

**CITY OF CORAL GABLES  
LANDSCAPE BEAUTIFICATION ADVISORY BOARD**

Draft Minutes of Meeting, January 5, 2012  
War Memorial Youth Center, Conference Room

MEMBERS	F	M	A	M	J	J	A	S	O	N	D	J	APPOINTED BY
Ana Martin-Lavielle						-	-	P	P	P	P	P	Mayor Jim Cason
Vacant						-	-						Vice-Mayor William H. Kerdyk, Jr.
Alexander Adams						-	-	E	A	P	A	P	Comm. Maria Anderson
Carlos Perea	P	P	E	P	P	-	-	P	E	-	-	-	Comm. Rafael "Ralph" Cabrera, Jr.
Leona M. Allison						-	-	P	P	P	P	P	Comm. Frank C. Quesada
Paul Zamek	P	P	P	P	E	-	-	P	P	P	P	P	Board-As-A-Whole
Robert Parsley	P	P	P	E	P	-	-	P	P	P	P	P	City Manager

**STAFF:**

Dan Keys, Public Service Director, Board Secretary  
Ayliin Hernandez, Public Service Department

**A = Absent**  
**P = Present**  
**E = Excused**

**GUESTS:**

**APPROVAL OF MINUTES:** Chairman Paul Zamek, opened the meeting at 8:30 a.m., the roll was taken and a quorum was present. A motion was made to "Approve the minutes from the December 1, 2011 meeting as written." The motion was seconded, voted upon and adopted unanimously.

**OLD BUSINESS:**

**TRAFFIC CIRCLE UPDATE:** Dan mentioned Public Service is repairing the damaged caused by vehicles driving through the circles.

**SEGOVIA STREET UPDATE:** Dan mentioned they are installing the sod.

**MIRACLE MILE AND GIRALDA UPDATE:** None

**PONCE DE LEON UPDATE:** Dan mentioned this project is complete and is growing in well. Mr. Adams asked if there were plans for a phase 3 and Dan replied the islands have previously required County funds and he has not heard any information as to any schedule for moving forward with the final phase.

**TRAFFIC IMPROVEMENT PROJECTS:**

**ARBOR DAY:** Dan informed that the event was authorized to take place at Merrick Park on Saturday, March 3, 2012. Mr. Zamek gave a brief description of how the event has been structured in the past. The Board discussed how this program should be organized. The Board decided that the Children's program would begin at 12:00 noon and the Main event would follow

at 12:30 p.m. Ms. Martin-Lavielle offered to ensure the children's attendance by preparing an invitation for the schools and having Dan review it. The Children's Program presenter has not been confirmed. Mr. Parsley is looking into the event speaker. Mr. Adams inquired on whether Fairchild Tropical Botanical Garden could participate in the event. Dan confirmed there would be space available for them to set up. Dan advised that the City's Media Representative would handle the advertisement for the event. He also mentioned that the Farmer's Market flyer would include the Arbor Day Event. Mr. Zamek added he will look into advertising through the Chamber of Commerce. Discussion took place on the Tree species for the planting part of the event. The Board decided a Bombax ceiba tree would be appropriate. Mr. Zamek inquired about a plant sign designating the species and the date of the planting. Dan replied he would look into if one could be installed. The Board agreed on providing refreshments, sweets and fruits at the event.

Dan informed that the City and the Garden Club co-sponsor the Arbor Day event and pointed out the importance of having their involvement.

**LANDSCAPE BEAUTIFICATION AWARDS:** The Board reviewed the photographs of the approved nominations and a motion was passed unanimously confirming 4301 Monserrate St., 1040 Alfonso Ave., 6455 Castaneda St., 1115 Columbus Blvd., 716 Tibidabo Ave., and 4400 Palmarito St. as awardees for 2011.

**NEW BUSINESS:**

**GENERAL DISCUSSION:**

**CITY COMMISSION UPDATE:** None

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 9:48 a.m.

APPROVED:

\_\_\_\_\_  
Paul Zamek, Chairman

ATTEST:

\_\_\_\_\_  
Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD  
**THURSDAY, FEBRUARY 2, 2012, 8:30 a.m.**  
Youth Center Conference Room, 405 University Drive, Coral Gables, Florida