

**CITY OF CORAL GABLES BUDGET/AUDIT ADVISORY BOARD**

**Wednesday, January 25, 2023, 8:00 a.m.**

**Location: City Hall Conference Room**

**405 Biltmore Way, 2<sup>nd</sup> Floor, Coral Gables, FL 33134**

**Public via Zoom: Meeting ID: 814 3489 7118**

**MEETING MINUTES**

<b>MEMBERS</b>	<b>D</b>	<b>J</b>	<b>F</b>	<b>M</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>APPOINTED BY:</b>
	21	22	22	22	22	22	22	22	22	22	22	22	
John Holian	-	A	P	P	P	-	-	P	-	P	P	P	Vince Lago
Francisco Paredes	-	P	P	PVC	P	-	-	P	-	AE	P	P	Vice Mayor Michael Mena
Javier Banos	-	P	P	P	PVC	-	-	PVC	-	P & VC	P	P	Rhonda Anderson
Matt Martinez	-	E	P	P	P	-	-	E	-	P	PVC	P	Jorge Fors
Carmen Sabater	-	P	A	P	A	-	-	E	-	PVC	E	E	Kirk Menendez

(Dash indicates no meeting; blank space indicates member not yet serving.)

^ New Member

#- Special meeting

\*\* - Resigned Member

PVC – Present Via Video Call

P – Present

A – Absent

E - Excused

**City Staff:**

**Diana Gomez**, Finance Director

**Keith Kleiman**, Assistant Finance Director for Management, Budget & Compliance

**Paula Rodriguez**, Assistant Public Works Director for Solid Waste

**Zeida Sardinias**, Director, Asset Manager, City Manager’s Office

**Call to Order:**

The meeting was called to order at 8:06 AM by Frank Paredes. The roll was taken, and an in-person quorum was established. The meeting was also available on Zoom for public access.

**Meeting Minutes:**

**Approval of November 30<sup>th</sup>, 2022 Minutes:**

A motion was made by Javier Baños, seconded by Matt Martinez to approve the November 30<sup>th</sup> 2022 Minutes. Frank Paredes suggested corrections be made to a few minor points from that meeting: Overtime Report - Fourth Quarter discussion paragraph should be corrected. The word Internal was added to reflect that it is an Internal Audit. It was voted upon and passed unanimously.

• **Discussion: Purchase / Lease Presentation Questions (Deferred from 11/30/2023)**

Frank Paredes brought up the following issue: does the board answer the 3 questions as written in the Code, or does the Board make a request to the Commission to change the questions? Diana Gomez answered that if they decide as a whole that they would want to try to change the questions, then they would propose a resolution to the Commission and it will be included in the minutes requesting action on the City Commission Agenda, and then the City Commission would decide, in fact if they will go forward and change the questions.

Ms. Gomez recommended to the Board that they think about it and come back at the next meeting with some ideas. It can then be discussed and suggestions can be provided as to what questions might need to be changed. We can then put it in a form of a resolution from this Board to the City Commission. The City Commission would decide if it were something that they feel is necessary. Zeida Sardinias, Asset Manager can present the item to the Commission. Jose Baños agreed with Diana, that they should bring it up to the next meeting with actual questions from the

Board members who feel a change is needed.

- **New Business/Public Comments**

We also welcomed Paula Rodriguez, Assistant Finance Director for Management, Budget & Compliance. Other comments mentioned were regarding the Police Overtime Audit. Keith Kleiman, Assistant Finance Director, brought up quick update regarding the Police Audit. He went on to say that the City Manager has agreed to move forward with the Audit, and they will have a Kickoff Meeting with the Police Chief. It will be held in the next couple of weeks.

- **Scheduling**

Next meeting to be held on February 22, 2023. No other new business to discuss. No other questions.

- **Action Items:**

Agreed that everyone will take copies of Code section including the Purchase/Lease Questions discussed and come back with recommendation for changes or new questions.

**No Public Comments were made.**

**Adjournment:** Meeting Adjourned at 8:25 AM.