



**City of Coral Gables
CITY COMMISSION MEETING
January 10, 2023**

ITEM TITLE:

Coral Gables Merrick House Governing Board Meeting of October 10, 2022.

SUMMARY OF MEETING:

CALL TO ORDER:

The meeting was called to order by Chair Meagher at 8:44 am and attendance was stated for the record.

APPROVAL OF ABSENCES:

A motion was made by Ms. Lam and seconded by Ms. Reese to approve the absence of Ms. Ehrenhaft.

The motion was unanimously approved.

OPENING STATEMENT:

Chair Meagher read an excerpt from an interview with Richard Merrick.

Introduction and presentation by guests:

1. Trina Oropeza from IMAGO for the Arts.
2. Brett Gillis from Historic Preservation Association of Coral Gables.

APPROVAL OF MINUTES:

A motion was made by Ms. Lam and seconded by Ms. Cason to approve the minutes of September 12, 2022, with corrections.

The motion was unanimously approved.

HOUSE REPORT:

1. September 2022 Monthly Activity Summary
2. House open on Labor Day
3. Uneventful Month
4. Visitors from around the world
5. Docents ready to give tours.
6. Weekend issues.
7. Property Access afterhours.
8. Fundraising.
9. Docent Training.
10. Recruitment of New Docents.
11. Summary of tour/sales activities for September 2022:
 - a. Number of visitors for tours: 45 (35 Adults; 3 Seniors; 7 Students 12+)
 - b. Sales: *1 Garden Book (funds go to the Villagers), 4 Poetry Books "Song of the Wind on a Southern Shore", 1 poster and received \$54 in tips.
12. Items that need to be addressed.
13. Suggestion for speaker at "100 Voices"
14. Schedule of Regular Maintenance at the Merrick House.

15. Necessary repairs.
16. Deadline for Villagers Grant.
17. Number of Visitors for the year – 986.
18. Pressure cleaning of ramp.
19. Emergency contacts for the Merrick House.

OLD BUSINESS:

1. Display Case Key.
2. Maid.
3. Trash.
4. Ribbon Cutting.
5. Donations.
6. “100 Voices”:
 - a) Recap of October Event.
 - b) November 6th Event.
 - c) Eventbrite & entry fees.
 - d) Garden Tea instead of “100 Voices” in March.
7. Piano repair.
8. Gramophone repair.
9. Fumigation of Books.
10. Dates:
Holiday Open House – December 11th.
Garden Club is decorating – Monday, December 5th.
Tree Delivery – Tuesday, December 6th.
Tree Decorating – Wednesday, December 7th.
12. Holiday Open House:
 - a) Decorations.
 - b) Merchandise Table.
 - c) Vendors.
 - d) Santa Letters – The box is at the house and will be used again.
 - e) Carolers – the invoice has been sent to Ms. Kautz.
13. Merrick Minute at Commission meetings.
17. Lunch with Employees.

NEW BUSINESS:

1. Partnership with Coral Gables Museum.
2. Tour of the Merrick House.
3. The one vote that saved the Biltmore.
4. Email of events.

DISCUSSION ITEMS: None

CITY COMMISSION ITEMS: None.

ITEMS FROM THE SECRETARY:

1. Roxy Bolton Fund - \$4,939
2. Trust Fund - \$51,870

The next meeting will be Monday, November 14, 2022.

ADJOURNMENT:

A motion was made by Ms. Seipp and seconded by Ms. Lam to adjourn the meeting.
The motion was unanimously approved.

There being no further business, the meeting adjourned at 9:58 am.