



November 8, 2011

Mr. Patrick Salerno  
City Manager  
City of Coral Gables  
405 Biltmore Way  
Coral Gables, FL 33134

Dear Mr. Salerno:

The Junior Orange Bowl International Youth Festival is currently preparing for the Annual Mayor's Reception and Parade, which will be held on Monday, January 2, 2012.

For the past two years, the Mayor's Reception was most graciously hosted in the garden at City Hall. This year the committee would like to showcase one of the City's most beautiful and important historical landmarks, Coral Gables' Venetian Pool.

Joellen Zelachowski, Venetian Pool Supervisor, has confirmed that the pool is available for the requested date.

In the past, the City of Coral Gables has graciously waived the facility rental fee for the usage of the Venetian Pool and only charged the Junior Orange Bowl the expenses for staffing the facility. We kindly request this accommodation for Mayor's Reception.

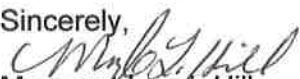
The Junior Orange Bowl Committee is aware of the insurance requirements and will provide all necessary documentation demonstrating proof of insurance.

We would also like to extend a warm welcome to you and your staff to join us for this event.

We are looking forward to showing off Venetian Pool to a host of special guests ranging from fellow City Managers, Mayors and business leaders from the surrounding communities.

As always, the City of Coral Gables will be prominently featured as a festival sponsor in all Parade and Mayors' Reception material.

It has been such a pleasure working hand in hand with the City of Coral Gables to make this event a success. Thanking you in advance for your consideration.

Sincerely,  
  
Margaret Lynch Hill  
Mayors' Reception Chairman  
Junior Orange Bowl Committee

Cc: Mayor James Cason, Mayor  
Cc: Mr. Fred Couceyro, Parks & Recreation Director  
Cc: Joellen Zelachowski, Venetian Pool Supervisor  
Cc: Dallas Brown, Junior Orange Bowl President