

CORAL GABLES

THE CITY BEAUTIFUL

Library Advisory Board Meeting Minutes

Wednesday, October 14, 2020 | 3:00 p.m.

| LAB MEMBERS | MEETING DATES | | | | | | | | | | | | APPOINTING ENTITY |
|-------------------------|---------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----------------------------|
| | J | F | M | A | M | J | J | A | S | O | N | D | |
| | '20 | '20 | '20 | '20 | '20 | '20 | '20 | '20 | '20 | '20 | '20 | '20 | |
| Donna Heisenbottle | X | X | X | X | X | X | X | X | X | Z | | | Mayor Raul Valdes-Fauli |
| Samuel Boldrick | X | P | X | X | X | X | X | X | X | Z | | | Commissioner Michael Mena |
| VACANT | X | X | X | X | X | X | X | X | X | X | | | Board as a Whole |
| Myra Silverstein, Chair | X | P | X | X | X | X | X | X | X | Z | | | City Manager |
| Charlotte Smiley | X | P | X | X | X | X | X | X | X | A | | | Commissioner Patricia Keon |
| James Worm | X | P | X | X | X | X | X | X | X | Z | | | Vice Mayor Vince Lago |
| Nicole Kanaar | X | P | X | X | X | X | X | X | X | Z | | | Commissioner Fors |

A=Absent E=Excused Absence P=Present X=No Meeting Ph=Present by Phone Z=Zoom - =Former Board Member

STAFF AND GUESTS:

Zeida Sardiñas, Asset Manager, Economic Development Department

Leticia Perez, International Business Development Coordinator, Economic Development Department

Yenesis Gomez, Administrative Assistant, Economic Development Department

Kara Kautz, Assistant Historic Preservation Officer, Historical Resources & Cultural Arts

Leo Gomez, Assistant Director, Miami-Dade Public Library System

Ms. Silverstein brought the meeting to order at 3:07 p.m.

1. Review of February 12, 2020 meeting minutes

Mr. Boldrick made a motion to approve the minutes and Ms. Heisenbottle seconded the motion, which passed unanimously. There were no discussions regarding the minutes.

2. Library Construction Status

Mr. Gomez provided the board a presentation on the construction project scheduled for the library. He informed the board that they're getting closer to shutting down the Coral Gables Branch and moving into the temporary location. On October 6, 2020, a lease was approved by the Board of County Commissioners for a location at 308 Miracle Mile. The site is slightly under 2,700 sq. ft. with an open plan. They're working diligently to offer as close as possible the same quality of services provided to the community that they're used to at its current facility of 2,800 sq. ft. The temporary site floor plan illustrated what it will look like with all new furnishing, flooring, LED lighting, upgraded electrical & data and brand-new laptops available for patron usage. The front reception area will have two major sitting areas for lounging. In the back, there will be an area with small nooks for studying and reading. There is also an area that can be converted for children program and services. Most of the bookshelves will be movable allowing to rearrange the floor space as needed. Additionally, all the furniture will be electrified with access to power & Wi-Fi throughout the building to accommodate usage of personal computers. Aluminum style furniture will be provided outside with tables, chairs and umbrellas while still taking advantage of the Wi-Fi.

To highlight the space, there will be a book drop with artwork showcasing what Coral Gables is all about making it nicer and more inviting.

3. Temporary Space for the Library

Mr. Gomez informed the board the permit has gone through the City and they are waiting for the payment of the fees so the contractor can pull his permit. Then, they will start working on the renovation and build-out of the building. The estimated time for the build-out will be 4 – 6 weeks. The intent is to be able to smoothly migrate from the old site into the new site. Therefore, the community will always have a library available. The timeline into the temporary location is realistically the middle of December 2020, so that it can be fully operational.

4. Board as a Whole Appointment Discussion

Ms. Sardiñas informed the board that the appointment for the Board as a Whole appointee would have to be discussed and decided amongst all the board members.

5. Open Discussion / Other Business

Ms. Kautz informed the board that the City of Coral Gables will be removing the historical furniture within the next two weeks and place it in storage. The only piece that will be restored and returned to the library is the original chair. The boat and table under the boat will also be staying. The library will be handling the moving and storage of those pieces. Whatever is being returned to the library except the historic original pair is going to be staying with the library. The rest is going to the City.

Ms. Sardiñas updated the board that the elections and early voting will be held at the Library. We are working with Miami-Dade County and Mr. Gomez. We are also working on relocating some of the parking for the employees so there will be ample parking since it is one of the businesses sites for early voting and during the election.

There being no further discussion the meeting was adjourned at 3:31 p.m.

Respectfully submitted,
Yenesis Gomez, Administrative Assistant, Economic Development Department.