

**ATTENDANCE SHEET FOR CITY CLERK'S OFFICE**

BOARD OR COMMITTEE: Merrick House Governing Board

DATE OF MEETING: May 9, 2022

Please note that Ordinance O-2003-20, Section 2-49(3) states: "The staff liaison for each board shall be required to keep attendance records and to **submit monthly reports within five (5) days** of each meeting to the City Clerk setting forth both the excused and unexcused absences of each member of the board. The City Clerk shall prepare a standard form to be used by all boards to report their member's attendance to their meetings."

PLEASE LIST ALL MEMBERS NAMES (TYPE, IF POSSIBLE, IF NOT, PRINT SAME) AND USE THE KEY LETTERS (TO THE RIGHT) WHEN RECORDING ATTENDANCE.

Key: **EA** = Excused Absence

**UA** = Unexcused Absence

**P** = Present

**NAME**

**CIRCLE ONE**

Joanne Meagher (*Chairperson*)

/ EA / UA / **(P)**

Bonnie Seipp (*Vice-Chairperson*)

/ EA / UA / **(P)**

Mary Beth Burke

/ EA / UA / **(P)**

Carmen Cason

/ EA / **(UA)** / P

Alexis Ehrenhaft

**(EA)** / UA / P

Ana Lam

/ EA / UA / **(P)**

Barbara Reese

/ EA / UA / **(P)**

*[For Clerk's Office Use Only:]*

FMQR / **(QRM)**

**Quorum Requirements**

(Calendar Quarter: 1 2 **(3)** 4)

**FMQR** = Failure to Meet Quorum Requirements

**QRM** = Quorum Requirements Met