

CORAL GABLES PARKING ADVISORY BOARD
Minutes of April 24, 2014
Parking Department 2801 Salzedo Street

MEMBERS	M	A	M	J	J	A	S	O	N	D	J	F	APPOINTED BY
Vivian Williams	-	-	-	-	-	-	-	-	-	N	P	P	Mayor Jim Cason
Carlos Halley	P	P	P	N	P	E	P	P	P	N	E	E	Vice Mayor William H. Kerdyk Jr.
Barbara Hinterkopf	-	-	-	-	P	P	P	P	P	N	P	P	Commissioner Patricia Keon
JC. Magdaleno	-	-	-	-	-	-	P	P	P	N	P	E	Commissioner Vince Lago
Eduardo Cepero	P	P	E	N	E	E	E	E	P	N	E	E	Commissioner Frank C. Quesada

SUPPORT STAFF
Kevin Kinney

N=No Meeting
A=Absent
E=Excused
P=Present

Item 1: Review of Meeting Minutes
The board reviewed and approved minutes for the January 2014 meeting.

Item 2: Director's Report

- Met with the Disability Affairs Board in April to discuss parking violations related to Handicap Parking Spaces. Year to date, Parking Enforcement has issued 257 citations for parking illegally in a Handicap Parking zone. This is slightly ahead of where they were through March of 2013. We also discuss the frequent misuse of handicap permits issued to other people.
- The Trolley system is in the process of implementing our new Title VI program. A Spanish language brochure has been completed as well as a complaint and reporting process. Trolley staff will be participating in training on the new program.
- Our new Administrative Supervisor has started working for the parking department. Her name is Merlyn Marengo and she will be contacting the board for purposes of scheduling our meetings.
- The Enforcement Division completed Customer Service training in April. This reoccurring training is to help them manage the difficult situations they encounter on a regular basis. Our goal is to train them so that they can avoid conduct that escalates confrontational situations.
- We are working with Tim Haas & Associates in a review of our on-street equipment to create a recommendation for upgrades that will improve customer service, revenue controls and parking operations.

Item 3: Garage System Update
The new Parking and Revenue Control System has been operating in Garage 2 and Garage 6 for several months. Daily revenue for these 2 garages is up 59% year to date. The revenue control benefits of the new system have greatly improved operational efficiency.

Item 4: Trolley Route Proposal
The Trolley Consultant is reviewing 3 alternative route extensions into the McFarland Homestead area of Coral Gables. The Board reviewed these alternatives as well as existing service provided by Miami Dade Transit. Board members asked if other routes could be considered and recommended that the consultant look at possibly serving the Gables Gateway project in addition to Grand Avenue. A route extension to the area would require a minimum of one additional Trolley to maintain the current level of service for the Trolley Route.

- Item 5: Valet Study
David Plummer & Associates conducted a Valet Parking Survey for the City of Coral Gables. This survey identified all valet stands within downtown Coral Gables and the restaurant space that each stand served. This information will be used to determine whether some consolidation or relocation of valet stands is appropriate. By general consensus the Board recommends that some consolidation on the 100 Block of Giralda as well as at the intersection of Ponce de Leon and Andalusia is appropriate.
- Item 6: Garage 1 and Garage 4 Redevelopment
The Parking Advisory Board has asked that this project be an item on the agenda each month. Staff reported that the RFP for the project is still in development. When more information is available it will be presented to the Board.
- Item 7: System Safety Program Plan
Annually the System Safety Program Plan for the Trolley is reviewed, amended and sent to FDOT. Staff reviewed the current Plan with the Board. **Carlos Halley moved to adopt the System Safety Program Plan; Barbara Hinterkopf seconded the motion and the Board adopted the plan unanimously.**
- Item 8: Open Discussion
Carlos asked about the FY2015 budget and whether there would be additional funds for custodial staff in the garages. Staff indicated that a decision package to fund weekend custodial was in the budget. Staff will be supporting the additional funding when the Parking Division meets in May with Finance and the City Manager's Office to review our budget proposals.
- Item 9: Adjournment
Meeting Adjourned at 9:19 am.

Approved:

Chairman

Attest:

Secretary