

**CITY OF CORAL GABLES
LANDSCAPE BEAUTIFICATION ADVISORY BOARD**

Minutes of Meeting, January 2, 2014
War Memorial Youth Center, Conference Room

MEMBERS	F	M	A	M	J	J	A	S	O	N	D	J	APPOINTED BY
Ana Martin-Lavielle	P	P	A	P	P	-	-	P	P	P	P	P	Mayor Jim Cason
Anna Louise Fulks	P	P	P	P	P	-	-	P	P	P	P	P	Vice-Mayor William H. Kerdyk, Jr.
Alexander Adams	P	P	P	P	E	-	-	P	P	P	P	A	Comm. Pat Keon
Barbara Perez	P	P	E	P	P	-	-	P	A	E	P	P	Comm. Vince Lago
Kay Murff										P	P	P	Comm. Frank C. Quesada
Robert Berman										E	P	P	City Manager, Patrick Salerno
Paul Zamek	P	P	P	P	P	-	-	P	P	P	P	E	Board as a Whole

STAFF:

Jessica Keller, Community Service Director
Troy Springmyer, Interim Public Service Director, Board Secretary
Ayliin Hernandez, Interim Administrative Assistant, Recording Secretary

A = Absent
P = Present
E = Excused

GUESTS:

OPEN MEETING: The Chair, Ana Martin-Lavielle, opened the meeting at 8:37 a.m., the roll was taken and a quorum was present. **A motion was made to “Approve the minutes of December 5, 2013.” The motion was seconded, voted upon and adopted unanimously.**

OLD BUSINESS:

DURANGO/RIVIERA TREE REPLACEMENT: Mr. Springmyer reported that Robert Parsley will be making the recommendations.

TREE SUCCESSION PLAN: No Update

ARBOR DAY: Discussion took place on the three (3) event locations previously submitted for consideration. The Douglas Rd & Ponce De Leon entrance was not approved due to a future project. Coral Bay Park and Segovia St. / University Dr. were approved. Both locations have schools in close proximity as well as open spaces for the tree planting. Discussion took place on the type of tree that will be planted. Mr. Springmyer offered to bring photographs of flowering trees to the next meeting. **A motion was made to, “Select Segovia St. & University Dr. as the Arbor Day event location with the approval of a flowering tree.” The motion was seconded, voted upon and adopted unanimously.** Discussion took place on the event date. **A motion was made to, “Select Friday, April 11, 2014 as the Arbor Day event date.” The motion was seconded, voted upon and adopted unanimously.** Food and refreshments were discussed. Public Service will provide the appetizers and drinks. The Garden Club will provide the cookies. The event schedule was mentioned. A draft agenda was provided. Ms. Hernandez inquired on the Garden Club Liaison. Ms. Murff offered to look into it.

LANDSCAPE BEAUTIFICATION AWARDS: Discussion developed on the nominations. Ms. Hernandez advised that two (2) zones had not been submitted. Mr. Springmyer reminded that the award selections can not take place until Code Enforcement has checked for violations. Discussion developed on the design of the plaque. Ms. Hernandez presented a photograph of the layout. The material used will be acrylic. The size will be 12" x 15". The Board requested a silver plate personalized with black text. **A motion was made to, "Approve the plaque layout for the Landscape Beautification Awards." The motion was seconded, voted upon and adopted unanimously.**

NEW BUSINESS: None

BOARD ITEM/CITY COMMISSION UPDATE: None

GENERAL DISCUSSION:

Ms. Martin-Lavielle inquired on the traffic hazard at Coral Way & Segovia Circle. Mr. Springmyer advised that Mr. Pino, Asst. Public Works Director, has been informed. Mr. Springmyer advised that Public Works is handling the Deering Bay project. He added that Country Club Prado is being surveyed and Mr. Parsley will be making the recommendations. Ms. Perez pointed out that the trees on Miracle Mile across from Barnes and Noble have a hole in the ground that could be hazardous. Mr. Springmyer replied he will look into it. Ms. Perez revisited the improvements needed at Bird Road & Aurora. Troy replied that a private project is likely to include improvements to this area. Ms. Fulks commented on the Library's need for landscape maintenance. Troy advised that Dade County handles the landscape maintenance. Ms. Hernandez advised that Dade County recently hired a contractor that will provide maintenance twice a month. Also, improvements to the Library's Butterfly Garden are in the process. James Paul is the Branch Manager and is very receptive and resourceful. Any comments or inquiries could be referred to him. Ms. Hernandez will provide his contact information. The Board requested that the City's Administration be informed of the Arbor Day Celebration date. Ms. Keller offered to handle the notification.

ADJOURNMENT: There being no further business, the meeting was adjourned at 9:51 a.m.

APPROVED:

Ana Martin-Lavielle, Chair

ATTEST:

Troy Springmyer, Interim Secretary

THE NEXT MEETING WILL BE HELD
THURSDAY, FEBRUARY 6, 2014, 8:30 a.m.
Youth Center Conference Room, 405 University Drive, Coral Gables, Florida