



**September 8, 2017**

**City Manager  
405 Biltmore Way  
Coral Gables, FL 33134**

**Cathy Swanson-Rivenbark**

**The members of the Coral Gables Firefighters Benevolent Association respectfully request permission to sell Christmas trees in the City of Coral Gables. The proposed location is 5501 Granada Blvd. The Coral Gables Baptist Church property.**

**We have had our annual Christmas tree sale in the Gables since 1957, and as in past years, all rules and regulations will be adhered to. We have demonstrated our dedication for public safety in all of our previous years, and we will continue with the high standards. Keeping safety in mind we are asking permission to erect a temporary chain link fence around the lot perimeter. In the spirit of the season we would also like permission to use an inflatable Santa Claus as a display. No advertising would be affixed to the Santa.**

**Sales will begin on or about November 18th, and will end Christmas Eve. We are looking forward to this yearly event and assure you it will go as smoothly, and maintain the standards of year's past.**

**Thank you for your consideration concerning this matter.**

**Sincerely,**

**Paul W. Boutin  
Firefighters Christmas Trees**

**Cty Manager 2017**



September 8, 2017

Mrs. Cathy Swanson-Rivenbark  
405 Biltmore Way  
Coral Gables, FL 33134

Madam City Manager

Enclosed please find the documents required to fulfill the request for a variance. I hope these satisfy your needs and that we may be placed on the City Commission agenda on October 24, 2017.

- Enclosures:
- 1) Lot lease from lot owner.
  - 2) Insurance coverage equal to or exceeding (\$1,000,000.) One million dollars liability with the City of Coral Gables as additional insured.
  - 3) Lot sketch.
  - 4) Refundable deposit check in the amount of \$400.00 covering a clean up fee for the lot.
  - 5) A list of the philanthropic involvement by the Benevolent Association in the community during the 2015-2016 tax year.

Please notify me if any additions will be required. As lot manager for the Firefighters Benevolent Christmas tree lot, I respectfully request that any notices concerning this issue be forwarded to my office. This will ensure a prompt response to your communications.

Sincerely,

Captain Paul W. Boutin (Ret.)  
(305) 757-7777

Permit2017

CORAL GABLES FIREFIGHTER'S BENEVOLENT ASSOCIATION

## Lease Agreement

THIS LEASE AGREEMENT, made this 26 day of September, 2014 by and between Coral Gables Baptist Church, hereafter known as LANDLORD, whose address is 5501 Granada Blvd., Coral Gables, FL and Firefighters Christmas Trees, hereafter known as TENANT, whose address is:

4190 Flier Cove Road, Big Torch Key, FL 33042

hereafter called TENANT.

In consideration of the agreements and stipulations hereinafter mentioned to be kept and performed by the TENANT, Landlord hereby leases to TENANT and TENANT hereby leases from LANDLORD, for retail Christmas tree sales only, that certain parcel described as 5501 Granada Blvd. Coral Gables, Dade, Florida.

To have and to hold from the 7th day of November to the 29th day of December, 2015-2016-2017.

The rental paid under said Lease by TENANT and accepted by LANDLORD as rental under the terms of this Lease is the sum \$ 5,000.00 five thousand dollars per lease period. An additional \$ 1,000.00 one thousand dollars will be due upon acceptance.

TENANT agrees:

- 1) To make no unlawful, improper, or offensive use of the premises and permit LANDLORD to enter upon said land to inspect, and for any and all lawful purposes arising from LANDLORDS rights, so long as it does not interfere with the rights of the TENANT, as provided in this Lease.
- 2) To permit the premises to be used for retail Christmas tree sales only.
- 3) To keep LANDLORD from any liability and claim for damages by reason of any injury to TENANT and TENANTS agents, servants, employees, or any and all persons or for damage to any for any cause whatsoever while in or about the premises or in any way, directly or indirectly connected with or arising out of this agreement, and agrees to take out and keep in force during the term of this Lease, public liability insurance to be not less than One Million Dollars (\$1,000,000.) for any one person injured, or One Million Dollars (\$1,000,000.) for any one accident and a copy of said insurance to be delivered to the LANDLORD within fifteen (15) days from the date of this Lease.
- 4) To abide by all laws of Florida, and ordinances and rules of Coral Gables and Dade County, Florida.
- 5) To take care of said premises, and maintain in a careful and prudent manner and return the property in as good condition at the end of said term in as good condition as said premises are now, ordinary wear and tear the only exception.
- 6.) To not assign this Lease, re-lease, or further sub-let this property, or any part thereof, without the written consent of LANDLORD.

TENANT covenants that should any of the agreements of this Lease be violated then TENANT shall become Tenant at Sufferance, hereby waiving all rights of notice, and LANDLORD shall be entitled immediately to re-enter and re-take possession of the demised premises.

Witness our hands this 26 day of September 2014

  
Pastor Charles Lowery  
Coral Gables Baptist Church

  
Paul W. Boutin  
Paul Boutin/Firefighters Christmas Trees, Inc.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/2/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Keelson Partners 707 SW Washington, Suite 625  Portland OR 97205-3536		<b>CONTACT NAME:</b> Christmas Tree Dept <b>PHONE (A/C, No, Ext):</b> (503) 226-1422 <b>FAX (A/C, No):</b> (503) 226-2488 <b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> Firefighters Christmas Trees, Inc. 4190 Filer Cove Road  Big Torch FL 33042		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Great Northern Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COPY

**COVERAGES** **CERTIFICATE NUMBER: 2017 GL** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	35766060	9/1/2017	9/1/2018	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Certificate holder has been added as additional insured for operations of the named insured subject to policy terms, conditions, and exclusions with regard to location at: 5501 Granda Blvd., Coral Gables, FL 33146

<b>CERTIFICATE HOLDER</b>  City of Coral Gables 405 Biltmore Way Coral Gables, FL 33134	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Thomas Wilkins/TOM <i>Thomas Wilkins</i>
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COPY

### COVERAGES

CERTIFICATE NUMBER: 2017 GL

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	35766060	9/1/2017	9/1/2018	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

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### CERTIFICATE HOLDER

### CANCELLATION

Coral Gables Firefighters Benevolent Asso 2815 Salzedo Street Coral Gables, FL 33134	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Thomas Wilkins/TOM <i>Thomas Wilkins</i>



405 BILBORE WAY  
CORAL GABLES, FLORIDA 33134

RECEIPT

CISE#:

REF#:

PAGE 1

Receipt #: 3379  
REP-Date: 09-30-91  
BY.....: HSB  
DR#.....: Z38-32

CODE	CODE DESCRIPTION	RECEIPT DESCRIPTION	AMOUNT
	TRASH REMOVE; FEE-30MS TREE REMOVE;		400.00
CHECK# 1370		TOTAL AMOUNT .....	400.00
CHECKS 400.00	CASH# 0.00	TOTAL TENDERED .....	400.00
FROM: PAUL BOUTER		CHANGE .....	0.00



RECEIVED BY

MIKE BARGER  
PUBLIC SERVICE DIRECTOR

340 SW LORCHER AVENUE  
CORAL GABLES, FLORIDA 33134  
904-450-3000  
FAX 904-450-3400

405 SW 14TH ST  
CORAL GABLES, FLORIDA 33134

No. 1

Sept 17, 19 91

Received of Coral Gables Fireman's Benevolent Association  
Four Hundred and 00/100

Am't of Account		
Am't Paid		
Balance Due		

400.00  
Public Service Dept. Director





September 8, 2017

To Whom it May Concern:

The following is a list of some of the many philanthropic activities that the Coral Gables Firefighters Benevolent members have proudly participated in 2016-2017

We have made monetary donations to:

2015 Christmas tree donations of \$25,600.00

Charlee Homes for Children

Charlee House/ Gladestone Center

Children's Home Society

City of Coral Gables Merrick House

City of Coral Gables Police Department

City of Coral Gables Motor Pool Division

City of South Miami Children's Community Group

City of Miami Community Affairs

City of Miami Police Department Children's Holiday Celebration

Coral Gables Senior High School

Dade County In School Chamber of Commerce Club

Dade County Joseph Caleb Center

Dade County School "Christmas Around the World"

George Washington Carver Middle School

Habitat for Humanity of Greater Miami

J.R.E. Lee Opportunity School

Lee Park Cooperative

Martin Luther King Economic Group

Merrick Educational Center

Miami Behavioral Health Center

Miami Springs Senior High

Neighbors for Neighbors Program

Ponce de Leon Middle School

Princor Service Corp.

South Florida Food Recovery Program

Sunrise Opportunity Residential Program

The Learning Experience School Barry University Inter Cultural Center

United Way Families

Universal Life Church

Whole World Christian Academy

Benev2017

**CORAL GABLES FIREFIGHTER'S BENEVOLENT ASSOCIATION**

POST OFFICE BOX 340712 • CORAL GABLES, FLORIDA 33134