



# City of Coral Gables

## Implementing Order of the City Manager

**Implementing Order No.:** 2020-04 **Title:** Covid-19 Emergency Business Recovery Temporary Use Permit

Ordered: [Insert Date Here] Effective: [Insert Date Here]

**AUTHORITY:** Executive Order 2020-122 re: Broward and Miami-Dade Counties to Phase 1: Safe. Smart. Step-by-Step. Plan for Florida’s Recovery; Executive Order 2020-139 re: Phase 2: Safe. Smart. Step-by-Step. Plan for Florida’s Recovery; Miami-Dade County Emergency Order 23-20, as amended; Miami-Dade County Emergency Order 24-20; Coral Gables Emergency Order, as amended, allowing for the limited re-opening of restaurants (May 20, 2020) and certain establishments (May 18, 2020) with conditions; **Ordinance No.**

### **PURPOSE**

The purpose of this Implementing Order is to establish an expedited permit process for Temporary Use permits related to COVID-19 business recovery and educational and government operations. As the City returns to a new normal in the wake of the COVID-19 public health crisis, the City Commission has tasked the administration with finding creative ways to support businesses and encourage individuals to participate in the local economy. In response to the re-opening of businesses and other establishments under the strict conditions outlined in applicable emergency orders and corresponding handbooks<sup>1</sup>, which include social distancing and reduced indoor capacity, the City Commission passed Emergency **Ordinance No. \_\_\_\_\_** which amended Division 21 “Temporary Uses” of the Zoning Code to create Section 5-2111 “COVID-19 Emergency Business Recovery Permit” to safely expand and create economic opportunities for businesses in the City impacted by the COVID-19 pandemic. The amendment also provides greater flexibility to government and educational facilities that need to temporarily adjust their uses to comply with COVID-19 related regulations. The Ordinance sunsets on January 15, 2021.

### **APPLICABILITY**

The Emergency Business Recovery Temporary Use Permit can be used for temporary uses or events organized to enhance economic opportunities for a business or establishment impacted by the COVID-19 emergency; and to adjust temporary uses and occupancies of educational facilities and government entities that have been impacted by COVID-19. It shall not include events, uses, or business ventures unrelated to the impact of the COVID-19 emergency.

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<sup>1</sup> Miami-Dade County’s New Normal Handbook and the City of Coral Gables’ Reopening the Local Economy Handbook

**APPLICATION PROCESS FOR TEMPORARY USE PERMIT**

The Emergency Business Recovery Temporary Use Permit is a **NO FEE permit**. However, all fees associated with city services shall apply. The City Manager retains the authority to waive or reduce fees as may be appropriate.

To apply for an Emergency Business Recovery Temporary Use Permit, the applicant must submit the following items electronically to Development Services Department Building Division.

- (1) Application
- (2) Narrative outlining the intended Uses and affected businesses
- (3) Site Plan
- (4) Construction Drawings when necessary
- (5) Noise attenuation plan
- (6) Additional requirements, as deemed necessary, may be required at the discretion of the City Manager or his designee

**REVIEW PROCESS FOR TEMPORARY USE PERMIT**

Completed applications shall be routed internally by staff for concurrent review and approval or denial by the following departments:

- a) Development Services
- b) Fire
- c) Public Works (when application contemplates uses on the public right-of-way.)
- d) Any other department as determined necessary based on the nature of the application by the City Manager or their designee.

**EXPIRATION**

In accordance with the expiration date of **Ordinance No. \_\_\_\_\_**, this Order, along with all temporary permits issued pursuant to this Order, shall expire on January 15, 2021, unless otherwise terminated or extended at the City Commission’s discretion.

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**APPROVED BY:**

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Peter J. Iglesias, P.E.  
City Manager

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Date