



**City of Coral Gables**  
**CITY COMMISSION MEETING**  
 March 23, 2021

**ITEM TITLE:**

Resolution approving the IT Department to purchase the annual maintenance, support and service and application from GovQA LLC., the current vendor of the Public Record Request and Citizen Request application, service, and support for Coral Gables.

**DEPARTMENT HEAD RECOMMENDATION:**

Approval

**BRIEF HISTORY:**

The City of Coral Gables Information Technology Department purchased the GovQA LLC Public Record Request and Citizen Request platform in February 2014, a web portal application that allows constituents, citizens and visitors the ability to request a public record and create tickets for services from the different departments in the City Of Coral Gables.

GovQA LLC: its products, services, and support, can only be purchased and supported by GovQA, Inc. As such, GovQA. is the sole provider of maintenance and support services for the product.

The City is purchasing the current, recurring, annual cost of \$27,765 for fiscal year 2021, and thereafter.

The recurring cost of the GovQqa annual maintenance, support and service exceeds the normal procurement threshold of \$25,000, and so requires commission approval.

**FINANCIAL INFORMATION: (If Applicable)**

No.	Amount	Account No.	Source of Funds
1.	\$27,765	001 3200 519 54 01	IT Computer Hardware and Software and Maintenance
<b>Total:</b>	<b>\$27,765</b>	<b>APPROVED BY:</b>	

**APPROVED BY:**

Department Director	City Attorney (If Applicable)	City Manager

**ATTACHMENT(S):**

1. Resolution
2. GovQA Quotation
3. GovQA Sole Source Attestation