

**STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
Exhibit A – 1  
Progress Report and Deliverable Submission Form**

<b>DEP Agreement No.:</b>	C2102
<b>Project Title:</b>	Coral Gables Waterway / Biscayne Bay Waterway Quality Improvements
<b>Grantee:</b>	City of Coral Gables
<b>Grantee Grant Manager Name:</b>	
<b>DEP Grant Manager Name:</b>	
<b>Reporting Period:</b>	Choose an item. Choose an item.

**Provide the following information for all tasks identified in Attachment 3 Grant Work Plan:**

Summarize the work completed within each task for the reporting period. Provide an update on the estimated completion date for each task and an explanation for any anticipated delays or problems encountered. Add or remove task sections and use as many pages as necessary to cover all tasks. Use the format provided below.

**Task #: Task Title**

- **Amount completed within this reporting period (%):**
- **Amount completed to date (%):**
- **Progress for this reporting period:** *[Add Text <500 words]*
  
- **Identify any delays or problems encountered:** *[Add Text <300 words]*
  
- **Deliverables due for this task; date they were submitted (or expected to be submitted); and how deliverables are submitted/where to find them:** *[List all deliverables associated with the task/sub-task as a list (mimic the numbering from Attachment 3 – Grant Work Plan). Note which deliverables are being provided in this quarter and provide a link to that folder/file. If deliverables were provided previously, indicate the date they were accepted. Include a short description of how to find each deliverable within that folder location.]*
  - a)
  - b)
  - c)

**Task #: Task Title**

- **Amount completed within this reporting period (%):**
- **Amount completed to date (%):**
- **Progress for this reporting period:** *[Add Text <500 words]*
  
- **Identify any delays or problems encountered:** *[Add Text <300 words]*
  
- **Deliverables due for this task; date they were submitted (or expected to be submitted); and how deliverables are submitted/where to find them:** *[List all deliverables associated with the task/sub-task as a list (mimic the numbering from Attachment 3 – Grant Work Plan). Note which deliverables are being provided in this quarter and provide a link to that folder/file. If deliverables were provided*

*previously, indicate the date they were accepted. Include a short description of how to find each deliverable within that folder location.]*

- a)
- b)
- c)

This report is submitted in accordance with the reporting requirements of the above DEP Agreement number and accurately reflects the activities associated with the project.

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Signature of Grantee's Grant Manager (Original Ink or Adobe Certified Signature)

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Date

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*For DEP Internal Use Only*

This report and the specific deliverables described in this Progress Report and Deliverable Submission Form demonstrate that the work under the tasks outlined in this form was satisfactorily performed and are hereby approved in accordance with the reporting requirements of the above DEP Agreement number.

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Signature of DEP Grant Manager or Designee (Original Ink or Adobe Certified Signature)

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Date