



**City of Coral Gables
CITY COMMISSION MEETING
January 22, 2019**

ITEM TITLE:

A Resolution accepting the recommendation of the Procurement Officer to waive the competitive process of the Procurement Code and purchase the Cartegraph OMS Platform Annual Maintenance Service as a "Special Procurement/Bid Waiver", pursuant to Section 2-691 of the City's Procurement Code.

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

The Information Technology (I.T.) Department purchased the Cartegraph OMS Enterprise Platform in August 2016 to operate the City's Facility Management System. The system supports the electronic processes for all facility maintenance and management tasks performed citywide by Public Works, Community Recreation, Parking and City Maintenance Contractors. The system also allows department users to access their facilities domain subscriptions, asset management features, internal requests and other tools used to perform and track the maintenance history of City assets.

The system has been in place since October 2016 and it is currently time to renew the maintenance service agreement for the software. The software is a proprietary system that can only be maintained by Cartegraph. The I.T. Department would like to renew the maintenance subscription for a period of three (3) years at \$51,139 per year. The maintenance service covers the facilities domain subscription, Cartegraph cloud, hosting fees, internal request extension, advanced asset extension, advanced user tool extension, Cartegraph user pack and 50 named users.

Under Section 2-691 of the Procurement Code, entitled "Special Procurement/Bid Waiver," a special procurement may be initiated when an unusual or unique situation exists that makes the application of all requirements of competitive sealed bidding or competitive sealed proposal contrary to the public interest.

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1.	\$ 153,417.00	001-3200-519-54-01	Operations

ATTACHMENT (S): 1. Resolution