



PINEWOOD CEMETERY ADVISORY BOARD MEETING
 Minutes of October 24, 2016 Meeting, 3:30 p.m.
 Historical Resources & Cultural Arts Department
 2327 Salzedo Street, Second Floor, Coral Gables, Florida 33134

<i>Historical Resources & Cultural Arts</i>	MEMBERS	A	S	O	N	D	J	F	A	J	J	A	S	O	APPOINTED BY:
		15	15	15	15	15	16	16	16	16	16	16	16	16	
2327 SALZEDO STREET CORAL GABLES FLORIDA 33134	Bruce Browne*	+	+	+	P	+	P	P	P	+	P	+	+	P	Mayor Jim Cason
	Vacant	+	+	+	-	+	P			+		+	+		Vice-Mayor Frank Quesada
	Jaye Turnbull	+	+	+	P	+	P#	P	P	+	P	+	+	=	Comm. Pat Keon
	Janet M. Nostro	+	+	+	A	+	P	P	P	+	P	+	+	P	Comm. Vince Lago
	David Mitchell*	+	+	+	P	+	P	P	A	+	P	+	+	P	Comm. Jeannett Slesnick
	Jeanne Batridge*	+	+	+	P	+	P	E	P	+	E	+	+	P	City Manager
	Joan Thompson	+	+	+	A	+	A	E	A	+	A	+	+	T	Board-as-a Whole

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STAFF IN ATTENDANCE:

Dona M. Spain, Historic Preservation Officer
 Kara N. Kautz, Assistant Historic Preservation Officer
 ElizaBeth Guin, Historic Preservationist

A = Absent; P = Present; E = Excused
 + = No Meeting; * = New Appointment
 = Resigned Member; # = Late Arrival
 T=Terminated Member

RECORDING SECRETARY/PREPARATION OF MINUTES: Yesenia Diaz, Administrative Assistant, Historical Resources & Cultural Arts

ELECTION OF BOARD CHAIR: Before the start of a meeting a motion was made and seconded to elect Janet M. Nostro as board chair. The motion was unanimously approved.

The meeting was called to order by Chair Nostro at 3:40 p.m.

MINUTES OF THE JULY 18, 2016 MEETING:

A motion was made and unanimously passed to approve the minutes of the July 18, 2016 meeting.

OLD BUSINESS: None

NEW BUSINESS:

Pioneer Day 2017 Keynote Speaker and Date: Ms. Spain reminded the board that a speaker had to be selected for Pioneer Day and stated that she could find out if Dr. Paul George was available. The board continued to discuss a possible date with the option of either March 11 or March 18th depending on the speaker's schedule. Ms. Spain stated that she would contact Dr. George to find out.

Mr. Mitchell suggested Rick Gonzalez, Vice Chairman of the Florida Historical Commission, as a possible speaker for the Pioneer Day event.

Tree Markers: Ms. Kautz informed the board that Richard Stanley called in September to inquire about getting a memorial tree for an Eagle Scout that had recently passed away as well as David Ziska, who was their Troop Scout leader and assisted in Pioneer Day.

Ms. Kautz asked if the board would consider waiving the fee of the tree markers in honor of all the work that the Troop and the late Mr. Ziska provided in the past. After discussion the board decided it was a good idea to waive the fees.

A motion was made and seconded to grant the request of waiving the fees for both Memorial Trees for Mr. Stanley. The motion was unanimously approved.

Trust Fund Balance: \$6,075.00

DISCUSSION ITEMS:

Cemetery Map: Ms. Batridge stated that she had visited the Library to view the picture of railroad ties. Ms. Spain stated that the idea was to have a map like located somewhere in the Cemetery to guide people. Ms. Batridge thought the map was interesting and was appropriate. The board continued to discuss the idea. Ms. Spain stated it will be included as an item in the next meeting for further discussion.

Website – Self Guided Tour: Ms. Spain suggested adding content on the Pinewood Website that relates to the map. Ms. Batridge suggested creating a point of interest that connects to the map as one is touring the cemetery giving backstories on the persons buried there.

Signage: Ms. Batridge brought up the idea of having a sign with language stating that it was a scared site not to desecrate. The board continued to discuss the possibility of having a sign. Ms. Kautz informed the board that the issue was that the other side of the road was South Miami and not Coral Gables.

CITY COMMISSION UPDATE: None

NEXT MEETING: Monday, January 23, 2017, 3:30 p.m.; Historical Resources and Cultural Arts Department Conference Room.

There being no further business to come before the Board, the meeting adjourned at 4:25 p.m.

Respectfully submitted,



Dona M. Spain

Historic Preservation Officer and Secretary to the Board