam and unanimously approved, to hold the budget formulation meeting on Monday, March 17 at 8:30 a.m.

Stanchions: Plastic stanchions will be stored in garage

Coral Gables Garden Club Proposal: Ms. Rodriguez conveyed that the Coral Gables Garden Club proposed to conduct its district flower show on October 19, 2014 as a combined event between Merrick House and the Garden Club, and as part of 2014's SOTPWG events. Ms. Spain advised that the event would need to undergo the normal City approval process, and suggested the Club submit an application. If the event is approved, Ms. Lam volunteered to serve as chair.

Coral Gables Community Foundation: Ms. Kautz will follow up with Mary Snow at the Coral Gables Community Foundation to clarify information about a Merrick House fund.

NEXT MEETING:      Budget Meeting: Monday, March 17, 2014, 8:30 a.m.  
                             Regular Meeting: Monday, April 14, 2014, 8:30 a.m.

There being no further business, the meeting adjourned at 9:45 a.m.

Respectfully submitted,



Dona M. Spain  
Historic Preservation Officer