



The City of Coral Gables

Historical Resources Department

CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING
Meeting Minutes of November 14, 2011, 8:45 a.m.
Coral Gables Merrick House
907 Coral Way, Coral Gables, Florida 33134

MEMBERS	D 10	J 11	F 11	M 11	A 11	M 11	J 11	J 11	A 11	S 11	O 11	N 11	COMMISSIONERS
Not yet appointed				-			-		-				Mayor Jim Cason
Daisy Baez^				-			-		-		P	P	Vice-Mayor William H. Kerdyk, Jr.
Susan Stanton	P	P	P	-	P	E-	-	P	-	P	P	P	Comm. Maria Anderson
Michelle Moskowitz	P	P	P	-	P	E	-	P	-	P	P	P	Comm. Rafael "Ralph" Cabrera, Jr.
Laura Yusko	E	P	P	-	E	P	-	E	-	P	E	P	Comm. Frank C. Quesada
Joanne Meagher	P	P	P	-	A	P	-	E	-	P	P	A	Board Appointee
Not yet appointed				-			-		-				City Manager

STAFF IN ATTENDANCE:

Dona M. Spain, Historic Preservation Officer
 Kara N. Kautz, Assistant Historic Preservation Officer

A = Absent
P = Present
- = No Meeting

E = Excused
*** = Special Meeting**
^ = New Member

MEETING RECORD / MINUTES PREPARATION: Nancy C. Morgan, Coral Gables Services, Inc.

Ms. Yusko called the meeting to order at 8:58 a.m.

APPROVAL OF MINUTES OF MEETING HELD OCTOBER 10, 2011:

A motion was made, seconded and unanimously passed to approve the October 10, 2011 meeting minutes.

COMMITTEE REPORTS:

Holiday Open House: Details of the Saturday, December 10th open house were discussed and determined, led by event Chair Stanton. Features of the event include: Sno cone, cappuccino, popcorn, lemonade/water and homemade cookie stations; Santa arriving on the fire truck; Juan Areco; face painting by 20 Little Working Girls; House postcard, book and ornament sales; candy canes and children's gifts; welcome message from Mayor Cason. Ms. Meagher sent word that The Royal Palm Singers were available to perform at a cost of \$250. The Coral Gables Garden Club will decorate the House and the Christmas tree on December 5th. Invitations will be printed and mailed; posters will be printed and posted. The Villagers House Tour is also scheduled for December 10th, beginning in the morning. The Merrick House Open House flyers will be provided for distribution at the featured Villagers' homes.

A motion was made, seconded and unanimously passed to hire The Royal Palm Singers for \$250.

Ms. Baez left the meeting at 9:25 a.m.

HOUSE REPORT: Ms. Spain reported October 2011 House activity as follows:

- Total October visitors: 10 adults; 5 seniors; 3 students; 0 youth; 0 children
- Trust fund balance: \$32,717.00.

- Rental request: Miami Memorabilia Club, for monthly meetings (third Monday evenings; exclude months of July and August). They requested a reduction of the monthly rental fee.
 A motion was made, seconded and unanimously passed to approve the rental request with no fee or security deposit waiver or reduction.
- **Roxcy O'Neal Bolton Fund Balance** (for exterior maintenance): \$1,700.

OLD BUSINESS:

Oriental Rug Cleaning and Repair: All but two rugs have been cleaned, repaired and returned. The remaining two will be picked up for service after Public Works personnel move the furniture.

Brochure: The Spanish version brochure was printed and delivered.

Signage: A City purchase order was issued, signage is in production and should be installed within two weeks.

Textiles/Second Floor: Two quotes from historical restoration designers have been received. Staff is awaiting a third written quote from James Murphy.

Rolling Cart: Ms. Yusko located a cart at the Miami Antique Center, and is currently negotiating the \$400 purchase price.

Docents: Renewed efforts to identify and recruit new docents will be made after the holidays.

NEW BUSINESS:

December Meeting:

A motion was made, seconded and unanimously approved to change the meeting date and time for the December meeting as follows: MONDAY, DECEMBER 5, 2011, 8:00 a.m.

There being no further business, the meeting adjourned at 9:35 a.m.

Respectfully submitted,



Dona M. Spain
Historic Preservation Officer and Secretary to the Board