

# CITY OF CORAL GABLES, FLORIDA

## RESOLUTION

**A RESOLUTION OF THE CITY COMMISSION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER TO AWARD THE OCCUPATIONAL HEALTH & MEDICAL SERVICES CONTRACT RFP 2023-008 TO RICHARD L. DOLSEY PHC, INC. DBA PHYSICIANS HEALTH CENTER, THE HIGHEST RANKED RESPONSIVE-RESPONSIBLE PROPOSER, PURSUANT TO SECTION 2-763 OF THE PROCUREMENT CODE ENTITLED “CONTRACT AWARD”.**

**WHEREAS**, on February 13, 2023, the Procurement Division of Finance formally advertised, issued, and distributed Occupational Health & Medical Services Project, RFP 2023-008. Forty-four (44) prospective proposers downloaded the RFP package from Public Purchase, the City’s web-based e-Procurement service; and

**WHEREAS**, on April 3, 2023, three (3) prospective firms submitted proposals in response to the RFP 2023-008 Occupational Health & Medical Services: Caduceus Occupational Medicine dba Caduceus Exams Management, Moya-Prida MD, Inc., and Richard L. Dolsey PHC, Inc. dba Physicians Health Center.

**WHEREAS**, the responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the RFP; and

**WHEREAS**, on May 8, 2023, the Evaluation Committee convened to evaluate the three (3) responsive and responsible proposals and ranked the firms in the following order: Richard L. Dolsey PHC, Inc. dba Physicians Health Center (top-ranked), Caduceus Occupational Medicine dba Caduceus Exams Management (second ranked), and Moya-Prida MD, Inc., (third ranked); and

**WHEREAS**, the Evaluation Committee further recommended that should negotiations fail with Richard L. Dolsey PHC, Inc. dba Physicians Health Center, that negotiations commence with the next highest ranked firm

**WHEREAS**, the Chief Procurement Officer recommends accepting the Evaluation Committee’s recommendation to award and negotiate with Richard L. Dolsey PHC, Inc. dba Physicians Health Center, for RFP 2023-008 Occupational Health & Medical Services; and

**WHEREAS**, Section 2-585 of the Procurement Code authorizes the City Manager to delegate authority to the Procurement Officer to administer and make recommendations on City contracts.

**NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:**

**Section 1.** The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

**Section 2.** That the City Commission accepts the recommendation of the Chief Procurement Officer to award the Occupational Health & Medical Services RFP 2023-008 to Richard L. Dolsey PHC, Inc. dba Physicians Health Center, the highest ranked responsive-responsible proposer, pursuant to Section 2-763 of the Procurement Code entitled “Contract Award”, further authorizing the City Manager to negotiate and execute a Professional Agreement for an initial period of three (3) years with options to renew for two (2) additional one (1) year periods, exercisable at the option of the City Manager; should negotiations fail with the highest ranked responsive-responsible proposer, negotiations shall commence with the next ranked firm.

**Section 3.** That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS TWENTY-THIRD DAY OF MAY 2023

(Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_)  
(Passed 0/0 vote)

\_\_\_\_\_  
VINCE LAGO  
MAYOR

ATTEST:

\_\_\_\_\_  
BILLY Y. URQUIA  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

\_\_\_\_\_  
CRISTINA SUAREZ  
CITY ATTORNEY