



# CITY OF CORAL GABLES SPECIAL EVENTS APPLICATION & PERMIT

Permit #: \_\_\_\_\_

Applicant Information	Legal Name of the Permit Applicant (Company or Individual): <i>Coral Gables Chamber of Commerce</i>		Today's Date: <i>7/7/15</i>		
	Contact Person for this Permit Application: <i>ERICA SIMON</i>				
	Contact Person Phone: <i>305 446 1657</i>	Contact Person Fax: <i>305 446 9700</i>	Contact Person Email: <i>esimon@coralgableschamber.org</i>		
	Permit Applicant Address: <i>224 Catalonia Ave</i>		City: <i>Coral Gables</i>	State: <i>FL</i>	Zip: <i>33134</i>
	Permit Applicant Phone:	Permit Applicant Fax:	Permit Applicant Email:		
	Is the Contact Person an Officer of the Legal Entity? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO**				
	*If YES, attach verification from Sunbiz.org. **If NO, go to next question				
	Is the Contact Person an Authorized Agent of Applicant? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO				
	*If YES, Contact Person (Authorized Agent) must provide the City with a Limited Power of Attorney evidencing that they are authorized to execute legally binding contracts on behalf of the permit applicant.				
	Event Information	Name of Event <i>Burgerlicious</i>		Event Date(s) <i>NOV 5, 2015</i>	
Hours of Event <i>6p - 10p</i>		Set-up Time <i>11am</i>	Take Down Time <i>11pm</i>		
Location of Event <i>Ponce Circle Park</i>		Is Location Reserved? <i>Y/N</i>			
A list of all staff, monitors, and volunteers assisting in this event and must be provided with this application including a sample of the badge or unique name tag that will be used at the event identifying your staff, monitors and volunteers from the participants and/or general public.					
Anticipated Attendance <i>1200 1600 +</i>		Admission Fees <i>25 / \$50 / \$150</i>			
# of year's event has been in existence?		Previous Location(s)? <i>Ponce Circle Park</i>	Past Attendance <i>1200</i>		
Event Description: (Provide an attachment if additional space is needed.)					

<b>Event Information</b> (Continued from page 1)	List all vehicles associated with this event: (if applicable) (Provide an attachment if additional space is needed.)
	How will rules, regulations, terms and conditions of the event be communicated to the participants? (Provide an attachment if additional space is needed.) via Chamber membership, Community, newspapers, Comcast Billboard, Chamber & Burgerlicious website, -Promo of event.
	Will there be any live music or recorded music at this event? What type of music will be played? (Provide an attachment if additional space is needed.) Yes, Live music (one band) & vip DJ on stage - The Regs - Covers, Rock.
	Number, type and location of all loud speakers and amplifying devices. (This information can be provided on a map as an attachment to this application.) Southern end of the park.

<b>Vendor Information</b>	Number of Food Vendors 25 CG Restaurants	Vendors list provided to the City <input type="checkbox"/> Yes <input type="checkbox"/> No
	Food vendors have all permits/licenses.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Number of Other Vendors 2 Sam Adams / Brian Forman	Vendor list provided to the City <input type="checkbox"/> Yes <input type="checkbox"/> No
	Will there be alcohol at this event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, has liquor license been issued?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Is this a charitable event? If yes, what is the name of the charity/organization?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CG Community foundation
	Have you completed the City application?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Have you completed the State application?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If you checked yes to any of the questions above, you must contact the City of Coral Gables Licensing, Tax, & Utility Service office at (305) 460-5607.	

**◆ THIS COVER SHEET MUST BE PROVIDED WITH ALL INSURANCE DOCUMENTS ◆**

<p><b>Special Events Permit</b></p> <p><b>Cover Sheet</b></p> <p><b>For</b></p> <p><b>Evidencing Insurance to the City of Coral Gables</b></p>	<p>Legal Name of Permit Applicant (Individual or Company): _____</p> <p>Insurance is being submitted for an ongoing Special Event (circle one): YES or NO</p> <p>Insurance is being submitted for one Special Event permit (circle one): YES or NO</p> <p>Will liquor be served at the Special Event (circle one): YES or NO</p> <p>Without limiting PERMIT APPLICANT'S indemnification of the CITY, and during the term of this Agreement, PERMIT APPLICANT shall provide and maintain at its own expense the below described programs of insurance. Such programs and evidence of insurance shall be satisfactory to the CITY and shall be primary to and not contributing with any other insurance or self-insurance program maintained by the CITY. Certificates or other evidence of coverage shall be delivered via email, fax or US mail to;</p> <p style="text-align: center;"><b>Certificate Holder should read:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><b>Email address:</b> <a href="mailto:cityofcoralgables@ebix.com">cityofcoralgables@ebix.com</a></p> </td> <td style="width: 50%; vertical-align: top;"> <p><b>City of Coral Gables</b> <b>Insurance Compliance</b> <b>PO Box 12010 - CE</b> <b>Hemet, CA 92546-8010</b></p> </td> </tr> </table> <p>Such certificates or other evidence of coverage shall be delivered prior to commencing performance under this Permit, and shall contain the express condition that the CITY is to be given written notice of at least thirty (30) days in advance of any cancellation, non-renewal or material change of any insurance policy.</p>	<p><b>Email address:</b> <a href="mailto:cityofcoralgables@ebix.com">cityofcoralgables@ebix.com</a></p>	<p><b>City of Coral Gables</b> <b>Insurance Compliance</b> <b>PO Box 12010 - CE</b> <b>Hemet, CA 92546-8010</b></p>							
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<p><b>Insurance Requirements</b></p> <p><b>For</b></p> <p><b>Companies</b></p>	<p>Companies are required to evidence the following Insurance to the City;</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;"><u>Insurance Coverage Type</u></th> <th colspan="2" style="text-align: left;"><u>Limit of Liability Required</u></th> </tr> </thead> <tbody> <tr> <td>Commercial General Liability</td> <td>Each Occurrence \$1,000,000</td> <td>Aggregate \$2,000,000</td> </tr> <tr> <td>Liquor Liability (required if liquor is served)</td> <td>Each Occurrence \$1,000,000</td> <td>Aggregate \$2,000,000</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>All insurance policies evidenced to the City shall name the City of Coral Gables as an Additional Insured on a Primary and Non-contributory basis.</li> <li>All insurance policies evidenced to the City shall contain A Waiver of Subrogation Endorsement in favor of the City of Coral Gables.</li> <li>All insurance companies providing coverage must have an A.M. Best rating of at least (A-/VI) or an equivalent rating given by a recognized rating agency.</li> </ul> <p>Companies evidencing insurance must provide the following documents to the City;</p> <ol style="list-style-type: none"> <li>This Cover Sheet with all of the questions above answered.</li> <li>A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured on a primary and non-contributory basis including a Waiver of Subrogation in favor of the City.</li> <li>A copy of the Endorsements evidencing that Additional Insured status has been provided to the City and that this coverage has been provided on a Primary &amp; Non-Contributory Basis.</li> <li>A copy of the all Waiver of Subrogation Endorsements for each line of coverage required.</li> </ol>	<u>Insurance Coverage Type</u>	<u>Limit of Liability Required</u>		Commercial General Liability	Each Occurrence \$1,000,000	Aggregate \$2,000,000	Liquor Liability (required if liquor is served)	Each Occurrence \$1,000,000	Aggregate \$2,000,000
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Personal Liability Insurance (including host liquor liability coverage is if liquor is served)	Each Occurrence \$300,000									
<p><b>If Applicant Does Not Have Insurance</b></p>	<p>Alternatively, Companies &amp; Individuals may obtain liability insurance through a TULIP (Tenant User Liability Insurance Program) established by the City @ <a href="http://www.ebi-ins.com/tulip">www.ebi-ins.com/tulip</a>.</p> <p>The City of Coral Gables reserves the right to require additional types of insurance coverage or higher limits of liability for any event. This determination will be made by the Risk Management Division.</p> <p style="text-align: center;"><b>City of Coral Gables Insurance Compliance Contact Information</b> Phone: (951) 652-2883 • Fax: (770) 325-0417 • Email: <a href="mailto:cityofcoralgables@ebix.com">cityofcoralgables@ebix.com</a></p>									

restaurant load in 2pm - 10pm / All tear down

<b>City Services</b>	<b>Police</b>	# of Officers <b>5</b>	Date(s) Required <b>Nov 5, 2015</b>	Hours Needed (i.e. 8 a.m. - 5 p.m.) <b>5pm - 10pm (4)</b>
	The final number of Coral Gables Regular-Off-Duty Police Officers required for an event will be determined by the Coral Gables Police Department upon the approval of all required permits for this event. Please contact the Coral Gables Police Department to obtain an Off-Regular-Duty Police Services Permit Application and Fee Schedule by calling (305) 460-5427.			
	Clearance Form received: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
	<b>Fire/Medical</b>	<input type="checkbox"/> On Call <input type="checkbox"/> On Site		
	Contact the Coral Gables Fire Department Administration Division for questions or costs associated with onsite coverage at (305) 442-1600.			
	Clearance Form received: <input type="checkbox"/> Yes <input type="checkbox"/> No			
	<b>City Facilities</b>	Location <b>Ponce Circle Park</b>	If using a park, do you need the restrooms opened? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	<b>Electrical Requirements</b>	Please list all electrical requirements including the type of electricity (i.e. 110V), amperage needed, the number of outlets and the type of equipment needing the electricity (i.e. sound system, popcorn machine, etc.):		
		Dates needed <b>Nov 5, 2015</b>	Hours per day needed	
	<b>Trash</b>	Who will be responsible for trash pick-up during the event?	Hours per day needed	
<b>City Equipment</b>	<input checked="" type="checkbox"/> Barricades Contact Pat Burns to reserve equipment or receive a fee schedule at (305) 460-5173.			
<b>Signs/Banners</b>	Please list any requests for use of City signs and/or location of signs:			
<b>Other</b>	Please list any other requests for City services (be specific): <b>maintenance of park grounds day before &amp; grass cut (charge) if needed</b>			
<b>All booths, stands, signs/banners must be removed immediately following the event. For additional information call Code Enforcement at (305) 460-5266.</b>				

<b>Additional Event Features</b> <small>(Applicants must check all that apply)</small>	<input type="checkbox"/> Temporary Fencing	<input type="checkbox"/> Inflatable	<input type="checkbox"/> Music (Recorded)
	<input type="checkbox"/> Signs/Banners	<input checked="" type="checkbox"/> Open Flames	<input checked="" type="checkbox"/> Music (Live)
	<input checked="" type="checkbox"/> Port-A-Johns	<input type="checkbox"/> Fireworks	<input checked="" type="checkbox"/> Amplifying Devices Or Loud Speakers
	<input checked="" type="checkbox"/> Tents or Canopies	<input type="checkbox"/> Carnival/Amusement Rides	
	<input checked="" type="checkbox"/> Barricades	<input type="checkbox"/> Electrical Services/Generators	
Company Name: <b>Coral Gables Chamber of Commerce</b>			
Contact: <b>Erica Simon</b> Phone Number: <b>305 446 1657</b>			
<b>If any of the following apply, a separate narrative description of each additional feature shall be provided to the City with this application.</b>			



**Closure of Streets Or City Right-of-Way**

<b>City Streets</b>	Does this event propose closure or use of any street(s)? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Street Name	From/To	Date(s)	Time(s)
	Ponce - southbound - Sevilla + Palermo - 11am - 11pm			
<b>City Sidewalks</b>	Does this event propose closure or use of any sidewalks? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Sidewalk Location	From/To	Date(s)	Time(s)
<b>City Alleys</b>	Does this event propose closure or use of any alleys? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Alley Location	From/To	Date(s)	Time(s)
<b>Public Parking Lot</b>	Does this event propose closure or use of any parking lot? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Parking Lot Location	From/To	Date(s)	Time(s)
<b>City Right-Of-Way</b>	Does this event propose closure or use of any City right-of-way? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Right-of-way location	From/To	Date(s)	Time(s)
<b>Parade Route</b>	Does this event propose closure or use of any street(s)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Parade Route	From/To	Date(s)	Time(s)
<p><b>If you checked yes to any of the above, a site plan showing all of the above requests must be provided and a street closure permit may be needed. Please call (305)460-5607 for more information.</b></p>				

## Schedule of Fees, Performance Bonds and Exceptions

- A. The schedule of fees, bonds and exemptions for special events shall be as follows:  
(Please circle appropriate activity fees.)

<u>Event</u>	<u>Application User Fee</u>	<u>Performance Bond</u>
Run, walk or bike-a-thon		
Up to 5K	\$187.00	\$500.00
Over 5K to 10K	\$215.00	\$500.00
Over 10K	\$309.00	\$500.00
Parades	\$309.00	\$500.00
Single day event, projected to be less than 2,500 persons	\$309.00	\$500.00
Multi-day event or event projected to be attended by 2,500 or more persons	\$606.00	\$1,000.00
Multi-Day Event (not to exceed 3 days)	\$1,213.00	\$1,000.00

**\* All applications must be received 30 days in advance of date or a 25% additional fee will be applied.**

- B. The City may waive one or more of the enumerated charges for nonprofit organizations based upon experience with previous events, size, duration, location, nature of the event and the likelihood of un-removed litter or damage to property. In the event that the nonprofit organization demonstrates that it has contracted for clean-up activities with a city-approved group, the performance bond shall be waived.
- C. Neighborhood or block parties shall be exempt from the provisions of this article so long as no commercial activity is conducted, no admission fee is charged, and members of the general public are not allowed access. Provided, however, that individuals or organizations should notify the City Manager's Office when a neighborhood party is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event.
- D. The closing fee set forth in this article shall be construed as being in addition to other fees or charges imposed for labor, materials, police or fire protection services, or any other charges for City services incidental to the assembly or street closing and other fees shall still be levied and collected in addition to the closing fee herein provided.
- E. Political or public issue events shall be exempt from the provisions of this Section. Individuals or organizations planning such an event shall notify the City Manager's Office when a political or public issue event is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event and the name or names of persons in charge.
- F. Funeral processions shall be exempt from the terms of this article.
- G. Applicant must comply with such other requirements the City may deem necessary in order to provide for traffic control, street and property maintenance, and the protection of the public's health, safety and welfare.

Event Fee \$ 309 -

Performance Bond \$ 500 -

\* Fees are set by the Parks and Recreation Director. The Performance Bond must be issued by a separate check and all checks must be made payable to the City of Coral Gables.

**Indemnification:**

For and in consideration of the City of Coral Gables consent to allow the Applicant to hold a Special Event, Parade or Public Assembly (as defined by City Ordinance) within the limits of the City of Coral Gables, the Applicant agrees as follows:

The Permit Applicant jointly and severally, hereby hold harmless, indemnify and defend the City of Coral Gables, its representatives, officers, agents, affiliates, employees, the administration and elected and appointed officials from and against all liability, suits, actions, claims, costs, expenses or demands (including, without limitation, suits, actions, claims, costs, expenses or demands resulting from death, personal injury and property damage) or expenses of every kind and character, including reasonable attorney's fees, costs and appeals, arising or resulting in whole or in part, as a result of any tort, intentional action, negligent acts or omissions on the part of the Permit Applicant or any of the participants of the Event outlined in this application. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity of section §768.28, Florida Statutes.

[Signature] \_\_\_\_\_ Date 7/7/15  
Signature of Authorized Agent or Applicant  
ETICA SIMONS, Director of Events  
Print Name Title  
224 Catalonia C.Gables FL 33134 3054461657  
Address City/State/Zip Code Phone

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Notary Public State of Florida at Large

Approval Signatures Required:

[Signature]  
Fred Couceyro  
Parks and Recreation Director

[Signature]  
~~Edward Hudak~~ **BRIAN LAWRENCE**  
Police Major

[Signature]  
Dean James  
Fire Division Chief

[Signature]  
for William Ortiz  
Code Enforcement Director

Application, performance bond(s), comprehensive site plans, event publications, flyers, and insurance must accompany this application and must be submitted to:

Norma-Milena Gavarrete  
Special Events/ Film Subdivision  
Parks and Recreation Division  
405 University Drive  
Coral Gables, FL 33134  
Phone: (305) 460-5607 • Fax: (305) 460-5639  
E-mail: [ngavarrete@coralgables.com](mailto:ngavarrete@coralgables.com)

Internal Use only:

Approved  Yes  No

Permit # \_\_\_\_\_

Date Received: \_\_\_\_\_ Presentation Date: \_\_\_\_\_

Application Fee: \_\_\_\_\_ Performance Bond(s): \_\_\_\_\_ Date Insurance Approved: \_\_\_\_\_

Initials: Police: \_\_\_\_\_ Fire: \_\_\_\_\_ Code Enforcement: \_\_\_\_\_ Risk Management: \_\_\_\_\_

Permit No.: \_\_\_\_\_

**Coral Gables Police Department  
Human Resources Section  
2801 Salzedo Street  
Coral Gables, FL 33134**

<b>For Official Use Only</b>
<input type="checkbox"/> Permanent
<input type="checkbox"/> Temporary

**Off-Regular-Duty Police Services Permit Application**

**Terms & Conditions:**

The Coral Gables Police Department will make every effort to coordinate the hiring of Off-Regular-Duty officer(s) pursuant to your application; however the Coral Gables Police Department is NOT obligated to provide Off-Regular-Duty Police Service pursuant to your application. A permit application will not be approved for any person, firm, or organization whose officers, members, business, or operations are questionable or for any event that will discredit the employee or Department.

It is understood that, notwithstanding the fact that the permit holder will reimburse City of Coral Gables for the services rendered, the police personnel hired pursuant to your application remain employees of the Coral Gables Police Department. The applicant is restricted to the general assignment of duties for which the off-regular-duty officer(s) were hired, but has no authority over the police personnel.

Additional terms and conditions of your approved application are as follows: a 4 hour minimum applies to all approved hiring of off-regular-duty officers unless approved by the Chief of Police; established rates of pay, fees, surcharges & applicable cancellation charges are attached. Approved applications requesting any special equipment may result in additional charges. The City of Coral Gables reserves the right to recall hired off-regular-duty officers to on-regular-duty status as deemed necessary by on-regular-duty supervisory personnel. An approved permit to hire off-regular-duty officers does not include any exceptions to any Florida statute, County or City ordinance to include noise, parking and traffic regulations. In addition to this permit, a Special Events Permit may be required for certain events occurring on public property. The Parks and Recreation Dept. can be contacted directly for Special Events Permit information.

Payment is due upon receipt of the Off-Regular-Duty Police Services Invoice from the City of Coral Gables pursuant to an approved application. All compensation due for services performed by the hired off-regular-duty officer(s) will be paid by check directly to the hired off-regular-duty officer(s). All administrative/equipment fees will be paid by separate check or money order payable to the City of Coral Gables, and either submitted in advance to the off duty detail clerk or submitted to the hired officer(s) on the event site. Permanent off-regular-duty detail administrative fees will be billed on a monthly cycle. Accounts thirty (30) days overdue will be subject to finance charges at the maximum legal rate, and the possible suspension of the approved application to hire off-regular-duty police services. Any compensation over and above the established rate is prohibited.

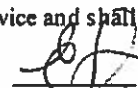
A permit holder may relinquish their permit at any time. However, in the event of such relinquishment, the permit holder shall be required to pay a reasonable compensation for all expenses incurred to provide the services authorized by the permit. The permit holder will be assessed a 4-hour minimum rate for each hired off-regular-duty officer.

**Indemnification:**

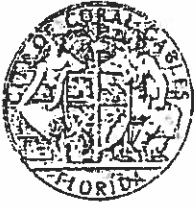
For and in consideration of the City of Coral Gables consent to allow the Applicant to engage the off-regular-duty services of Coral Gables Police Officers, the Applicant agrees as follows:

The Applicant shall indemnify, hold harmless, and defend the City of Coral Gables and its elected officials, officers, employees, agents and affiliates of, from and against all liability, claims, and expense, including reasonable attorney's fees, in connection with any and all claims for injunctive or equitable relief and/or damages whatsoever for personal or bodily injury or death, including loss of use, or property damage or destruction of tangible or personal property including loss thereof or expenses of every kind and character, in connection with and arising directly or indirectly out of this contract or the performance thereof. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity of section 768.28, Florida Statutes.

The indemnification shall commence at the date and time the hired Police Officer(s) begins their off-regular-duty service and shall extend for the dates and times of such services as stated herein.

  
\_\_\_\_\_  
Initials  
7/7/15  
\_\_\_\_\_  
Date





**Coral Gables Police Department  
OFF-REGULAR-DUTY DETAIL FEE SCHEDULE**

1. Police Officer hourly rate (4-hour minimum): **\$34.00** (4) 5p-10p
2. Police Sergeant hourly rate (as per SOP #90): **\$40.50** (1) 2p-10p 5 total
3. Police Lieutenant hourly rate (as per SOP #90): **\$47.00**
4. Police Major hourly rate (as per SOP #90): **\$56.25**
5. Police Assistant Chief hourly rate (as per SOP #90): **\$59.00**
6. Police Motorcycle Escorts: 2 hour minimum, mandatory 3 officers per escort; **\$5.00** per motorcycle, per escort.
7. Administrative fee for temporary off regular duty details:
  - a) Administrative fee of **\$7.00** per hour, per officer will be invoiced to the permittee. Hours worked beyond the originally scheduled hours will be invoiced at **\$7.00** per additional hour(s) to include any portion of an hour.
8. Administrative fee for permanent off regular duty details:
  - a) Administrative fee of **\$10.00** per Officer per day will be invoiced to the permittee.
  - b) Administrative fees for permanent details at SCHOOLS will be assessed administrative fees of **\$10.00** per Officer per day not to exceed **\$20.00** per day.
  - c) The exception to the above fees (#8A) will apply to existing Special Taxing Districts in Coral Gables specifically contracted for the purposes of hiring off-regular duty Officers for security. Special Taxing Districts will be invoiced administrative fees of **\$10.00** per officer per day not to exceed a maximum of **\$25.00** per day.
9. All administrative fees/Equipment charges will be paid directly to the City of Coral Gables by check, money order or cashiers check.
10. A surcharge of **\$20.00** per deployed hour shall be assessed for requested use of the police boat.
11. The Off Duty Permanent Job Coordinator may receive 10% per hour over the above established extra duty rate, except when compensation includes the supervisory rate.

*I would like to request the same officers as last year*

(AD030 08/09)

*Off Escobar  
Off Smith, Munoz, Dickinson & Rocio  
Thanks*

*[Signature]*  
Initials  
7/7/15  
Date

Permit No.: \_\_\_\_\_

CONTINUATION

Off-Regular-Duty Police Services Permit Application

(Answer only questions that pertain to your application)

Date: 7/7/15 Applicant or Business Name: Coral Gables Chamber of Commerce

Telephone: (305) 446 1657 Fax: (305) 446 9900

Business Address: 224 Catalonia Ave CG, FL 33134

Mailing Address: "

Name of authorized agent requesting permit (if different than applicant):

ERICA SIMONS  
(First) (Middle) (Last)

DL: S552200796010 DOB: 3/21/79 Race: H Sex: Female

Home Address: 12525 SW 28 ST Home/Cell Phone: (786) 202 1614

City: MIAMI State: FL Zip: 33175 Email: esimons@coralgableschamber.org

...is applying to hire the services of Off-Regular-Duty Police Personnel of the City of Coral Gables Police Department, for police services that are in addition to those services provided generally to the public.

Period of employment: Beginning date: NOV 5, 2015 Ending date: NOV 5, 2015

Type of Event/or Reason Police Services requested: Party  Security  Traffic Safety  Other Event (specify) Burgerfiscious

Explain Event in Detail: 5th Annual Burgerfiscious

Number of adults expected to attend party or event: \_\_\_\_\_ Number of juveniles expected to attend: \_\_\_\_\_

Number of Hours to be worked: \_\_\_\_\_ Hrs. From: 2 to: 10<sup>(1)</sup> from: 5p to: 10p<sup>(4)</sup>

Specific Location where Off-Regular-Duty Police Services are needed: Ponce Circle Park

Will alcoholic beverages be sold or dispensed: No \_\_\_\_\_ Yes  Alcoholic Beverage License # \_\_\_\_\_

Other Police Equipment Requested: No  Yes \_\_\_\_\_

(If yes; circle any that apply)  Bicycle  Marine Patrol Vessel  Marked Police Vehicle  Motorcycle

Lane/Road Closure: No  Yes \_\_\_\_\_ If yes, Permit #: \_\_\_\_\_

Additional concerns: \_\_\_\_\_

THIS PERMIT MAY BE CANCELLED BY THE CHIEF OF THE CORAL GABLES POLICE DEPARTMENT, OR AGENT, AT ANY TIME WITH OR WITHOUT CAUSE. PERMANENT PERMITS WILL BE REVIEWED ANNUALLY.

FOR ADDITIONAL INFORMATION OR QUESTIONS YOU MAY E-MAIL YOUR REQUEST TO OFFDUTY@CORALGABLES.COM OR CALL 305-460-5427. PLEASE BE SURE TO RETURN ALL 4 PGS TO THE OFF-DUTY OFFICE WITH YOUR INITIALS & DATE OR YOUR REQUEST CANNOT BE PROCESSED.

I HAVE READ AND UNDERSTAND THE PROVISIONS OF THIS APPLICATION AND WILL ACT IN FULL COMPLIANCE.

[Signature]  
Signature of Permit Holder/Agent  
305 446 1657  
Business Telephone Number

Director of Events  
Occupation-Name of Business  
Coral Gables Chamber of Commerce

Witness  
Chamber of Commerce