

## **CORAL GABLES LIBRARY ADVISORY BOARD**

Draft Minutes of Meeting, October 12, 2011  
Coral Gables Sub-regional Library, Meeting Room

<b>MEMBERS</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>	<b>M</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>APPOINTED BY</b>
Sylvia Hernandez								P		E		P	Mayor Jim Cason
Amy Kutell		P		P		P		P		P		P	Vice-Mayor William H. Kerdyk, Jr.
Pamela Admire		P		P		P		P		P		E	Comm. Maria Anderson
Lisa Bennett								P		P		P	Comm. Rafael "Ralph" Cabrera, Jr.
Nancy Leslie		P		P		P		P		E		E	Comm. Frank C. Quesada

### **STAFF:**

Dan Keys, Public Service Director  
Ayliin Hernandez, Public Service Department

**A = Absent**  
**P = Present**  
**E = Excused**

### **GUESTS:**

James Paul, Branch Manager, Miami Dade Public Library System  
Kendell Turner

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### **OPEN MEETING:**

The meeting was called to order by Chairperson, Amy Kutell, at 3:10 p.m. The roll was taken and a quorum was present. A motion was made to adopt the minutes from the August 10, 2011, meeting as written. The motion was seconded, voted upon and passed with a unanimous vote.

### **OLD BUSINESS:**

**LIBRARY HISTORY:** Discussion developed on increasing the number of board members. Lisa Bennett shared her research on the history of Boards in general. She added that the current economic conditions are endangering the Libraries. Ms. Turner mentioned that the State of Florida created the Library Adv Board and added the importance of the community education provided by the Library. The consensus by the Board was that additional members would bring additional input and provide a broader base of support for the preservation of library services. Dan Keys mentioned the process for recommending membership changes to the Commission.

The Board made the following motion: The Library Advisory Board recommends that the membership of the Board be increased from five to seven members.

**LIBRARY REPORT:** James Paul mentioned the new budget changes will be effective Monday, October 24<sup>th</sup>. He informed that although the weekly hours of operation have been reduced from 63 to 48 hrs, the Coral Gables Library will still open six days a week, Tuesdays and Wednesdays from 1 pm to 9 pm, the rest of the week from 10 am to 6 pm. The layoffs at the Coral Gables Branch have reduced the number of staff from 19 to 16 and they no longer have part time employees. The Library is doing their best to keep the existing programs, but it is an increasing challenge. The Library still provides story time for toddlers and one evening they have videos for the young teens. Some of the previously employed individuals have returned as volunteers and Mr. Paul's position as Branch Manager is now permanent.

**LIBRARY MAINTENANCE:** Dan mentioned that landscape maintenance is required regularly. Ms. Turner mentioned that Miami Dade Public Library System provides the ground maintenance, the City of Coral Gables provides supplemental planting and the Library Advisory Board provides oversight of the maintenance.

**BUTTERFLY GARDEN:** Ms. Hernandez inquired on having signs, identifying the plants, in the Butterfly Garden. Dan replied he will look into a source for the signs.

Ms. Kutell mentioned that Ms. Leslie would like to request on behalf of the Garden Club that fake moss placed on the base of the Butterfly Sculpture. The Board agreed it would improve the appearance of the base and Mr. Keys advised that he could have that done.

**CHILDREN'S MURAL:** Ms. Kutell inquired on whether it could be displayed in a permanent location such as the Children's Room. Mr. Paul advised he would look into it and e-mail the response. Ms. Turner asked to be included in the e-mail. Ms. Kutell mentioned that she has letter requesting consideration of the display and Ms. Turner suggested that she submit the letter to Arva Parks Mc Cabe and offered her e-mail address.

**NEW BUSINESS:**

**ANNOUNCEMENTS:** Sylvia Hernandez inquired on having the Board meet with the Library staff. Discussion developed and the Board agreed to schedule to meet the Library staff with refreshments at the next meeting, Wednesday, December 14<sup>th</sup> at 3:00 pm.

Discussion developed on Grace Armada and her medical condition. Mr Paul mentioned she still participates in the Spanish Book Club and Ms. Turner pointed out it would be thoughtful to send Ms. Armada a card on behalf of the Board. A card with Ms. Kutell's art work was selected and signed by everyone.

Ms. Turner informed the Board that there will be a Gallery Night event on November 4th, from 7 pm to 10 pm. There will also be a Fund Raiser for the Water Tower and it will take place at Books and Books, 231 Aragon Ave.

**SEGOVIA STREET UPDATE:** The Board inquired when the project would be completed. Dan replied it should take place in a few weeks.

A motion to adjourn was made and second and it passed unanimously, the meeting was adjourned at 3:15 p.m.

APPROVED:

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Amy Kutell, Chair

ATTEST:

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Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD  
**WEDNESDAY, DECEMBER 14, 2011, AT 3:00 P.M.**  
IN THE CORAL GABLES SUBREGIONAL LIBRARY MEETING ROOM  
3443 Segovia Street, Coral