

## GEANNINA (“NINA”) BURGOS

(305) 389-2438 • [geannina.burgos@gmail.com](mailto:geannina.burgos@gmail.com)

<https://www.linkedin.com/in/geannina-burgos-5649494/>

### EXPERIENCE

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#### **Dabdoub Law Firm, P.A.**, Coral Gables, FL

*Associate Partner*, January 2021 - Present

- In addition to maintaining legal practice and caseload, manage the day-to-day operations of law firm with national presence in disability insurance and ERISA claims, identify short and long-term firm strategies, communication firm’s dedication to high quality legal work, guide and direct staff.

*Associate Attorney*, September 2014 – December 2020

- Area of practice: ERISA disability insurance claims, insurance coverage disputes, bad faith claims and commercial litigation; successfully challenge administrative appeals; negotiate settlements pre-suit and in court-ordered mediation; pursue cases on cross-motions for summary judgment or trial.

#### **Florida International University College of Law**, Miami, FL

*Adjunct Professor, Legal Skills & Values III*, August 2018 - Present

- Provide in-classroom and virtual instruction to law students in final legal writing course including contract drafting, negotiations, legal business writing, pleadings, and motions.

### CLERKSHIPS

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#### **Aponte Law, P.A.**, Miami, FL

*Law Clerk*, June 2014-September 2014

- Reviewed/drafted contracts (English/Spanish); conducted legal research and writing; drafted pleadings and motions for commercial litigation.

#### **Third District Court of Appeal**, Miami, FL

*Judicial Intern*, Honorable Judge Barbara Lagoa, June 2013-July 2013

- Reviewed appellate briefs, trial records, and other documents; researched and analyzed case law; drafted bench memoranda; made recommendations on decisions of matters on appeal.

#### **FIU College of Law Small Business Clinic**, Miami, FL

*Legal Intern*, August 2012-December 2012

- Conducted intake interviews of potential clients, created business entities and by laws, IRS tax exemption applications, charitable solicitation, drafted/amended Operating Agreements.

### OTHER EXPERIENCE

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#### **Law Blog Writers, LLC**, Remote

*Contributing Writer*, June 2014 - Present

- Create original legal content for law firm websites across the nation covering various areas of the law including personal injury, criminal, real estate, family, and medical malpractice and more.

#### **Wealth Counsel, LLC**, Remote

*Freelance Writer*, March 2017 – March 2019

- Created original legal content in the area of estate planning for use in blog posts, newsletters, client communication tools and other legal marketing uses.

#### **Legal Expert Connections, Inc.**, Remote

*Freelance Writer*, January 2016 – January 2018

- Created original legal content for insurance defense law firms including website content, content marketing, and general law firm marketing, among others.

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## EDUCATION

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**FLORIDA INTERNATIONAL UNIVERSITY**, Miami FL

**Juris Doctor**, December 2013

**Awards:** Dean’s List (3x), Book Award for Mediation (2013)

**Master of Business Administration**, December 2007

**Activities/Awards:** Dean’s List (3x); NSHMBA member; Stringer, NY Times.

**Bachelor of Science in Mass Communication**, December 2004

**Activities/Awards:** Bright Futures Scholar (100%); Writer, FIU’s Beacon; Stringer, NY Times.

## AWARDS

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Super Lawyer Rising Star, 2021

Young Lawyer’s Division of the Florida Bar Scholar Fellow, 2013

American Society of Public Administrator’s Women in Public Service Scholar Fellow, 2012

Ruden McKlosky’s Diversity Scholar Fellow, 2011

Leesfield & Partners Florida Association of Women Lawyer’s Scholar Fellow, 2010

## COURT ADMISSIONS

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All Florida State Courts

United States District Court for the Southern, Middle, and Northern Districts of Florida

Eleventh Circuit Court of Appeals

## PROFESSIONAL AFFILIATIONS

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Florida State Bar Association (member, 2014); NSHMBA (member, 2007); Miami-Dade FAWL (member, 2015); Dade County Bar Association (member, 2015), American Bar Association (member, 2014); Federal Bar Association (member, 2016).

## OTHER SKILLS

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Bilingual - English/Spanish (Native fluency, verbal and written).

## VOLUNTEERISM

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2019-Present, National Convention Committee Member: Federal Bar Association

2019-Present, Publications Committee Member: Young Lawyer’s Division, Federal Bar Association

2018-Present, Student Mentor: National Hispanic Bar Association

2020, Vice-Chair: Cultural Development Board, City of Coral Gables

2016-18, Member at Large: Alumni Association, FIU College of Law

2015-19, Member: Cultural Development Board, City of Coral Gables

2016-18, Panelist: Hannibal Cox Jr. Grant Program, Miami-Dade County Dept. of Cultural Affairs

2015-16, Panelist: Developing Arts in Neighborhoods, Miami-Dade County Dept. of Cultural Affairs

2013-15, Panelist: Hannibal Cox Jr. Grant Program, Miami-Dade County Dept. of Cultural Affairs

2010-11, Volunteer Reader: Out of School Programs, The Children’s Trust of Miami-Dade

## INTERESTS

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Arts/arts education advocacy, poverty alleviation, performing and visual arts, early childhood education, classically trained in ballet/flamenco/modern dance.