

**CITY OF CORAL GABLES**

**-MEMORANDUM-**

**TO:** Honorable Mayor, Vice-Mayor,  
and members of the City Commission

**DATE:** July 16, 2025

**FROM:** Peter J. Iglesias Peter J.  
City Manager Iglesias

Digitally signed by Peter J.  
Iglesias  
Date: 2025.07.17 17:07:59  
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**SUBJECT:** Award Recommendation  
IFB 2025-013 – Windows and Doors  
Replacement – Coral Gables  
Country Club

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At the next available City Commission meeting an award recommendation for IFB 2025-013, Windows and Doors Replacement – Coral Gables Country Club will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation for award of the subject IFB is as follows:

- 1) Accept the Chief Procurement Officer's recommendation to award LEE Construction Group, LLC., the most responsive and responsible bidder, to provide replacement Windows and Doors for Coral Gables Country Club.
- 2) Execute a contract with LEE Construction Group, LLC., in the estimated amount of \$615,000.00.
- 3) Reaffirm the city's right to pursue alternative courses of action if necessary.

Four (4) bids were received on July 1, 2025, including two (2) no bids in response to the IFB: DIRTT Environmental Solutions, Inc. (no bid), International Glass and Mirror, Inc., (no bid), LEE Construction Group, LLC., and Timekey Enterprises, LLC., dba Timekey Glazing.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the IFB. During the review, it was determined by Procurement, after consulting with the City Attorney's office, that Timekey Enterprises, LLC., dba Timekey Glazing, would be deemed non-responsive based on their failure to provide the required minimum qualifications. The Procurement Division finalized its' due diligence process and confirmed that LEE Construction Group, LLC., is both responsive to the requirements of the IFB and a responsible firm. See attached Tabulation of Bids received.

A more detailed description of the IFB, response, and bid tabulation will be provided to you as part of the Agenda package.

This recommendation notice is being provided in accordance with Section 2-910 (c) of the Procurement Code of the City of Coral Gables. Our provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-1027 (4)(b) of the same City Code.

Please contact me should you have any questions.

Copy:

Cristina M. Suárez, City Attorney

Billy Y. Urquia, City Clerk

Jose Gómez, Deputy City Manager

Hermes Diaz, Public Works Director

Jose Oliveros, Assistant Public Works Director CIP

Diana M. Gomez, Finance Director

Celeste S. Walker-Harmon, Chief Procurement Officer