

CITY OF CORAL GABLES, FLORIDA

RESOLUTION NO. 2016-69

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER TO AWARD THE CONTRACT FOR JANITORIAL MAINTENANCE SERVICES TO SFM SERVICES, INC., IN THE AMOUNT OF \$1,192,809.00 ANNUALLY PURSUANT TO REQUEST FOR PROPOSALS (RFP) 2015.10.26 AND SECTION 2-828 OF THE PROCUREMENT CODE ENTITLED "CONTRACT AWARD"; AND AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2015-2016 ANNUAL BUDGET TO RECOGNIZE AS REVENUE A \$325,000.00 TRANSFER FROM GENERAL FUND ASSIGNED RESERVE AND APPROPRIATING SUCH FUNDS TO PUT TOWARD THE ADDITIONAL COST OF THE NEW CONTRACT FOR THE REMAINING SIX MONTHS OF THE FISCAL YEAR.

WHEREAS, on October 26, 2015, the Procurement Division of Finance formally advertised, issued, and distributed the Janitorial Maintenance Services RFP 2015.10.26; and

WHEREAS, on November 10, 2015, a non-mandatory pre-proposal conference was held with thirteen (13) prospective proposers in attendance of the twenty-three (23) proposers who obtained the RFP package from the Procurement Division; and

WHEREAS, on November 23, 2015, a site visit was scheduled to all City facilities and twenty-one (21) participants attended; and

WHEREAS, on January 7, 2016, six (6) proposals were received in response to RFP 2015.10.26 as follows; National Cleaning Contractor USA, Inc., Kelly Janitorial System, Inc., SFM Services, Inc., ABP Maintenance Corp., Vista Building Maintenance Services, Inc., and Able Business Service Inc.; and

WHEREAS, on January 21, 2016, the Evaluation Committee convened to evaluate the six (6) responsive proposals and determined that SFM Services, Inc., is the top-ranked responsive and responsible proposer; and

WHEREAS, the estimated annual cost for the first full year of the contract, FY 2016/2017, excluding an anticipated increase in the Miami-Dade County Living Wage, will be a total of \$1,192,809.00 of which \$1,005,615.00 will be for the routine and seasonal schedules and \$187,194.00 for deep cleaning performed on a quarterly basis; and

WHEREAS, the Chief Procurement Officer recommends accepting the Evaluation Committee's recommendation and awarding SFM Services, Inc., the Janitorial Maintenance Services contract; and

WHEREAS, Section 2-650 of the Procurement Code authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts; and

WHEREAS, an amendment to the Fiscal Year 2015-2016 Annual Budget is required to recognize as revenue a \$325,000.00 transfer from General Fund Assigned Reserve and appropriating such funds to put toward the additional cost of the new contract for the remaining six months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

SECTION 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

SECTION 2. That the City Commission does hereby accept the recommendation of the Chief Procurement Officer to award the contract for Janitorial Maintenance Services to SFM Services, Inc., in the amount of \$1,192,809.00 annually pursuant to Request for Proposals (RFP) 2015.10.26 and Section 2-828 of the Procurement Code entitled "Contract Award", subject to final approval and execution of a contract by City staff.

SECTION 3. That the City Commission authorizes an amendment to the Fiscal Year 2015-2016 Annual Budget to recognize as revenue a \$325,000.00 transfer from General Fund Assigned Reserve and appropriating such funds to put toward the additional cost of the new contract for the remaining six months of the fiscal year.

SECTION 4. That this Resolution shall become effective upon the date of its passage and adoption herein.

PASSED AND ADOPTED THIS FIFTEENTH DAY OF MARCH, A.D., 2016.

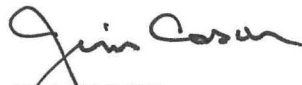
(Moved: Lago / Seconded: Quesada)

(Yeas: Lago, Quesada, Slesnick, Keon, Cason)

(Unanimous: 5-0 Vote)

(Agenda Item: H-2)

APPROVED:



JIM CASON
MAYOR

ATTEST:



WALTER J. FOEMAN
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:



CRAIG E. LEEN
CITY ATTORNEY