



The City of Coral Gables

Human Resources Department
2801 SALZEDO STREET - SUITE 200
CORAL GABLES, FLORIDA 33134

December 1, 2010

Ms. Patricia Arocha
Automotive Department
City of Coral Gables

Dear Ms. Arocha:

Congratulations! To recognize you for being an outstanding City of Coral Gables employee, you have been selected as the Employee of the Month for January 2011.

You will be formally introduced as the Employee of the Month for January at our next Commission meeting, scheduled for December 14, 2010. Please make arrangements to arrive at the Commission Chambers, located on the second floor of City Hall, by 8:45 a.m. for the presentation.

The Public Affairs Department will be contacting you shortly in order to coordinate filming of your video and obtain pictures. The video will be shown at our next Commission meeting, and your picture displayed in City Hall for the duration of the month. Copies of the picture and video will be provided to you as well. If you have not been contacted within the next few days, please call Michael Rocha, Video Production Manager, at extension 5520 in order to set up a convenient time for your photograph and video.

In addition, The Coral Gables Rotary Club will also be honoring you and your supervisor at a luncheon scheduled for Thursday, January 20, 2011 at noon. The luncheon will take place at the Westin Colonnade located at 180 Aragon Avenue in Coral Gables. If your supervisor cannot attend, please have them designate another member of staff to accompany you to this luncheon.

Once again, the City of Coral Gables congratulates you on being chosen Employee of the Month for January 2011. Should you have any questions, please feel free to contact me at 305-460-5526.

Sincerely,

Maria A. Milian
Employee of the Month
Program Coordinator

c: Steven Riley, Automotive Director
Elsa Jaramillo-Velez, Human Resources Director