

**PINEWOOD CEMETERY ADVISORY BOARD MEETING**

**Minutes of September 21, 2009**

**405 Biltmore Way, First Floor Conference Room**

**Coral Gables, Florida**

**MEMBERS**

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**COMMISSIONERS**

Patricia "Pat" Clarke	+	P	+	P	A	+	P	+	+	+	+	P	Mayor Donald D. Slesnick, II
Tim Crowther	+	P	+	P	P	+	E	+	+	+	+	P	Vice-Mayor William H. Kerdyk, Jr.
Sandra Cummings	+	P	+	P	P	+	P	+	+	+	+	P	Commissioner Maria Anderson
Thomas E. Lodge	+	A	+	P	P	+	P	+	+	+	+	-	Comm. Rafael "Ralph" Cabrera, Jr.
Father Sean O'Sullivan	+	E	+	P	P	+	P	+	+	+	+	P	Comm. Wayne "Chip" Withers
Kemal Rajib	+	P	+	P	A	+	P	+	+	+	+	P	City Manager
Louan Zagarino	+	P	+	P	P	+	P	+	+	+	+	P	City Commission

**A = Absent**

**P = Present**

**E = Excused**

**+ = No Meeting**

**\* = New Appointment**

**- = Resigned Member**

**STAFF IN ATTENDANCE:**

Kara Kautz, Historic Preservation Officer

**RECORDING SECRETARY/PREPARATION OF MINUTES:** Nancy C. Morgan, Coral Gables Services, Inc.

**CALL TO ORDER:** Ms. Zagarino called the meeting to order at 4:07 p.m.

**I. APPROVAL OF MINUTES OF THE REGULAR MEETING OF APRIL 13, 2009:**

**A motion was made and passed to approve minutes of the regular meeting of April 13, 2009.**

**II. OLD BUSINESS:**

**Grave Markers:** Ms. Zagarino reported that the Villagers reimbursed the Board's Trust Fund \$3,842 for the cost of the first markers, leaving a balance to be reimbursed of \$1,158. Ms. Kautz will research bench styles and costs as one is proposed to be installed with the Villagers logo.

**Trees:** The cost to remove Australian pines is approximately \$2,000 per tree. Ms. Zagarino recommended leaving the trees, but trimming the tops of those remaining. Ms. Kautz will notify Public Service. Harriett Liles recommended planting ferns. Tom Lodge will be asked for advice about the best fern types and placement.

**Iconic Grave Monument:** Ms. Zagarino requested information about restoring the iconic grave marker, which the consultant recommended moving away from tree roots. Ms. Zagarino will provide a restoration proposal and estimate of cost at the next meeting, and will ask Jim Kamercia, Gateway Monument, for advice about re-inserting the medallion in the monument and repairing the corner of the monument.

**Crockett Grave Stones:** The Crockett markers are among the tallest in the Cemetery and need to be straightened. The stone for Mr. Crockett is missing. Gateway Monument will provide an estimate to create a marker to match Mrs. Crockett's. Ms. Zagarino added that Ms. Liles was asked to advise about Cemetery restoration priorities. At the Board's request, Ms. Kautz will send a letter of appreciation to Jim Kamercia of Gateway Monument.

**III. NEW BUSINESS:**

**Resignation of Tom Lodge:** Tom Lodge's resignation from Board service was announced. Board members were encouraged to provide Commissioner Cabrera with qualified, prospective Board members.

**Redding Family request:** A telephone call was made to the Ms. Kautz requesting to plant a tree and installing a marker for Susan Redding's daughter in the family plot. The family also wishes to have a small memorial gathering on January 22, 2010. Ms. Kautz will respond to the Redding family, letting them know the Board approved their request. The family will furnish the marker.

**Historical Museum of Southern Florida Brochure:** Ms. Zagarino displayed a Museum brochure that listed a schedule of tours to be given by Dr. Paul George, among them a fee-paid tour of Pinewood Cemetery on November 15, 2009. The Board was not supportive of this planned tour without permission from the City. Ms. Kautz will discuss the issue with the City Attorney, who would be the appropriate person to address the Museum, and will notify Board members of the Ms. Hernandez' ruling.

**Election of Board Chair and Vice Chair:**

**A motion was made and passed to elect Ms. Zagarino as Board Chair for a one-year term.**

**A motion was made and passed to elect Pat Clarke as Board Vice Chair for a one-year term.**

**Welcome Back Pat Clarke:** On behalf of the Board, Mr. Crowther welcomed Ms. Clarke back to Board service after her illness.

**Letter to Tom Lodge:** On behalf of the Board, Ms. Cummings will write a letter to Mr. Lodge expressing appreciation for his outstanding Board service.

**IV. BOARD ITEMS/CITY COMMISSION UPDATE:**

Ms. Kautz reminded Board members of the Boards and Committees Seminar to be held Friday, October 2, 2009 at the Coral Gables Youth Center. She also announced that the second City budget hearing would be held Tuesday, September 22, 2009.

**The next meeting will be held Monday, November 9, 2009 at 4:00 p.m. City Hall Conference Room**

**ADJOURNMENT:**

There being no further business to come before the Board, the meeting adjourned at 5:10 pm.

Respectfully submitted,

Kara N. Kautz  
Historic Preservation Officer and Secretary to the Board