

CITY OF CORAL GABLES, FLORIDA

DRAFT RESOLUTION

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER TO AWARD THE INTERNAL AUDITING SERVICES CONTRACT TO CROWE HORWATH, LLP., THE MOST RESPONSIVE-RESPONSIBLE PROPOSER, IN THE TOTAL AMOUNT OF \$416,120 FOR A THREE (3) YEAR PERIOD WITH OPTIONS TO RENEW, PURSUANT TO SECTION 2-828 OF THE PROCUREMENT CODE ENTITLED “CONTRACT AWARD” AND REQUEST FOR PROPOSALS (RFP) 2016.06VF; SHOULD NEGOTIATIONS FAIL WITH THE MOST RESPONSIVE-RESPONSIBLE PROPOSER, NEGOTIATIONS SHALL COMMENCE WITH NEXT MOST RESPONSIVE-RESPONSIBLE PROPOSER UNTIL AN AGREEMENT AND CONTRACT AMOUNT ACCEPTABLE TO THE CITY HAS BEEN REACHED.

WHEREAS, on June 14, 2016, the Procurement Division of Finance formally advertised, issued, and distributed the Internal Auditing Services RFP 2016.06VF; and

WHEREAS, on June 21, 2016, a non-mandatory pre-proposal conference was held with seven (7) prospective proposers in attendance of the fifteen (15) prospective proposers who obtained the RFP package from the Procurement Division; and

WHEREAS, on July 14, 2016, five (5) proposals were received in response to the Internal Auditing Services, RFP 2016.06VF from: BDO USA, LLP., Crowe Horwath, LLP., Marcum, LLP., Perez-Abreu, Aguerrebere, Sueiro & Torres, P.L. (PAAST, P.L.) and RSM US LLP.; and

WHEREAS, on August 25, 2016, the Evaluation Committee convened to evaluate the four (4) responsive proposals; and

WHEREAS, after oral presentations and a question and answer session with each firm, the Evaluation Committee ranked and recommended the four (4) firms deemed to be the most highly qualified to perform the required services: Crowe Horwath, LLP (top-ranked), BDO USA, LLP (second ranked), Marcum, LLP (third ranked) and PAAST, P.L. (fourth ranked).; and

WHEREAS, the Evaluation Committee recommended that the City award and negotiate a contract with Crowe Horwath, LLP., in the amount of \$179,800 for Year 1, \$134,960 for Year 2, and \$101,360 for Year 3 for a total amount of \$416,120; and

WHEREAS, should negotiations fail with Crowe Horwath, LLP., the Evaluation Committee recommended that negotiations commence with the next ranked firm until an agreement and contract amount acceptable to the City has been reached; and

WHEREAS, The City’s consultant, Verdeja, De Armas & Trujillo LLP, concurs with the recommendation of the Evaluation Committee to award the Internal Auditing Services contract to Crowe Horwath, LLP.; and

WHEREAS, the Chief Procurement Officer recommends accepting the Evaluation Committee's recommendation to award the Internal Auditing Services contract to Crowe Horwath, LLP in the amount of \$179,800 for Year 1, \$134,960 for Year 2, and \$101,360 for Year 3, that negotiations commence with the next ranked firm until an agreement and contract amount acceptable to the City has been reached; and

WHEREAS, Section 2-650 of the Procurement Code authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts.

NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. That the City Commission accepts the recommendation of the Chief Procurement Officer to award the Internal Auditing Services contract to Crowe Horwath, LLP., the most responsive-responsible proposer, in the total amount of \$416,120 for a three (3) year period with options to renew, pursuant to Section 2-828 of the Procurement Code entitled "Contract Award" and Request for Proposals (RFP) 2016.06VF; Should negotiations fail with the most responsive-responsible proposer, negotiations shall commence with next most responsive-responsible proposer until an agreement and contract amount acceptable to the City has been reached.

Section 3. That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS THIRTEENTH DAY OF SEPTEMBER, 2016

(Moved by _____, Seconded by _____)
(Passed 0/0 vote)

JAMES C. CASON
MAYOR

ATTEST:

WALTER FOEMAN
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

CRAIG E. LEEN
CITY ATTORNEY