

PINEWOOD CEMETERY ADVISORY BOARD MEETING

Minutes of November 9, 2009

405 Biltmore Way, First Floor Conference Room
Coral Gables, Florida

MEMBERS	D 08	J 09	F 09	M 09	A 09	M 09	J 09	J 09	A 09	S 09	O 09	N 09	COMMISSIONERS
Patricia "Pat" Clarke	+	P	A	+	P	+	+	+	P	+	P		Mayor Donald D. Slesnick, II
Tim Crowther	+	P	P	+	E	+	+	+	P	+	P		Vice-Mayor William H. Kerdyk, Jr.
Sandra Cummings	+	P	P	+	P	+	+	+	P	+	P		Commissioner Maria Anderson
Joyce Thompson*	+	-	-	+	-	+	+	+	-	+	P		Comm. Rafael "Ralph" Cabrera, Jr.
Father Sean O'Sullivan	+	P	P	+	P	+	+	+	P	+	P		Comm. Wayne "Chip" Withers
Kemal Rajib	+	P	A	+	P	+	+	+	P	+	P		City Manager
Louan Zagarino	+	P	P	+	P	+	+	+	P	+	P		City Commission

A = Absent

P = Present

E = Excused

+= No Meeting

*** = New Appointment**

- = Resigned Member

STAFF IN ATTENDANCE:

Kara Kautz, Historic Preservation Officer

RECORDING SECRETARY/PREPARATION OF MINUTES: Nancy C. Morgan, Coral Gables Services, Inc.

CALL TO ORDER: Ms. Zagarino called the meeting to order at 4:05 p.m. Board members welcomed and introduced themselves to new Board member Joyce Thompson. A letter of appreciation was sent to Tom Lodge for his Board service.

I. APPROVAL OF MINUTES OF THE REGULAR MEETING OF SEPTEMBER 21, 2009:
A motion was made and passed to approve minutes of the regular meeting of September 21, 2009.

II. NEW BUSINESS:
A motion was made and passed to designate Ms. Zagarino as the Board-appointed member.

III. OLD BUSINESS:
Grave Markers: Ms. Zagarino presented an estimate from Gateway Monument for proposed work on two of the Crockett family graves at a cost of \$1,000 for engraved white marble, resetting and leveling the existing monuments. She also reported that the family's last name is Crockett rather than Crocket. From a historic preservation standpoint, Ms. Kautz expressed concern about altering the stones to make them appear original and historically accurate, versus leaving the historic record in place and showing the correct name spelling in a different way. During discussion about the issues, Ms. Kautz said she wanted to research Cemetery files about the record, and urged the Board to consider preserving the Cemetery's historic integrity.

Monday, November 9, 2009

Continued

Ms. Cummings made a motion to approve straightening both stones, making a new insert for the marker missing its insert, and spelling the last name correctly as Crockett; and to authorize Ms. Zagarino to negotiate the cost with Gateway Monument and place the order. The motion passed.

Regarding the Pinewood monument, Ms. Zagarino presented Gateway's proposal to remove, create a new foundation for and re-install the monument away from the tree affecting its stability for a total of \$565. After discussion about the best way to move the monument, Mr. Rajib agreed to meet with Gateway Monument to coordinate details for moving the foundation without special equipment.

Father O'Sullivan made a motion to approve Gateway Monument's proposal to relocate the Pinewood monument and install a new foundation at a cost of \$565. The motion passed.

The \$1,158 remaining from funds donated (\$5,000) by The Villagers may be used to reimburse expenditures for approved work performed by Gateway Monument. Trust fund money could be used to cover any shortfall that may exist between Gateway Monument's proposal and the final cost.

Tree Markers: Gateway Monument will be asked for names of contractors capable of creating appropriate tree markers to honor donors.

IV. NEW BUSINESS:

Halloween Show on Channel 77: Ms. Cummings expressed very serious concern about a Halloween special shown on the City's television channel that used footage of the Cemetery in what she considered an inappropriate manner, and also used a previous interview with Ms. Liles without her knowledge.

Ms. Clarke made a motion to authorize Ms. Cummings to write a letter to the Director of the Public Affairs Department, copying the City Manager, Mayor, City Commission and Ms. Liles, expressing displeasure with the Halloween program aired on the City's television channel that trivialized Pinewood Cemetery. The motion passed.

Paul George's Cemetery Tour Lecture: Ms. Zagarino reported that she learned that money paid for Dr. George's tour and lecture of the Cemetery on Sunday, November 15 is paid to the Historical Museum of Southern Florida. The person contacted by Ms. Zagarino acknowledged they were remiss in contacting the Board prior to making these plans. Board members who attend will sell books and distribute Cemetery brochures during the tour.

Revised Board Member List: Ms. Kautz will distribute a revised list of Board members to include Ms. Thompson, and will also make sure that Ms. Thompson is provided with a Board packet and City parking authorization.

Agenda Format: Ms. Zagarino asked that meeting agendas reflect Old Business prior to New Business.
Father O'Sullivan made a motion to change the agenda format as proposed. The motion passed.

AIA Historic Preservation Tour: Mr. Crowther encouraged Board members to attend a lecture on Tuesday, November 10 at Miracle Theater by AIA Miami presenting historic preservation challenges and rewards.

The next meeting will be held Monday, January 11, 2010 at 4:00 p.m. City Hall Conference Room

There being no further business to come before the Board, the meeting adjourned at 5:15 pm.

Respectfully submitted,

Kara N. Kautz
Historic Preservation Officer and Secretary to the Board