

CITY OF CORAL GABLES, FLORIDA

RESOLUTION 2019-

**A RESOLUTION OF THE CITY COMMISSION OF THE
CITY OF CORAL GABLES, FLORIDA, ADOPTING A
POLICY FOR CITY COMMISSIONER EXPENSE
ACCOUNTS/OFFICE BUDGETS**

WHEREAS, at the October 10, 2017 City Commission meeting, the City Commission adopted an Ordinance setting out the duties and powers of City Commissioners, which includes the office of the Mayor and Vice Mayor; and

WHEREAS, said ordinance, codified as Section 2-32 of the City Code, states under subsection (b)(5), that each City Commissioner shall have the authority to have an office budget in an amount determined in the City budget; and

WHEREAS, during the October 10, 2017 City Commission meeting, the stated purpose for the budgeted amount was to perform “outreach” which was described as a mail piece, town hall meeting, food/refreshments for town hall meetings, fees for a Constant Contact account, and other similar expenses; and

WHEREAS, \$5,000 per year was budgeted for each elected official’s expense account/office budget; and

WHEREAS, in order to provide clarity, transparency and guidance, the following policy is being adopted with regard to the expenditures for which those funds are intended.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

SECTION 1. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

SECTION 2. That the yearly budgeted amount for each elected official is intended to be used for the following expenses:

- a.) Fees for mass mailings, public outreach software platforms, or other online communication accounts that are used by the elected officials to send official communications to City residents and businesses;
- b.) Design, production, and printing costs for flyers, palm cards, or other advertisements for Town Hall or community meetings and community enhancement events hosted by the elected official;

- c.) Purchase of refreshments or other necessities for Town Hall or community meetings and community enhancement events such as environmental clean ups, park beautification, educational presentations and similar events, hosted by the elected official;
- d.) Purchase of refreshments such as coffee, tea, and water to be offered when welcoming visiting constituents; and
- e.) Purchase of particular items needed for the office of the elected official such as frames, small furniture, appliances, and other similar items not covered by other City accounts.

SECTION 3. After September 1st but prior to October 1st of each year, any funds not expended on the items listed above, may be donated for a public benefit to a public school in Coral Gables or a charitable organization in Coral Gables.

That this Resolution shall become effective upon the date of its passage and adoption herein.

PASSED AND ADOPTED THIS ____ DAY OF _____, A.D., 2019.

(Moved:)

(Yeas:

(Majority : Vote:)

APPROVED:

RAÚLVALDÉS-FAULI
MAYOR

ATTEST:

WALTER J. FOEMAN
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

MIRIAM SOLER RAMOS
CITY ATTORNEY