

CITY OF CORAL GABLES, FL
FINANCE DEPARTMENT / PROCUREMENT DIVISION
405 Biltmore Way – Coral Gables, FL 33134



INVITATION FOR BIDS
IFB 2018-004

Food Supplies for Venetian Pool
Concession Stand

Submittal Deadline / Bid Opening: 2:00 p.m. Monday, February 26, 2018



CITY OF CORAL GABLES, FL

2800 SW 72nd Avenue, Miami, FL 33155
FINANCE DEPARTMENT / PROCUREMENT DIVISION
Tel: 305-460-5102, Fax: 305-261-1601

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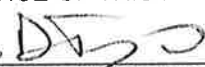
BIDDER ACKNOWLEDGEMENT

<p>IFB Title: Food Supplies for Venetian Pool Concession Stand</p> <hr/> <p>IFB No. 2018-004</p> <p>A cone of silence is in effect with respect to this IFB. The Cone of Silence prohibits certain communication between potential vendors and the City. For further information, please refer to the City Code Section 2-1027 of the City of Coral Gables Procurement Code.</p>	<p>Sealed bid submittals must be received prior to 2:00 p.m., Monday, February 26, 2018, by the Procurement Division, located at 2800 SW 72nd Avenue, Miami, FL 33155 and are to remain valid for 90 calendar days. Submittals received after the specified date and time will be returned unopened.</p> <p>Contact: Eduardo Hernandez. Title: Procurement Specialist Telephone: 305-460-5108 Email: ehernandez2@coralgables.com / contracts@coralgables.com</p>
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<p>Bidder Name: <i>Sysco South Florida</i></p> <p>Complete Mailing Address: <i>12500 NW 112TH AVE - MEDLEY, FL 33178</i></p> <p>Indicate type of organization below: Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> Other: <input type="checkbox"/></p> <p>Bid Bond / Security Bond (if applicable) _____%</p>	<p>FEIN or SS Number: <i>74-2541433</i></p> <p>Telephone No. <i>305-651-5121</i></p> <p>Cellular No. <i>786-423-4388</i></p> <p>Fax No.: <i>877-289-6136</i></p> <p>Email: <i>TAMAYO.DAVID@SFL.SYSCO.COM</i></p>
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ATTENTION: THIS FORM ALONG WITH ALL REQUIRED IFB FORMS MUST BE COMPLETED, SIGNED (PREFERABLY IN BLUE INK), AND SUBMITTED WITH THE BID PRIOR TO THE SUBMITTAL DEADLINE. FAILURE TO DO SO MAY DEEM YOUR BID NON-RESPONSIVE.

THE BIDDER CERTIFIES THAT THIS SUBMITTAL IS BASED UPON ALL CONDITIONS AS LISTED IN THE IFB DOCUMENTS AND THAT THE BIDDER HAS MADE NO CHANGES IN THE IFB DOCUMENT AS RECEIVED. THE BIDDER FURTHER AGREES, IF THE BID IS ACCEPTED, THE BIDDER WILL EXECUTE AN APPROPRIATE AGREEMENT FOR THE PURPOSE OF ESTABLISHING A FORMAL CONTRACTUAL RELATIONSHIP BETWEEN THE BIDDER AND THE CITY OF CORAL GABLES, FOR THE PERFORMANCE OF ALL REQUIREMENTS TO WHICH THIS IFB PERTAINS. FURTHER, BY SIGNING BELOW PREFERABLY IN BLUE INK ALL IFB PAGES ARE ACKNOWLEDGED AND ACCEPTED, AS WELL AS, ANY SPECIAL INSTRUCTION SHEET(S), IF APPLICABLE. THE UNDERSIGNED HEREBY DECLARES (OR CERTIFIES) ACKNOWLEDGEMENT OF THESE REQUIREMENTS AND THAT HE/SHE IS AUTHORIZED TO BIND PERFORMANCE OF THIS IFB FOR THE ABOVE BIDDER.

DAVID TAMAYO 
 Authorized Name and Signature District Sales Manager 3/2/18
 Title Date

Coral Gables Local Preference Acknowledgement. (Check the box if you are asserting you qualify. A valid Coral Gables business tax receipt must be submitted as proof of qualification.) Please refer to Ordinance 2009-53, § 2, 11-17-2009/Procurement Code Sec. 2-696

CITY OF CORAL GABLES, FL

2800 SW 72nd Avenue, Miami, FL 33155
Finance Department / Procurement Division
Tel: 305-460-5102, Fax: 305-261-1601

PUBLIC NOTICE

Invitation for Bids (IFB) No. 2018-004

The City of Coral Gables is seeking bids for **Food Supplies for Venetian Pool Concession Stand - IFB 2018-004**. This solicitation consists of establishing a contract with a successful bidder shall deliver food products within the agreed time frame at the designated address.

The Invitation for Bids (IFB) package may be downloaded by visiting PublicPurchase (www.publicpurchase.com). Prospective bidders must register with PublicPurchase, free-of-charge, in order to download the solicitation. A detailed user guide for the registration process may be downloaded by visiting the Procurement Division Supplier Services webpage at: www.coralgables.com/index.aspx?page=1275.

Any prospective bidder who has received this solicitation by any means other than through PublicPurchase must register immediately with PublicPurchase to ensure it receives any addendum issued to this solicitation. Failure to acknowledge receipt of an addendum may result in disqualification of bid submitted.

A non-mandatory pre-bid meeting will be held at: Procurement Division Conference Room, 2800 S.W. 72 Avenue Miami, FL 33155 on **Monday, February 5, 2018 at 10:00 am**. Attendance (in person or via telephone) is encouraged and recommended as a source of information, but is not mandatory. Bidders who are interested in participating via telephone should send an e-mail to the contact person listed in this IFB expressing their intent to participate via telephone. It is highly recommended that each potential bidder print and bring a copy of this entire solicitation to the pre-bid meeting. Copies will not be provided.

Any request for additional information or clarification must be received in writing through Public Purchase no later than Monday, February 12, 2018 at 4:00 PM. Bidders should not rely on any representations, statements or explanations other than those made in this IFB or in any written addendum to this IFB.

Bids for IFB NO. 2018-004 will be received until 2:00 PM, Monday, February 26, 2018. Bids submitted by mail or hand delivered should be sent to the City of Coral Gables, Procurement Division, 2800 SW 72nd Avenue, Miami, Florida 33155. The City of Coral Gables will not accept and will in no way be responsible for any bids received after the submittal deadline. The responsibility for submitting bids before the stated time and date is solely the responsibility of the Bidder. Verbal or electronic (e-mailed) bids are not acceptable.

One (1) original bid, two (2) copies and one (1) digital copy on a CD or flash drive (PDF format) must be signed and submitted in a sealed envelope and clearly marked: (1) Food Supplies for Venetian Pool Concession Stand – IFB 2018-004 and (2) Bidder's Name, Address, Contact Name, and Telephone Number.

Certified minority business enterprises (as defined in Florida Statutes §287.0943 and §288.703) and other minority or woman-owned enterprises are encouraged to respond to this solicitation.

Anticipated Schedule of Events:

Solicitation Advertisement	Monday, January 29, 2018
Non-Mandatory Pre-Bid Meeting	10:00 am, Monday, February 5, 2018
Deadline for Questions	4:00 pm, Monday, February 12, 2018
Submittal Deadline / Bid Opening	2:00 pm, Monday, February 26, 2018

Award of bid will be made to the lowest responsive responsible bidder. However, the City reserves the right to consider other conditions, which may be in the best interest of the City. **Bid must be firm for ninety (90) calendar days.** The City reserves the right to cancel this solicitation at any time, reject any and/or all submittals, and waive any technicalities, irregularities or any other minor variations.

This solicitation is subject to the following Ordinances/Resolutions which may be found on the City of Coral Gables Website: <http://www.coralgables.com>, click on Government, City Department, Procurement, Procurement Links, Procurement Code (City Code Chapter 2 Article VIII).

- Code of Silence – Sec. 2-1027
- Ethics – Sec. 2-1022 to 2-1028
- Debarment Proceedings – Sec. 2-912
- Protest Procedures – Sec. 2-910
- Polystyrene – Sec. 2-730
- Buy American – Sec. 2-699
- Sustainability (Green) – Sec. 2-697
- Local Preference – Sec. 2-696 (if applicable)

Conflict of Interest and Code of Ethics

- Coral Gables, FL, Code of Ordinances, Chapter 2 – Administration, Article V

City Clerk, Lobbyist Registration, Applications and Forms

- Lobbyist Registration & Disclosure of Fees – Ordinance No. 2006-11

Sincerely,

Procurement Officer

CONE OF SILENCE

Invitation for Bids (IFB) No. 2018-004

NOTICE TO ALL BIDDERS AND PROPOSERS

Definition:

Cone of Silence is defined to mean a prohibition on:

Any communication regarding a particular Request for Proposals (RFP), Request for Qualifications (RFQ), Invitation for Bids (IFB) or any other advertised solicitation between a potential offeror, vendor, service provider, bidder, lobbyist, or consultant and city department heads, their staff, selection committee or evaluation committee members.

Any communication regarding a particular Request for Proposals (RFP), Request for Qualifications (RFQ), Invitation for Bids (IFB) or any other advertised solicitation between the city commissioners and city department heads, the city departments' staff, selection committee or evaluation committee members.

Imposition:

A cone of silence shall be imposed upon each Request for Proposals (RFP), Request for Qualifications (RFQ), Invitation for Bids (IFB) and any other solicitation when advertised.

Termination:

The cone of silence shall terminate at:

- (1) the time of the City Manager's approval of the award, or
- (2) the time of the City Manager's written recommendation to the City Commission is received by the City Clerk, or
- (3) at such time that bids or proposals are rejected by the City Commission or the City Manager.

Violations:

Violation of the cone of silence by a particular bidder or offeror shall render any award to said person voidable by the city commission.

A violation of this section by a particular bidder, offeror, lobbyist or consultant shall subject such person or persons to potential debarment pursuant to the provisions of this chapter.

SOLICITATION SUBMISSION CHECKLIST

Invitation for Bids (IFB) No 2018-004

COMPANY NAME: (Please Print): Sysco South Florida
Phone: 305-651-5421 Email: TAMAYO.DAVID@SFL.SYSCO.COM

Please provide the **PAGE NUMBER** in the blanks provided as to where compliance information is located in your Submittal for each of the required submittal items listed below:

- 1) Title Page: Show the IFB number and title, the name of your firm, address, telephone number, name of contact person, e-mail address, and date. 1
- 2) Provide a Table of Contents in accordance with the Bid Format, Section 6.2. Clearly identify the material by section and page number. Please insert *additional* **TABS** on the following sections in the Original Bid Copy: Bid Bond (if applicable), Bid Price Sheet and Addendum Acknowledgement. _____
- 3) Fill out, sign, and submit the Bidder's Acknowledgement Form. 3
- 4) Fill out and submit this Solicitation Submission Checklist. 7
- 5) Minimum Qualification Requirements: submit detailed verifiable information affirmatively documenting compliance with the Minimum Qualifications Requirements shown in Section 3. 23
- 6) Bid Price Form: Complete and submit with bid. _____
- 7) Fill out, sign, notarize, and submit the Contractor's Affidavit and Schedules A through H. 28-29

-- NOTICE --

BEFORE SUBMITTING YOUR BID MAKE SURE YOU...

1. Carefully read and have a clear understanding of the IFB, including the Specifications/Scope of Work and enclosed Professional Services Agreement (*draft*).
2. Carefully follow the "Submittal Instructions" and "Bid Format" outlined in Section 6 of the IFB.
3. Prepare and submit ONE (1) ORIGINAL BID and TWO (2) PHOTOCOPIES with ONE (1) DIGITAL COPY CD or flash drive.
4. Clearly mark the following on the outside of your submittal package: IFB Number, IFB Title, Bidder's Name and Return Address, Submittal Deadline.
5. Make sure your bid is submitted prior to the submittal deadline. **Late bids will not be accepted.**

FAILURE TO SUBMIT THIS CHECKLIST AND THE REQUESTED DOCUMENTATION MAY RENDER YOUR BID NON-RESPONSIVE AND CONSTITUTE GROUNDS FOR REJECTION. THIS PAGE IS TO BE RETURNED WITH YOUR BID PACKAGE.

SECTION 1

Invitation for Bids (IFB) No 2018-004

1.0: INTRODUCTION TO INVITATION FOR BIDS

1.1. Invitation

Thank you for your interest in this Invitation for Bids ("IFB"). The City of Coral Gables (the "City"), through its Procurement Division invites responses ("Bids") from Firms ("Bidder") which offer to provide the goods and/or services described in Section 2.0 "Specifications / Scope of Work".

Throughout this IFB, the phrases "must", "shall" and "will" denote mandatory requirements. Any bid that does not meet the mandatory requirements is subject to immediate disqualification.

1.2. Contract Terms and Conditions

The Bidder(s) selected to provide the goods(s) and/or service(s) requested herein (the "Successful Bidder") shall be required to execute a Contract or a Professional Services Agreement ("Agreement" / "Contract") with the City in substantially the same form as the Agreement included as part of this IFB, if applicable.

The term(s) of the Agreement shall be for an initial period of one (1) years with an option to renew for three (3) additional one (1) year periods at the sole discretion of the City.

The City shall have the right to terminate this contract pursuant to Section 1.12 of this solicitation. Continuation of the Contract beyond the initial period is a City prerogative; not a right of the Bidder. This prerogative will be exercised only when such continuation is clearly in the best interest of the City.

A. CONDITIONS FOR RENEWAL

Each renewal of this contract is subject to the following:

- (1) Continued satisfactory performance compliance with the specifications, terms and conditions established herein.
- (2) Availability of funds.

1.3. Additional Information or Clarification

The Bidder must thoroughly examine this entire solicitation. If there is any doubt or obscurity as to the meaning of any part of the IFB, the Bidder may request clarification at the pre-bid conference or by **WRITTEN REQUEST** via e-mail to PublicPurchase (www.publicpurchase.com) prior to the deadline for written questions. Bidder is responsible for downloading and bringing a copy of the IFB for the pre-proposal conference as copies will not be provided by the City.

Interpretations or clarifications in response to such questions will be issued in the form of a **WRITTEN ADDENDUM**, which shall be released through PublicPurchase. **Bidders must register via PublicPurchase to ensure receipt of any addendum issued to the solicitation.** Failure to acknowledge receipt of addendum may result in disqualification of bid submitted.

No person is authorized to give oral interpretations of, or make oral changes to the IFB. The issuance of a written addendum shall be the only official method whereby such an interpretation or clarification will be made. Where there appears to be conflict between the IFB and any addenda issued, the last addendum issued shall prevail.

Bidders should not rely on any representations, statements or explanations other than those made in this IFB or in any written addendum to this IFB.

1.4. Award of an Agreement

Agreements may be awarded to the Successful Bidder(s) by the City Commission or City Manager, as applicable, to one or more bidders deemed the most responsible, responsive Bidder, complying with all the provisions of this Invitation for Bids. In addition to price, other factors when determining the lowest responsive and responsible bidder, include but are not limited to:

1. The ability, capacity, equipment and skill of the bidder to perform the contract.
2. Whether the bidder can perform the contract within the time specified, without delay or interference.
3. The character, integrity, reputation, judgment, experience, efficiency and litigation history of the bidder.
4. The quality of performance on previous contract(s).
5. The previous and existing compliance by the bidder with laws and ordinances relating to the contract.
6. The sufficiency of the bidder's financial resources to perform the contract or to provide the service.
7. The quality, availability and adaptability of the supplies or contractual services to the particular use required.
8. The number and scope of conditions attached to the bid.

The Bidder shall not be permitted rate increases as a result of a low bid. Non-performance shall result in cancellation of the contract with the Bidder. The City reserves the right to execute or not execute an Agreement with the Successful Bidder(s) if it is determined to be in the best interest of the City.

If the Awarded Bidder(s) fails to perform within the first year of the award, the City has the right to award to the next lowest responsive and responsible Bidder.

1.5. Agreement Execution

By submitting a Bid, the Bidder agrees to be bound to and execute the Agreement for this solicitation. Without diminishing the foregoing, the Bidder may request clarification and submit comments concerning the Agreement for the City's consideration. Only comments and proposed revisions included within the Bid will be considered by the City. Any comments identified after the Bid has been received may not be considered by the City. Furthermore, any requests to negotiate provisions of the Agreement not identified in the Bid after the Bid has been received, may be grounds for removal from further consideration for award. None of the foregoing shall preclude the City from seeking to negotiate changes to the Agreement during the negotiations process.

Failure of the Successful Bidder to execute a contract within thirty (30) days after the notification of award may, at the City's sole discretion, constitute a default. However, the Agreement must be executed no later than one hundred twenty (120) days, based upon the requirements set forth in the IFB through action taken by the City Commission at a duly authorized meeting. If the Bidder first awarded the Agreement fails to enter into the contract as herein provided, the award may be declared null and void, and the Agreement awarded to the next most responsible, responsive Bidder, or re-advertised, as determined by the City.

1.6. Unauthorized Work

Any unauthorized work performed by the Successful Bidder(s) shall be deemed non-compensable by the City.

1.7. Changes/Alterations

Bidders may change or withdraw a Bid at any time prior to the Bid Submission Deadline. All changes or withdrawals shall be made in writing to the Procurement Division as specified in this IFB. Oral/Verbal modifications will not be allowed. Written modifications will not be accepted after the Submittal Deadline.

1.8. Discrepancies, Errors, and Omissions

Any discrepancies, errors, or ambiguities in the IFB or addenda (if any) should be reported in writing to the City's Procurement Division in the manner prescribed in the IFB. Should it be necessary, the City will issue a written addendum to the IFB clarifying such conflicts or ambiguities.

1.9. Disqualifications

The City reserves the right to disqualify Bids before or after the submission date, upon evidence of collusion with intent to defraud or other illegal practices on the part of the Bidder. It also reserves the right to waive any immaterial defect or informality in any Bid; to reject any or all Bids in whole or in part, or to reissue an Invitation for Bids.

Any Bids submitted by a Bidder who is in arrears (money owed) to the City or where the City has an open claim against a Bidder for monies owed the City at the time of Bid submission, will be rejected as non-responsive and shall not be considered for award.

1.10. Bidders Expenditures

Bidder(s) understand and agree that any expenditure they make in preparation and submittal of Bids or in the performance of any services requested by the City in connection with the Bids to this IFB are exclusively at the expense of the Bidder(s). The City shall not pay or reimburse any expenditure or any other expense incurred by any Bidder in preparation of a Bid or anticipation of a contract award or to maintain the approved status of the Successful Bidder(s) if an Agreement is awarded.

1.11. Financial Stability and Strength

The Bidder must be able to demonstrate a good record of performance and have sufficient financial resources to ensure that they can satisfactorily provide the goods and/or services required herein.

In determining a Bidder's responsibility and ability to perform the Contract, the City has the right to investigate and request information concerning the financial condition, experience record, personnel, equipment, facilities, principal business location and organization of the Bidder, the Bidder's record with environmental regulations, and the claims/litigation history of the Bidder. The City reserves the right to consider third party information (e.g. Dun & Bradstreet's Supplier Reports or similar) in determination of capacity.

Bidders may be required to submit financial statements for each of their last two (2) complete fiscal years within five (5) calendar days, upon written request. Such statements should include, at a minimum, Balance Sheets (Statements of Financial Position) and Statements of Profit and Loss (Statement of Net Income). When the bid submittal is from a joint venture, each Bidder involved in the joint venture must submit financial statements as indicated above. Statements shall be certified by an independent Certified Public Accountant

Any Bidder may be declared non-responsive who, at the time of Bid submission, is involved in an ongoing bankruptcy as a debtor; or in a reorganization, liquidation, or dissolution proceeding, or if a trustee or receiver has been appointed over all or a substantial portion of the property of the Bidder under federal bankruptcy law, or any state insolvency.

1.12. Contract Termination

The City, by written notice, may terminate in whole or part any Agreement resulting from this competitive solicitation, when such action is in the best interest of the City. If the Agreement is so terminated, the City shall be liable only for payment for services rendered prior to the effective date of termination. The City may, by written notice to the Successful Bidder, terminate the Agreement if the Successful Bidder has been found to have failed to perform his/her services in a manner satisfactory to the City. The City may terminate this Agreement for convenience at any time by providing thirty (30) days written notice to the contractor. In the event the Bidder is found to be in default, the Successful Bidder will be paid for all labor and materials provided as of the termination date only after City has completed the work called for by this Agreement with other forces, and has deducted the cost of such work, and any other damages payable to City, from any contract balance otherwise due and owing to the Professional under this Agreement. No consideration will be given for anticipated loss of revenue on the canceled portion of the Contract.

SECTION 2

Invitation for Bids (IFB) No 2018-004

2.0: SPECIFICATIONS/SCOPE OF WORK

The City of Coral Gables Parks and Recreation Department needs a food supplier to deliver and supply food and other items for its "Venetian Pool" Concession Stand.

REQUIREMENTS:

The successful bidder must be able to deliver the products needed as follows:

- Delivery must take place prior to 12:00pm, three times a week during the summer months: Memorial Day (May 28) to Labor Day (Sept. 3). The rest of the year will require at least one shipment a week.
- Preferred delivery hours are between 8:00am and 11:30am.
- Venetian Pool remains closed from December 1 to mid-February. There may be no food orders during this time.
- The delivery truck must bring the products through the back employee parking lot on Sevilla Avenue which is located on the south side of the Pool, and deliver them inside of the concession stand area.
- Delivery of food and products should occur no later than one business day following the order placement.

All of the items requested are specifically outlined on Exhibit A with specifications, estimated quantities and other pertinent information. Please make sure you provide all of the requested information for each item listed.

Please note that in some instances the City has listed House Brands (a product bearing a brand name used by the retailer and sold for a lower price) which may only be used for those items specified on the Bid Pricing Form (Exhibit A).

Only those items specified herein may be furnished. No substitutions shall be made unless pre-approved by the ordering department. Any product substitution will require prior written approval by the City of Coral Gables Venetian Pool.

Delivered products shall be exactly as ordered (Brand, grade/quality, packaged units/size, etc.). All damaged, incorrect brands and/or products shall be exchanged and/or removed within ten (10) days of notification.

Special deliveries will be required if any bid item is out of stock or the vendor fails to deliver the product on the scheduled delivery; in that case re-delivery shall be made within 24 hours.

SECTION 3

Invitation for Bids (IFB) No 2018-004

3.0: MINIMUM QUALIFICATION REQUIREMENTS

The City of Coral Gables intends to procure products or services as specified herein from sources of supply that will give prompt, professional and convenient service of acceptable quality. The following represent the minimum qualification requirements for a Bidder to be deemed responsive by the City, and Bidder shall satisfy each of the following minimum requirements cited below. Failure to meet each of the following qualification requirements, and/or failure to provide sufficient detail and/or documentation in its submittal to determine responsiveness by the City, will result in the submittal being deemed non-responsive.

(A) BIDDER SHALL:

- (1) Be regularly engaged in the business of providing the goods and/or services similar in scope and size as described in the Invitation for Bids "**Scope of Services**" for a minimum of 3 years.
- (2) Shall provide proof of active status or documentation evidencing Bidder is currently seeking active status with the Florida Department of State, Division of Corporation.

SECTION 4

Invitation for Bids (IFB) No 2018-004

4.0: GENERAL CONDITIONS

4.1 Acceptance/Rejection

The City reserves the right to accept or reject any and/or all Bids or sections thereof, and waive any informalities or technicalities. As a matter of information, the City Commission does not bind itself to accept the minimum specifications stated herein, but reserves the right to accept any Bids which in the judgment of the City will best serve the needs and interest of the City. The City also reserves the right to reject any Bidder(s) who has previously failed to properly perform under the terms and conditions of a contract, to deliver on time any contracts with the City, and who is not in a position to perform the requirements defined in this IFB. This offering of IFB itself does not in any way constitute a contractual agreement between the City of Coral Gables and the Bidder.

4.2 Legal Requirements

The Bidder shall comply with all rules, regulations and laws of the City of Coral Gables, Miami-Dade County, the State of Florida and the Federal Government now in force or hereinafter to be adopted. Lack of knowledge by the Bidder shall in no way be cause for relief from responsibility.

4.3 Non-Appropriation of Funds

In the event that insufficient funds are appropriated and budgeted or funding is otherwise unavailable in any fiscal period for this Agreement, then the City, shall have the unqualified right to terminate the Work Order(s) or Agreement upon written notice to the Contractor, without any penalty or expenses to the City. No guarantee, warranty or representation is made that any particular work or any project(s) will be assigned to any Bidder(s).

4.4 Occupational License Requirements (Business Tax Receipt Requirements)

Any person, firm, corporation or joint venture, with a business location in the City of Coral Gables who is submitting a Bid response under this solicitation, shall meet the City's Occupational License Tax Requirements in accordance with Ordinance No O2005-15 of the City of Coral Gables Code and Chapter 205 of the Florida Statutes.

Others with a location outside the City of Coral Gables shall meet their local Occupational License Tax requirements. Copy of the license must be submitted with the Bid; however, the City may, at its sole option and in its best interest, allow the Bidder to supply the license to the City during the evaluation period, but prior to award.

4.5 Use of Polystyrene Prohibited

Contractor, vendor, lessee, concessionaire agrees to comply with Sec. 2-730 of the City of Coral Gables Code, which prohibits the sale or use of plates, bowls, cups, containers, lids, trays, coolers, ice chests, food containers and all similar articles made from expanded polystyrene within the city or in completing its duties to the city under this contract. (This prohibition does not apply to expanded polystyrene containers used for prepackaged goods that have been filled and sealed prior to receipt by the city contractor, vendor, lessee or concessionaire.) "Expanded polystyrene" is defined as blown polystyrene and expanded and extruded foams that are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques including but not limited to fusion of polymer spheres, infection molding, foam molding and extrusion-blown molding. Contractor, vendor, lessee or concessionaire understands that violation of this section shall be deemed a default under the terms of the contract, lease or agreement."

4.6 Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Proposal to provide any goods or services to a public entity, may not submit a Bid with a public entity for the construction or repair of a public building

or public work, may not submit Bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in F.S. 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendors list.

4.7 Resolution of Protests

Pursuant to Section 2-910 of the City of Coral Gables Code which may be found on the City of Coral Gables Website: <http://www.coralgables.com>, click on Government, City Department, Procurement, Procurement Links, Ordinance No. 2009-53.

4.8 Determination of Responsiveness

Each Bid will be reviewed by the Procurement Division to determine if it is responsive to the submission requirements outlined in the Formal Solicitation. A "responsive" Bid is one which follows the requirements of the formal solicitation, includes all documentation, is submitted in the format outlined in the formal solicitation, is of timely submission, and has appropriate signatures as required on each document. Failure to comply with these requirements may deem a Bid non-responsive.

4.9 Evaluation of Bids

A. Rejection of Bids

The City may reject a Bid for any of the following reasons:

- 1) Bidder fails to acknowledge receipt of addenda;
- 2) Bidder misstates or conceals any material fact in the Bid;
- 3) Bid does not conform to the requirements of the Formal Solicitation;
- 4) Bid requires a conditional award that conflicts with the method of award;
- 5) Bid does not include required samples, certificates, licenses as required; and,
- 6) Bid was not executed by the Bidder's (s) authorized agent.

The foregoing is not an all-inclusive list of reasons for which a Bid may be rejected. The City may reject and re-advertise for all or any part of the Formal Solicitation whenever it is deemed in the best interest of the City.

B. Elimination From Consideration

- 1) A contract shall not be awarded to any person or firm which is in arrears to the City upon any debt or contract, or which is a defaulter as surety or otherwise upon any obligation to the City. Principal, officer, or stockholder of Bidder shall not be in arrears or in default of any debt or contract involving the City, (as a party to a contract, or otherwise); nor have failed to perform faithfully on any previous contract with the City.
- 2) A contract may not be awarded to any person or firm which has failed to perform under the terms and conditions of any previous contract with the City or deliver on time contracts of a similar nature.
- 3) A contract may not be awarded to any person or firm which has been debarred by the City in accordance with the City's Debarment and Suspension Ordinance.
- 4) A contract may not be awarded to any person or firm with any record of judgments, bankruptcies, pending lawsuits against the City or criminal activities involving moral turpitude, and not have any conflicts of interest that have not been waived by the City Commission.

C. Determination of Responsibility

- 1) Bids will only be considered from entities who are regularly engaged in the business of providing the goods/equipment/services required by the Formal Solicitation. Bidder must be able to demonstrate a satisfactory record of performance and integrity; and, have sufficient financial, material, equipment, facility, personnel resources, and expertise to meet all contractual requirements. The City reserves the right to make pre-award inspections of the Bidder's facilities and/or equipment prior to contract award. The terms "equipment and

organization" as used herein shall be construed to mean a fully equipped and well established entity in line with the best industry practices in the industry as determined by the City.

- 2) The City may consider any evidence available regarding the financial, technical and other qualifications and abilities of a Bidder, including past performance (experience) with the City or any other governmental entity in making the award.
- 3) The City may require the Bidder(s) to show proof that they have been designated as an authorized representative of a manufacturer or supplier which is the actual source of supply, if required by the Formal Solicitation.
- 4) Bidder's unsatisfactory performance record, judged from the standpoint of conduct of work, workmanship, progress or standards of performance agreed upon in the Contract as substantiated by past or current work with the City.
- 5) Bidder has previously defaulted in the performance of a public service contract, or has been convicted of a crime arising from the performance of a previous or current public service contract.
- 6) Any other inability, financial or otherwise, to perform the work, based on any reasons deemed proper as determined of Bidder's capability to perform the work

4.10 Collusion

The Bidder, by submitting a Bid, certifies that its Bid is made without previous understanding, agreement or connection either with any person, firm, or corporation submitting a Bid for the same services, or with any City Department. The Bidder certifies that its Bid is fair, without control, collusion, fraud, or other illegal action. The Bidder certifies that it is in compliance with the conflict of interest and code of ethics laws. The City will investigate all situations where collusion may have occurred and the City reserves the right to reject any and all Bids where collusion may have occurred.

4.11 Sub-Contractor(s) / Sub-Consultant

A Sub-Contractor is an individual or firm contracted by the Bidder(s) to assist in the performance of services required under this IFB. A Sub-Contractor shall be paid through Bidder(s) and not paid directly by the City. Sub-Contractors are allowed by the City in the performance of the services delineated within this IFB. Bidder(s) shall clearly reflect in its Bid the major Sub-Contractor to be utilized in the performance of required services. The City retains the right to accept or reject any Sub-Contractor proposed prior to Agreement execution. Any and all liabilities regarding the use of a Sub-Contractor shall be borne solely by the Successful Bidder(s) and insurance for each Sub-Contractor must be maintained in good standing and approved by the City throughout the duration of the Agreement. Neither the Successful Bidder(s) nor any of its Sub-Contractors are considered to be employees or agents of the City. Failure to list all major Sub-Contractors and provide the required information may disqualify any proposed Sub-Contractor from performing work under this IFB.

Bidder(s) shall include in their Bids the requested Sub-Contractor information and include all relevant information required of the Bidder(s).

4.12 Substitutions for Assigned Personnel

The City reserves the right to approve substitutions for assigned personnel proposed for this project. Substitutions may be allowed for staff turnover, sickness or other emergency situations.

4.13 Florida Public Records Law

Sealed bids or proposals received by an agency pursuant to invitation for bids or requests for proposals are exempt from Florida Statutes Section 119.07(1) until such time as the agency provides notice of a decision or intended decision or within 30 days after bid or proposal opening, whichever is earlier.

Records subject to the provisions of Public Record Law, Florida Statutes Chapter 119, shall be kept and maintained in accordance with such Statute. Bidder acknowledges that records and books, not subject to exemption under Chapter 119, may be disclosed and/or produced to third parties by the City in accordance with requests submitted under Chapter 119 or court orders without penalty or

reprisal to the City for such disclosure and/or production. Supplier also agrees to assert, in good faith, any relevant exemptions provided for under Chapter 119 for records in its possession on behalf of the City. Furthermore, Supplier agrees to comply with the provisions outlined in Section 119.0701 of the Florida Statutes, the requirements of which are incorporated herein.

4.14 Purchasing Agreements with Other Government Agencies

Any Governmental, not-for-profit or quasi-governmental entity in the State of Florida, may avail itself of this contract and purchase any and all goods and/or services specified herein from the Successful bidder(s) at the contract prices(s) established herein, upon mutual agreement between the Successful bidder(s) and any of the above listed entities.

Each governmental, not-for-profit or quasi-governmental entity which uses a contract(s) resulting here from, will establish its own contract, place its own orders, issue its own purchase orders, be invoiced there from and make its own payments, determine shipping terms and issue its own exemption certificates as required by the Successful Bidder(s).

4.15 Protection of Property / Safety Concerns

The Successful Bidder shall at all times take precautions to avoid any damage or loss property of the City, and shall replace and repair to the City's satisfaction any loss or damage at Bidder's expense. Bidder shall adhere at all times to all safety concerns regarding employees and visitors to the facility(s).

Precautions shall be exercised at all times for the protection of persons and property. All Bidders and Sub-Contractors shall conform to all OSHA, State and County regulations while performing under the Terms and Conditions of this contract. Any fines levied by the above mentioned authorities because of inadequacies to comply with these requirements shall be borne solely by the Bidder responsible for same.

4.16 Invoicing & Payment

Invoices shall contain purchase order number, food item part number, description, unit price and total item price. The Bidder, upon request by the City, shall supply additional documentation. Bidder will be paid in monthly installments.

4.17 Auditing of Records

The Successful Bidder's book and records as they relate to the anticipated contract must be made available for inspection and audit upon receipt of three (3) days prior written notice from the City and remain available for City or other applicable sources for inspection for at least three (3) years following the expiration of the contract.

4.18 One Bid Response

Only one (1) Bid from a Bidder will be considered in response to this Formal Solicitation. Submission of more than one Bid for the same Contract under the same or different names will deem all such duplicated Bids non-responsive and all shall be rejected.

4.19 Award of Contract

The contract will be awarded per the criteria outlined in Section 1.4. All services provided to the City of Coral Gables shall be rendered pursuant to the terms of a "Contract". The City of Coral Gables will not sign any contracts submitted by a proposing Bidder awarded the Contract. The Contract provides that the Bidder will render the requested services to the City as provided for in this document pursuant to the issuance of a Purchase Order through the City's Procurement Division.

4.19.1 Purchase Order: The City of Coral Gables through the Finance Department/Procurement Division will issue a Purchase Order Number to the awarded Contractor, following approval by the city commission and executed Contract. **Neither the Successful Bidder(s) nor any of his/her employees shall perform any work or deliver any goods**

unless a change order or purchase order is issued and received by the Contractor.

4.20 Background Screenings

All individuals working for a firm under contract with the City of Coral Gables shall be subject to Level 2 (fingerprint) background screening.

External Contracts – Professional's employees working on the outside (i.e. landscaping, etc.). The successful Bidder will perform level 2 screening, with no reporting requirements to the City.

Internal Contracts – Professional's employees working inside City facilities, in City parks where people congregate, around children, and immediate surrounding areas (i.e. Youth Center, Venetian Pool, temporary hires, etc.). The successful Bidder will perform level 2 screening, and submit the results to Human Resources (HR).

SECTION 5

Invitation for Bids (IFB) No. 2018-004

5.0: INDEMNIFY, DEFEND AND HOLD HARMLESS & INSURANCE REQUIREMENTS

- 5.1** To the fullest extent permitted by Laws and Regulations, the Professional shall defend, indemnify, and hold harmless the City and its elected and appointed officials, attorneys, administrators, consultants, agents, and employees from and against all claims, damages, losses, and expenses direct, indirect, or consequential (including but not limited to fees and charges of attorneys and other professionals and court and arbitration costs) arising out of or resulting from the performance of the work and caused in whole or in part by any willful, intentional, reckless, or negligent act or omission of Professional, any sub-consultant, or any person or organization directly or indirectly employed by any of them to perform or furnish any of the work or anyone for whose acts any of them may be liable.

In any and all claims against the City and its elected and appointed officials, attorneys, administrators, consultants, agents, or employees by any employee of Professional, any sub-consultant, any person or organization directly or indirectly employed by any of them to perform or furnish any of the work or anyone for whose acts any of them may be liable, the indemnification obligation under the above paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for Professional or any such sub-consultant or other person or organization under workers' or workman's compensation acts, disability benefit acts, or other employee benefit acts. Moreover, nothing in this Indemnification and Hold Harmless provision shall be considered to increase or otherwise waive any limits of liability, or to waive any immunity, established by Florida Statutes, case law, or any other source of law.

- 5.2** For any and all claims against the CITY or any of its elected and appointed officials, attorneys, administrators, consultants, agents, or employees by any employee of CONTRACTOR, and sub-consultant, any person or organization directly or indirectly employed by any of them to perform or furnish any of the work or anyone for whose acts any of them may be liable, the indemnification obligation under the above paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for CONTRACTOR or any such sub-consultant or other person or organization under workers' or workman's compensation acts, disability benefit acts, or other employee benefit acts. This indemnification and Hold Harmless provision shall survive termination of the Agreement.

- 5.3** The indemnification and hold harmless provision shall include, but not be limited to, all of the following:

- a. Damages awarded to any person or party.
- b. Attorney's fees and costs incurred in defending such claims. The CITY may use the attorney or law firm of its choice in which event the CONTRACTOR will pay such firm the fees it charges the CITY, provided such fees are reasonable in light of the prevailing market rate for similar legal services. Such fees shall be deemed reasonable if they are no greater than the fees that CITY pays other counsel for representation in similar cases. If the City Attorney's Office provides the defense, CONTRACTOR will reimburse the CITY at the prevailing market rate for similar legal services.
- c. Attorney's fees and costs of any party that a court orders the City to pay.
- d. Lost time that results from the CITY or its officials or employees responding to discovery or testifying by deposition or in court. In this regard, for any time the CITY spends in responding to document requests or public records requests relating to such claims whether from PROFESSIONAL or any other party, PROFESSIONAL will reimburse CITY \$50.00 for each

employee work hour spent reviewing or responding to such requests. For any time spent testifying in court or in depositions, or preparing for such testimony, PROFESSIONAL will reimburse CITY on a per hour basis as follows:

- For the Mayor or City Commissioner: \$300.00 per hour
- For the City Manager: \$250.00 per hour
- For an Assistant City Manager or Department Director: \$250.00 per hour
- For an Assistant Department Director: \$100.00 per hour
- For City Attorney or Assistant City Attorney: Prevailing market rates
- For other employees: \$50.00 per hour

- e. The expenses incurred by CITY in complying with any administrative or court order that may arise from such claims.
- f. Miscellaneous expenses relating to such claims including expenses of hotels and transportation in trips relating to such claims; and
- g. Any other direct or indirect expense that CITY would not have incurred but for a claim that arises out of this agreement.

5.4 To the extent applicable, it is the specific intent of the parties hereto that the foregoing indemnification complies with Section 725.06 (Chapter 725), Florida Statutes.

5.5 The Bidder hereby expressly agrees and understands that the indemnification and hold harmless provisions contained in the Agreement resulting from this IFB, will supersede and take precedence over any such provisions contained within the RFP documents.

5.6 INSURANCE REQUIREMENTS

5.6.1 GENERAL CONDITIONS

Pursuant to the City of Coral Gables Code, Section 2-971, the Risk Management Division of the Office of Labor Relations and Risk Management has developed the following insurance requirements to protect the City of Coral Gables to the maximum extent feasible against any and all claims that could significantly affect the ability of the City to continue to fulfill its obligations and responsibilities to the taxpayers and the public.

Consequently, prior to award and in any event prior to commencing work, the Contractor shall procure, and provide the City with evidence of insurance coverage as required herein and name the City as an Additional Insured on a primary and non-contributory basis. The Contractor shall secure and maintain, at its own expense, and keep in effect during the full period of the contract a policy or policies of insurance, and must submit these documents to the Risk Management Division of the Office of Labor Relations and Risk Management for review and approval.

All city solicitation and contract documents shall include insurance provisions approved by the Risk Management Division.

5.6.2 INSURER REQUIREMENTS

The Contractor shall maintain, at its own cost and expense, the following types and amounts of insurance with insurers with rating of "A-" "VI" or better according to the A.M. Best rating guide as a minimum standard. The insurers providing coverage must be approved by the State of Florida and hold all of the required licenses in good standing to conduct business within the State of Florida. In addition, they must be acceptable to the City of Coral Gables Risk Management Division and/or the City Attorney's Office.

5.6.3 TYPE OF COVERAGE & LIMIT OF LIABILITY REQUIREMENT

- a. **Workers' Compensation and Employers Liability Insurance** covering all employees, subcontractors, and/or volunteers of the Contractor and/or Vendor engaged in the performance of the scope of work associated with this contract and/or agreement. The minimum limits of

liability shall be in accordance with applicable state and/or federal laws that may apply to Workers' Compensation insurance, with the following limits:

5.6.3.1 Workers' Compensation - Coverage A
-Statutory Limits (State or Federal Act)

5.6.3.2 Employers' Liability - Coverage B
- \$1,000,000 Limit - Each Accident
- \$1,000,000 Limit - Disease each Employee
- \$1,000,000 Limit - Disease Policy Limit

- b. **Commercial General Liability Insurance** written on an occurrence basis including, but not limited to; Coverage for contractual liability, products and completed operations, food contamination, personal & advertising injury, bodily injury and property damage liabilities with limits of liability no less than:

5.6.3.3 Each Occurrence Limit - \$1,000,000
5.6.3.4 Fire Damage Limit (Damage to rented premises) - \$100,000
5.6.3.5 Personal & Advertising Injury Limit - \$1,000,000
5.6.3.6 General Aggregate Limit - \$2,000,000
5.6.3.7 Products & Completed Operations Aggregate Limit \$2,000,000

- c. **Business Automobile Liability Insurance** covering all owned, non-owned and hired vehicles used in connection with the performance of work under this Contract, with a combined single limit of liability for bodily injury and property damage of not less than:

5.6.3.8 Any Auto (Symbol 1)
5.6.3.9 Combined Single Limit (Each Accident) - \$1,000,000
5.6.3.10 Hired Autos (Symbol 8)
5.6.3.11 Combined Single Limit (Each Accident) - \$1,000,000
5.6.3.12 Non-Owned Autos (Symbol 9)
5.6.3.13 Combined Single Limit (Each Accident) - \$1,000,000

5.6.4 MINIMUM COVERAGE FORM (SHALL BE AT LEAST AS BROAD AS):

5.6.4.1 Workers Compensation

The standard form approved by the State of Jurisdiction

5.6.4.2 Commercial General Liability

ISO (Insurance Services Office, Inc.) Commercial General Liability coverage ("occurrence" Form CG 0001) or its equivalent. "Claims made" form is unacceptable except for professional or environmental liability coverage.

5.6.4.3 Commercial Auto Liability

ISO (Insurance Services Office, Inc.) Commercial Auto Liability coverage (form CA 0001) or its equivalent.

5.6.5 REQUIRED ENDORSEMENTS

5.6.5.1 The following endorsements with City approved language

- 5.6.5.1.1 Additional insured status provided on a primary & non-contributory basis on all required coverages except workers compensation.
- 5.6.5.1.2 Waiver of Subrogation on all required coverages
- 5.6.5.1.3 Notices of Cancellation/Non-renewal/Material Changes must be sent directly to the City of Coral Gables by the Insurance Company. The City only requires the same statutory notice that an insurance company must provide to the insured, however this Notice may not be less than Thirty (30) Days, except a Ten (10) Day Notice of cancellation is acceptable for non-payment of premium.

Notices of Cancellation, Non-renewal or Material Change must be provided to the following address:

CITY OF CORAL GABLES
INSURANCE COMPLIANCE
PO BOX 100085 – CE
DULUTH, GA 30096

5.6.5.2 **All policies shall contain a “severability of interest” or “cross liability” clause without obligation for premium payment of the City.**

5.6.6 HOW TO EVIDENCE COVERAGE TO THE CITY

5.6.6.1 **The following documents must be provided to the City;**

5.6.6.1.1 A Certificate of Insurance containing the following information:

5.6.6.1.1.1 Issued to entity contracting with the City

5.6.6.1.1.2 Evidencing the appropriate Coverage

5.6.6.1.1.3 Evidencing the required Limits of Liability required

5.6.6.1.1.4 Evidencing that coverage is currently in force

5.6.6.1.1.5 Language provided in the Special Provision Section of the Certificate of Insurance affirming that all endorsements required by the City have been endorsed to all of the policies.

A copy of each endorsement that is required by the City.

5.6.6.2 **All Certificates of Insurance must be signed by a person authorized by that insurer to bind or amend coverage on its behalf**

5.6.6.3 **The City reserves the right to require a complete copy of any insurance policies required by the City. Should the City invoke this right, the policy must be provided directly to the City by the insurance agent or insurance company.**

5.6.6.4 **The city reserves the right to require additional insurance requirements at any time during the course of the agreement.**

5.6.7 WAIVER OF INSURANCE REQUIREMENTS

Should a Bidder not be able to comply with any insurance requirement, for any reason, the Bidder must write a letter to the Risk Management Division on their letter head requesting that a waiver of a specific insurance requirement be granted. The requested waiver will be evaluated by the Risk Management Division. The Risk Management Division will approve or reject the requested waiver of insurance and will forward the waiver to the City Attorney's Office for further evaluation.

Bidders are encouraged review their individual insurance needs with their insurance agents/brokers regularly to determine the adequacy of the coverage and the limits of liability that are being purchased. In certain circumstances, the City of Coral Gables will require additional insurance to respond to the hold harmless and indemnification clauses executed with the City of Coral Gables. Based on the nature of the work performed, the City of Coral Gables will determine what additional types of insurance and/or higher limits of liability that must be obtained.

Upon contract award, all documents evidencing insurance to City of Coral Gables – Insurance Compliance should be sent via email to cityofcoralgables@ebix.com and copy to druiz@coralgables.com. Should you require assistance, contact the dedicated Call Service Lines for City of Coral Gables:

Call Service Lines - Insurance Compliance
Phone: (951) 652-2883.
Fax: (770) 325-0417
Email: cityofcoralgables@ebix.com

When Professional, Contractor and/or Vendor evidence insurance to the City of Coral Gables, the Certificate Holder section of the Certificate of Insurance should read as follows:

City of Coral Gables
Insurance Compliance
PO Box 100085 – CE
Duluth, GA 30096

Should you require assistance, please reach out to **EBIX - "Contact Us"** found at the end of this section.



The City Beautiful™

CITY OF CORAL GABLES REQUIRED COVER SHEET & CHECK LIST WHEN EVIDENCING INSURANCE

This check list was developed to identify the documents required when an entity and/or an individual is evidencing insurance to the City. All applicable boxes must be checked. This form, and other related insurance documents are available @ www.coralgables.com. Under City Departments tab, click on Human Resources, then the Risk Management Division Page.

◀◀◀ **THIS FORM MUST BE SUBMITTED WHEN EVIDENCING INSURANCE TO THE CITY** ▶▶▶▶

Full Legal Name (as shown on the agreement or permit with the City):	
City Department (that you are working with or that is issuing a permit):	
City Employee (contract manager or employee issuing permit):	
The name & phone # of the individual who completed this check list:	
The date this check list was completed in its entirety:	

- A Certificate of Insurance is attached and the following information is contained therein:**
 - The named insured listed on the Certificate of Insurance exactly matches the name of the individual and/or entity that is required to evidence insurance to the City.
 - The Certificate Holder section of the Certificate of Insurance reads as follows:
City of Coral Gables • Insurance Compliance
PO Box 100085 - CE • Duluth, GA 30096
 - The special provisions section of the Certificate of Insurance contains language affirming that;
 - 1) Endorsements have been issued to all required insurance policies naming the City of Coral Gables as an additional insured on a primary and non-contributory basis (except workers compensation & professional liability insurance) and;
 - 2) That all policies evidenced to the City contain a waiver of subrogation endorsement and;
 - 3) That all policies have been endorsed to ensure that the City receives the same Florida statutorily required notice of cancellation that an insurance company provides the first named insured of the policy.

IF COVERAGE IS REQUIRED FOR THE LINES OF INSURANCE BELOW, THEN THE DOCUMENTS LISTED MUST ALSO BE ATTACHED TO THE CERTIFICATE OF INSURANCE EVIDENCED TO THE CITY

- Copies of the following Commercial General Liability Endorsements (or a copy of the section of the insurance policy that provides this coverage) are attached to this check list:**

- Endorsement (or a copy of the policy) naming the City of Coral Gables as an Additional Insured on a Primary and Non-Contributory Basis.
- Waiver of Subrogation Endorsement (or a copy of the policy) in favor of the City.
- Endorsement providing the City with the same Florida statutorily required notice of cancellation that an insurance company provides the first named insured of the policy.

- Copies of the following Automobile Liability Endorsements (or a copy of the section of the insurance policy that provides this coverage) are attached to this check list:**

- Endorsement (or a copy of the policy) naming the City of Coral Gables as an Additional Insured on a Primary and Non-Contributory Basis.
- Waiver of Subrogation Endorsement (or a copy of the policy) in favor of the City.
- Endorsement providing the City with the same Florida statutorily required notice of cancellation that an insurance company provides the first named insured of the policy.

- Copies of the following Workers Compensation Endorsements (or a copy of the section of the insurance policy that provides this coverage) are attached to this check list:**

- Waiver of Subrogation Endorsement (or a copy of the policy) in favor of the City.
- Endorsement providing the City with the same Florida statutorily required notice of cancellation that an insurance company provides the first named insured of the policy.



Certificate of Insurance Request Form

Client: SYSCO Corporation

Client Number: 570000069864

Send To: Aon Risk Services – Aon Client Services Fax Number: 800-363-0105 # Pages:

E-Mail Address: acs.chicago@aon.com, copy to: amanda.meehan@aon.com

Direct Questions to: Amanda Meehan Tel. 847-442-1834

STANDARD (24 HOURS)

RUSH (WITHIN 4 HOURS)

*RED ASTERISK = REQUIRED INFORMATION – MUST BE COMPLETED BEFORE FORM CAN BE PROCESSED!

*REQUESTOR NAME:	TAMESHIA WILLIAMS	*REQUESTOR CONTACT # OR EMAIL:	WILLIAMS.TAMESHIA@SFL.SYSCO.COM
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NAMED INSURED

*NAMED INSURED:	SYSCO SOUTH FLORIDA INC
*OPERATING CO NAME IF NEEDS TO BE SHOWN:	
*NAMED INSURED ADDRESS:	12500 SYSCO WAY MEDLEY, FL 33178
*IF FOR NORTH STAR, IS THIS FOR A VENDOR?	

CERTIFICATE HOLDER INFORMATION

*CERTIFICATE HOLDER:	City of Coral Gables
*ADDRESS:	PO BOX 100085 –CE DULUTH, GA 30096
*ATTENTION:	Insurance compliance

DISTRIBUTION METHOD: (Please provide fax numbers, mailing addresses & email addresses if not already included in request)

<input checked="" type="checkbox"/> CERTIFICATE HOLDER	<input checked="" type="checkbox"/> BY EMAIL:	<input type="checkbox"/> BY FAX:	<input type="checkbox"/> BY MAIL
<input type="checkbox"/> OTHER	<input type="checkbox"/> BY EMAIL:	<input type="checkbox"/> BY FAX:	<input type="checkbox"/> BY MAIL

*RENEWAL OPTION: RECURRING ONE TIME ONLY

COVERAGE & LIMIT INFORMATION

LIABILITY	<input checked="" type="checkbox"/>	General Liability	LIMIT \$2,000,000 EACH OCC /\$4,000,000 GEN AGG
	<input checked="" type="checkbox"/>	Automobile Liability	LIMIT \$5,000,000 CSL
	<input checked="" type="checkbox"/>	Workers' Compensation Employers Liability	LIMIT \$1,000,000
	<input checked="" type="checkbox"/>	Excess	LIMIT \$10,000,000 EACH OCC/AGGREGATE
	<input type="checkbox"/>	Select Coverage From Drop Down (DOUBLE CLICK)	LIMIT \$
	<input type="checkbox"/>	Select Coverage From Drop Down	LIMIT \$
OTHER	<input type="checkbox"/>	Select Coverage From Drop Down	LIMIT \$

SPECIAL ENDORSEMENT(S) TO BE ATTACHED? IF CHECKED, PLEASE GIVE DETAIL:

ADDITIONAL INSURED

<input type="checkbox"/> GENERAL LIABILITY	ADDITIONAL INSURED ENTITIES:
<input checked="" type="checkbox"/> AUTO	ADDITIONAL INSURED ENTITIES:
<input type="checkbox"/> UMBRELLA/EXCESS LIABILITY	ADDITIONAL INSURED ENTITIES:

ADDITIONAL INTERESTS OR WORDING: (check all that apply)

<input checked="" type="checkbox"/> WAIVER OF SUBROGATION:	<input checked="" type="checkbox"/> PRIMARY & NON-CONTRIBUTORY
<input type="checkbox"/> LOSS PAYEE (AUTO):	<input type="checkbox"/> OTHER:

**Requests for Waiver of Subrogation, Physical Damage, and 30 Days Notice of Cancellation, and Endorsements must be approved by Lori Perez at Sysco.
Email: Perez.Lorraine@corp.sysco.com**

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES: (Example -- description of project, contract number...etc)

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SPECIAL INSTRUCTIONS:



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
06/09/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Southwest, Inc. Houston TX Office 5555 San Felipe Suite 1500 Houston TX 77056 USA	CONTACT NAME: _____															
	PHONE (A/C. No. Ext): (866) 283-7122	FAX (A/C. No.): (800) 363-0105														
E-MAIL ADDRESS: _____																
INSURED SYSCO South Florida, Inc. 12500 Sysco Way Medley FL 33178 USA		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Zurich American Ins Co</td> <td>16535</td> </tr> <tr> <td>INSURER B: American Guarantee & Liability Ins Co</td> <td>26247</td> </tr> <tr> <td>INSURER C: ACE Property & Casualty Insurance Co.</td> <td>20699</td> </tr> <tr> <td>INSURER D: Steadfast Insurance Company</td> <td>26387</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Zurich American Ins Co	16535	INSURER B: American Guarantee & Liability Ins Co	26247	INSURER C: ACE Property & Casualty Insurance Co.	20699	INSURER D: Steadfast Insurance Company	26387	INSURER E:		INSURER F:	
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INSURER E:																
INSURER F:																

COVERAGES **CERTIFICATE NUMBER: 570066774269** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____			GLO234720308	06/30/2017	06/30/2018	EACH OCCURRENCE	\$2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$2,000,000
							MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$4,000,000
							PRODUCTS - COMP/OP AGG	\$4,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAP 2347204 08	06/30/2017	06/30/2018	COMBINED SINGLE LIMIT (Ea accident)	\$5,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$25,000			XOOG28133078002	06/30/2017	06/30/2018	EACH OCCURRENCE	\$5,000,000
							AGGREGATE	\$5,000,000
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC234719908	06/30/2017	06/30/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
A				AOS	06/30/2017	06/30/2018	E.L. EACH ACCIDENT	\$1,000,000
				WC234720108			E.L. DISEASE-EA EMPLOYEE	\$1,000,000
				MA, WI			E.L. DISEASE-POLICY LIMIT	\$1,000,000
D	<input checked="" type="checkbox"/> Excess WC			EWT234722207	06/30/2017	06/30/2018	EL Each Accident	\$5,000,000
				TX Non-Subscribers			Aggregate Limit	\$10,000,000
				SIR applies per policy terms & conditions			SIR	\$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Evidence Only.

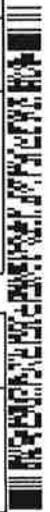
CERTIFICATE HOLDER

CANCELLATION

Sysco South Florida 12500 Sysco Way Medley FL 33178 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Southwest, Inc.</i>
---	---

Holder Identifier :

Certificate No : 570066774269





ADDITIONAL REMARKS SCHEDULE

AGENCY Aon Risk Services Southwest, Inc.		NAMED INSURED SYSCO South Florida, Inc.	
POLICY NUMBER See Certificate Number: 570066774269			
CARRIER See Certificate Number: 570066774269	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
	WORKERS COMPENSATION						
A		N/A		EWS234720207 XS WC - OH, WA	06/30/2016	06/30/2017	

SECTION 6

Invitation for Bids (IFB) No 2018-004

6.0: SUBMISSION OF BIDS

6.1 SUBMITTAL INSTRUCTIONS

Bid responses to this IFB must be submitted typed or printed in ink, with all required forms and schedules executed. Use of erasable ink is not permitted. **The Bid must be signed by an officer or representative who is authorized to contractually bind the Bidder.** Bids shall be submitted in the format outlined below under "Bid Format". Bids received electronically, either through email or facsimile, are not acceptable and will be rejected.

Any and all Bids which do not include all required documentation and/or do not follow the prescribed format may be deemed non-responsive. The City reserves the right to request any documentation omitted, with exception of the Bid Price form and Bid Bond (if applicable). Bid Submittals received with no Bid Price or Bid Bond (if applicable) shall be deemed non-responsive. Bidder must submit any omitted documentation within three (3) calendar days (excluding weekends and holidays) upon request from the City, or the Bid may be deemed non-responsive. Non-responsive bid packages will receive no further consideration.

Bidders shall submit one (1) Original Bid Response, along with all required checklists, forms, and schedules. Additionally, Bidders shall submit two (2) copies, and one (1) digital copy (*PDF format*) on a CD or flash drive. **The Professional Service Agreement is a draft** for your review; therefore submittal of this agreement is not required with the Bid. Bids must be addressed to the Procurement Division, 2800 S.W. 72 Avenue, Miami, FL 33155, and delivered at or prior to the time noted for the submittal deadline. Bids received after the submittal deadline will not be accepted. It will be the sole responsibility of the Bidder to deliver their Bid to the Procurement Division office on or before the submittal deadline.

Bids shall be submitted in a sealed envelope clearly marked on the exterior with the following:

- (1) IFB No. and IFB Title
- (2) Bidder's Name and Return Address
- (3) Submittal Deadline
- (4) Addressed to:
City of Coral Gables
Procurement Division
2800 S.W. 72ND Ave.
Miami, FL 33155

The Procurement Division will not be held responsible for the premature opening of a Bid not properly addressed and identified. **All Bids submitted become the exclusive property of the City of Coral Gables.**

The Bid shall be considered an offer on the part of the Bidder, which shall be deemed, accepted upon approval by the City, and in case of default, the City reserves the right to accept or reject any and all Bids, to waive irregularities and technicalities, and request new Bids. The City also reserves the right to award any resulting agreement as it deems will best serve the interest of the City.

6.2 BID FORMAT

BIDS SHALL BE TABBED AND ORGANIZED AS INDICATED BELOW.

- (a) **Title Page:** Show the IFB Number and Title, the name of your firm, address, telephone number, name of contact person, email address and date.
- (b) **Table of Contents:** Clearly identify each section below by name and page number. Please insert *additional TABS* on the following sections in the Original Bid Copy: Bid Bond (if applicable), Bid Price Sheet and Addendum Acknowledgement.
- (c) **Bidder Acknowledgement Form:** Complete, sign, and submit with bid.
- (d) **Solicitation Submission Checklist:** Complete and submit with bid.
- (e) **Minimum Qualification Requirements:** submit detailed verifiable information affirmatively documenting compliance with the Minimum Qualifications Requirements shown in Section 3.
- (f) **Bid Price Form:** Complete and submit with bid.
- (g) **IFB Response Forms:** Bidder shall complete, sign, notarize, as applicable, and submit the forms and schedules listed below. Mark "N/A" (*not applicable*) on any document that does not pertain to you.
 - (i) **Contractor's Affidavit** - along with **Schedules A through H** as follows:

A - Certificate of Bidder	E - Code of Ethics, Conflict of Interest, Cone of Silence
B - Non Collusion Affidavit	F - Americans with Disabilities Act (ADA)
C - Drug Free Statement	G - Public Entity Crimes
D - Bidders Qualification Statement	H - Acknowledgement of Addenda
 - (ii) **Financial Stability:** After receipt of bids, Bidder may be required to submit financial statements for each of their last two (2) complete fiscal years within five (5) calendar days, upon written request. Such statements should include, at a minimum, Balance Sheets (Statements of Financial Position) and Statements of Profit and Loss (Statement of Net Income). Statements shall be certified by an independent Certified Public Accountant.

SECTION 7

Invitation for Bids (IFB) No 2018-004

7.0: BID PRICING

Bidder shall provide pricing as structured in the attached Exhibit A - Bid Pricing Form, and as described in the Scope of Work of this IFB.

Bids should be typed or printed, preferably, in blue. Use of erasable ink is not permitted. All corrections to prices made by the Bidder **must be initialed**. Any additional information to be submitted as part of the Bid may be attached to this form.

A unit price shall be entered in the "Unit Price" column for each item. Based upon estimated quantity, an extended price shall be entered in the "Extended Price" column for each item offered. In case of a discrepancy between the unit price and extended price, the unit price will be presumed correct.

Award of bid will be made to the lowest responsive responsible bidder who bids on all items and whose bid offers the lowest total price when all items are added in the aggregate. Bidders must bid on all items. Failure to do so may deem your bid non-responsive.

Estimated total annual quantities and estimated total annual cases are provided on Exhibit A - Bid Pricing Form, for your guidance only. No guarantee is expressed or implied as to actual quantities that will be purchased during the contract period. The City is not obligated to place an order for any given amount subsequent to the award of this contract. Said estimates may be used by the City for purposes of determining the low bidder or most advantageous bidder meeting specifications. The City reserves the right to acquire additional quantities at the prices bid.

Pricing submitted may not contain price escalations of any kind.

SECTION 8

Invitation for Bids (IFB) No 2018-004

8.0 IFB RESPONSE FORMS:

8.1 Contractor's Affidavit - along with Schedules A through H as follows:

- A - Certificate of Bidder
- B - Non Collusion Affidavit
- C - Drug Free Statement
- D - Bidders Qualification Statement
- E - Code of Ethics, Conflict of Interest, Cone of Silence
- F - Americans with Disabilities Act (ADA)
- G - Public Entity Crimes
- H - Acknowledgement of Addenda


CONTRACTOR'S AFFIDAVIT

SUBMITTED TO: City of Coral Gables
Procurement Division
2800 SW 72 Avenue
Miami, Florida 33155

The undersigned acknowledges and understands the information contained in response to this IFB Schedules A through H shall be relied upon by Owner awarding the contract and such information is warranted by Contractor to be true and correct. The discovery of any omission or misstatements that materially affects the Contractor to perform under the contract shall be cause for the City to reject the solicitation submittal, and if necessary, terminate the award and/or contract. I further certify that the undersigned name(s) and official signatures of those persons are authorized as (*Owner, Partner, Officer, Representative or Agent of the Contractor that has submitted the attached Response*). Schedules A through H are subject to Local, State and Federal laws (as applicable); both criminal and civil.

- SCHEDULE A – CERTIFICATE OF BIDDER
- SCHEDULE B – NON-COLLUSION AND CONTINGENT FEE AFFIDAVIT
- SCHEDULE C – DRUG-FREE STATEMENT
- SCHEDULE D – BIDDER'S QUALIFICATION STATEMENT
- SCHEDULE E – CODE OF ETHICS, CONFLICT OF INTEREST, AND CODE OF SILENCE
- SCHEDULE F – AMERICANS WITH DISABILITIES ACT (ADA)
- SCHEDULE G – PUBLIC ENTITY CRIMES
- SCHEDULE H – ACKNOWLEDGEMENT OF ADDENDA

This affidavit is to be furnished to the City of Coral Gables with its IFB response. It is to be filled in, executed by the Contractor and notarized. If the Response is made by a Corporation, then it should be executed by its Chief Officer. This document MUST be submitted with the Response.

 _____	<i>CFO</i> _____	<i>3/2/18</i> _____
<i>Authorized Name and Signature</i>	<i>Title</i>	<i>Date</i>

Phil Washburn

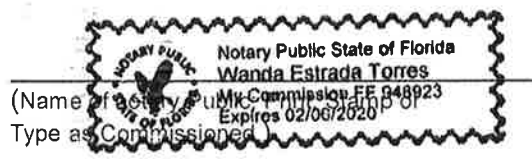
STATE OF Florida

COUNTY OF Dade

On this 2 day of March, 2018, before me the undersigned Notary Public of the State of Florida, personally appeared Phil Washburn
(Name(s) of individual(s) who appeared before Notary

And whose name(s) is/are subscribes to within the instrument(s), and acknowledges it's execution.

Wanda Estrada Torres
NOTARY PUBLIC, STATE OF Florida



NOTARY PUBLIC
SEAL OF OFFICE:

Personally know to me, or Produced Identification:

(Type of Identification Produced)

SCHEDULE "A" - CITY OF CORAL GABLES - CERTIFICATE OF BIDDER

Neither I, nor the firm, hereby represent has:

- a. employed or retained for a commission, percentage brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the Contractor) to solicit or secure this contract.
- b. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the contract, or
- c. paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the Contractor) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the contract except as here expressly stated (if any):

SCHEDULE "B" - CITY OF CORAL GABLES - NON-COLLUSION AND CONTINGENT FEE AFFIDAVIT

1. He/she is the Representative
(Owner, Partner, Officer, Representative or Agent)

of the Contractor that has submitted the attached Response.

- 2. He/she is fully informed with respect to the preparation and contents of the attached Response and of all pertinent circumstances respecting such Response;
- 3. Said Response is made without any connection or common interest in the profits with any other persons making any Response to this solicitation. Said Response is on our part in all respects fair and without collusion or fraud. No head of any department, any employee or any officer of the City of Coral Gables is directly or indirectly interested therein. If any relatives of Contractor's officers or employees are employed by the City, indicate name and relationship below.

Name: _____ Relationship: _____

Name: _____ Relationship: _____

- 4. No lobbyist or other contractor is to be paid on a contingent or percentage fee basis in connection with the award of this Contract.

SCHEDULE "C" - CITY OF CORAL GABLES - VENDOR DRUG-FREE STATEMENT

Preference may be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under solicitation a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under solicitation, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section. As the person authorized to sign the statement, I certify that this form complies fully with the above requirements.

The company submitting this solicitation has established a Drug Free work place program in accordance with Sate Statute 287.087

SCHEDULE "D" - CITY OF CORAL GABLES - BIDDER'S QUALIFICATION STATEMENT

The undersigned declares the truth and correctness of all statements and all answers to questions made hereinafter:

Company Name: Sysco South Florida

Address: 12500 N.W. 112th AVE MEDLEY, FL 33178
Street City State Zip Code

Telephone No: (352) 651-5421 Fax No: (877) 289-6136 Email: TAMARA.DAVILA@SFL.SYSCO.COM

How many years has your organization been in business under its present name? 48 Years

If Contractor is operating under Fictitious Name, submit evidence of compliance with Florida Fictitious Name Statue:

Under what former names has your business operated? : NA

At what address was that business located? NA

Are You Certified? Yes No _____ If Yes, ATTACH COPY of Certification.
Are You Licensed? Yes No _____ If Yes, ATTACH COPY of License

Has your company or its senior officers ever declared bankruptcy?
Yes _____ No If yes, explain: _____

Please identify each incident within the last five (5) years where (a) a civil, criminal, administrative, other similar proceeding was filed or is pending, if such proceeding arises from or is a dispute concerning the Contractor's rights, remedies or duties under a contract for the same or similar type services to be provided under this IFB:

Have you ever been debarred or suspended from doing business with any government entity?

Yes ___ No If Yes, explain

Delaware

PAGE 1

The First State

I, HARRIET SMITH WINDSOR, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY THE ATTACHED IS A TRUE AND CORRECT COPY OF THE CERTIFICATE OF AMENDMENT OF "SYSCO FOOD SERVICES OF SOUTH FLORIDA, INC.", CHANGING ITS NAME FROM "SYSCO FOOD SERVICES OF SOUTH FLORIDA, INC." TO "SYSCO SOUTH FLORIDA, INC.", FILED IN THIS OFFICE ON THE SEVENTH DAY OF NOVEMBER, A.D. 2008, AT 5:04 O'CLOCK P.M.

A FILED COPY OF THIS CERTIFICATE HAS BEEN FORWARDED TO THE KENT COUNTY RECORDER OF DEEDS.



2201411 8100

081102077

You may verify this certificate online
at corp.delaware.gov/authver.shtml

Harriet Smith Windsor

Harriet Smith Windsor, Secretary of State

AUTHENTICATION: 6957246

DATE: 11-10-08

**STATE OF DELAWARE
CERTIFICATE OF AMENDMENT
OF CERTIFICATE OF INCORPORATION**

The corporation organized and existing under and by virtue of the General Corporation Law of the State of Delaware does hereby certify:

FIRST: That at a meeting of the Board of Directors of
Sysco Food Services of South Florida, Inc.

resolutions were duly adopted setting forth a proposed amendment of the Certificate of Incorporation of said corporation, declaring said amendment to be advisable and calling a meeting of the stockholders of said corporation for consideration thereof. The resolution setting forth the proposed amendment is as follows:

RESOLVED, that the Certificate of Incorporation of this corporation be amended by changing the Article thereof numbered "One" so that, as amended, said Article shall be and read as follows:

"FIRST: The name of the Corporation is Sysco South Florida, Inc."

SECOND: That thereafter, pursuant to resolution of its Board of Directors, a special meeting of the stockholders of said corporation was duly called and held upon notice in accordance with Section 222 of the General Corporation Law of the State of Delaware at which meeting the necessary number of shares as required by statute were voted in favor of the amendment.

THIRD: That said amendment was duly adopted in accordance with the provisions of Section 242 of the General Corporation Law of the State of Delaware.

IN WITNESS WHEREOF, said corporation has caused this certificate to be signed this 6th day of November, 2008.

By: Carrie V. Tindal
Authorized Officer

Title: Assistant Secretary

Name: Carrie V. Tindal
Print or Type

Town of Medley
LOCAL BUSINESS TAX RECEIPT
201700352
2016-2017

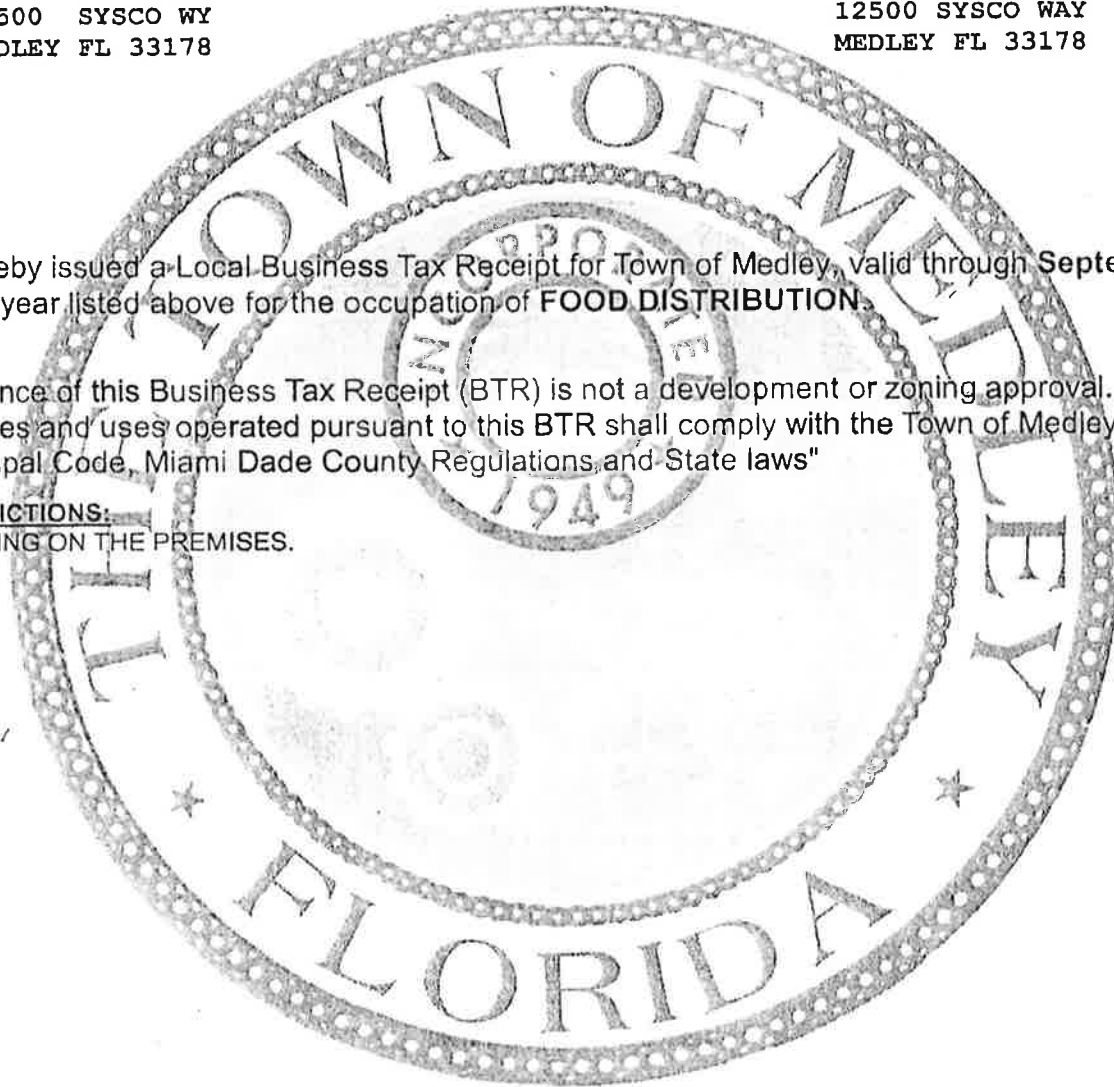
SYSKO FOOD SERVICES OF SOUTH F
12500 SYSKO WY
MEDLEY FL 33178

TIM BROWN
12500 SYSKO WAY
MEDLEY FL 33178

Is hereby issued a Local Business Tax Receipt for Town of Medley, valid through September 30 of tax year listed above for the occupation of FOOD DISTRIBUTION.

"Issuance of this Business Tax Receipt (BTR) is not a development or zoning approval. All activities and uses operated pursuant to this BTR shall comply with the Town of Medley Municipal Code, Miami Dade County Regulations, and State laws"

RESTRICTIONS:
NO LIVING ON THE PREMISES.



*This Local Business Tax Receipt must be exhibited
conspicuously at your place of business.*

SCHEDULE "E" – CITY OF CORAL GABLES - CODE OF ETHICS, CONFLICT OF INTEREST, AND CONE OF SILENCE

THESE SECTIONS OF THE CITY CODE CAN BE FOUND ON THE CITY'S WEBSITE, UNDER GOVERNMENT, CITY DEPARTMENT, PROCUREMENT, PROCUREMENT LINKS, ORDINANCE NO. 2009-53; SEC 2-1023; SEC 2-606; AND SEC 2-1027, RESPECTIVELY.

IT IS HEREBY ACKNOWLEDGED THAT THE ABOVE NOTED SECTIONS OF THE CITY OF CORAL GABLES CITY CODE ARE TO BE ADHERED TO PURSUANT TO THIS SOLICITATION.

SCHEDULE "F" - CITY OF CORAL GABLES - AMERICANS WITH DISABILITIES ACT (ADA) DISABILITY NONDISCRIMINATION SWORN STATEMENT

I understand that the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-contractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and service, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 U.S.C. 12101,12213 and 47 U.S.C. Sections 225 and 661 including Title I, Employment; Title 11, Public Services; Title III, Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Sections 5553.501-553.513, Florida Statutes

The Rehabilitation Act of 1973, 229 U.S.C. Section 794

The Federal Transit Act, as amended, 49 U.S.C. Section 1612

The Fair Housing Act as amended, 42 U.S.C. Section 3601-3631

SCHEDULE "G" - CITY OF CORAL GABLES - STATEMENT PURSUANT TO SECTION 287.133 (3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

1. I understand that a "public entity crime" as define in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
2. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

3. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime; or 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
4. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
5. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **[indicate which statement applies.]**

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list.

[attach a copy of the final order]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

SCHEDULE "H" - CITY OF CORAL GABLES - ACKNOWLEDGEMENT OF ADDENDA

1. The undersigned agrees, if this IFB is accepted, to enter in a Contract with the CITY to perform and furnish all work as specified or indicated in the IFB and Contract Documents within the Contract time indicated in the IFB and in accordance with the other terms and conditions of the solicitation and contract documents.
2. Acknowledgement is hereby made of the following Addenda, if any (identified by number) received since issuance of the Invitation for Bid.

Addendum No. 1 Date 2/24/18

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____



**Invitation for Bids
IFB 2018-004
Food Supplies for Venetian Pool Concession Stand**

ADDENDUM NO. 1

Issued Date: February 26, 2018

The following changes, additions, clarifications, and/or deletions amend the IFB document of the above captioned solicitation, and shall become an integral part of the Contract Documents.

CHANGES:

The submittal deadline / IFB opening is hereby extended as follows:

~~Monday, February 26, 2018 at 2:00 PM~~

Monday, March 5, 2018 at 2:00 PM

This addendum shall be acknowledged in Section 8 of the IFB document (Schedule "H" - Acknowledgement of Addenda) form. All other terms and conditions of this IFB shall remain the same, and in full force and effect.

Sincerely,

A handwritten signature in black ink, appearing to read "Celeste S. Walker".

Celeste S. Walker
Procurement Officer

SECTION 9

Invitation for Bids (IFB) No 2018-006

9.0: PROFESSIONAL SERVICES AGREEMENT (DRAFT)

- 9.1** The enclosed agreement is a draft for your review. You are not required to fill out and submit the agreement at time of bid submittal.

PLEASE COMPLETE ALL SHADED AREAS:

NAME OF BIDDER: **SYS CO**
 FEIN:

BID PRICING FORM - EXHIBIT A
 IFB 2018-004
 Procurement Specialist: **Eduardo Hernandez**

All items will be awarded to the lowest responsive bidder who bids on all items and whose bid offers the lowest total price when all items are added in the aggregate. Bidders must bid on all items. Failure to do so may deem your bid non-responsive.

ITEM	DESCRIPTION OF ITEM	ESTIMATED ANNUAL QUANTITY	UNIT	PACKAGE COUNT	PRICE PER UNIT	TOTAL EXTENDED PRICE	ADDITIONAL INFORMATION
Freezer Products - Items 1 through 12							
1	Ground Beef Angus Patty 80/20 4oz Approved Brand: N/A.	6,720	Each	60	\$.88	\$ 52.83	Mfg Name: Beef Patty Grod Chuck Mfg Brand Name: CAB Product # 4149514
2	All Beef Franks 6" Approved Brand: N/A.	1,120	Lbs	2/51b	\$ 12.25	\$ 24.25	Mfg Name: Frank All Beef 6x10 Mfg Brand Name: BBR LMP Product # 1970888
3	Breaded Chicken Tender Approved Brand: Tyson or Equal.	5,120	lbs	2/51b	\$ 15.66	\$ 31.32	Mfg Name: Chicken Tender Himstly Mfg Brand Name: TYSON Product # 8496913
4	Breaded Chicken Patty 4oz Approved Brand: Tyson or Equal.	2,640	Lbs	2/51b	\$ 15.54	\$ 31.13	Mfg Name: Chicken Best Himstly 42 Mfg Brand Name: TYSON Product # 8801686
5	Hamburger Buns 4in. Approved Brand: N/A.	10,560	Each	10/12ct	\$.21	\$ 25.72	Mfg Name: Burger Bun Plain Mfg Brand Name: SYS CLS Product # 0124636
6	Hot Dog Buns 6in. Approved Brand: N/A.	12,672	Each	12/12ct	\$.16	\$ 22.67	Mfg Name: Bun Hot Dog Wht 6 Inrd Mfg Brand Name: SYS CLS Product # 2496624
7	Crispy & Spicy Potato Curly Fry seasoned Approved Brand: N/A.	12,288	Lbs	6/41b	\$ 4.52	\$ 27.11	Mfg Name: Potato Fry Skin Coil 1/4 84 Mfg Brand Name: SYS IMP Product # 2029559
8	Breaded Mozzarella Cheese Stick Approved Brand: N/A.	2,112	Lbs	6/2.51b	\$ 10.58	\$ 63.47	Mfg Name: Cheese Stick Mozz Brd Mfg Brand Name: SYS IMP Product # 44409534736
9	Pizza Pie 16inch Approved Brand: N/A.	1,300	Each	8/16"	\$ 5.88	\$ 47.01	Mfg Name: Pizza Cheese Tard Part Mfg Brand Name: Tubi-to5 Product # 0628764
10	Sliced Pepperoni Approved Brand: N/A.	70	Lbs	2/51b	\$ 17.21	\$ 34.41	Mfg Name: Pepperoni Sli Porkt Beef Mfg Brand Name: Arezzo. Product # 2543080

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11	Vanilla Ice Cream Tub 3 gallon unit Approved Brand: N/A.	4	Unit	1/391	\$ 16.19	\$ 16.19	Mfg Name: Ice Cream Van Mfg Brand Name: WHLFCLS Product # 2130060
12	Sweet Potato Fries Approved Brand: N/A.	1,920	Lbs	6/2.5lb	\$ 4.39	\$ 26.36	Mfg Name: Potato Fry Sweet 3/8 Mfg Brand Name: SYS IMP Product # 5020197
Refrigerated Products - Items 13 through 25							
13	Apple Juice Cups 4oz Approved Brand: N/A.	1,536	Each	96/4oz	\$.16	\$ 15.10	Mfg Name: Juice Apple Cup Mfg Brand Name: Ardmore Product # 2200293
14	Orange Juice Cups 4oz Approved Brand: N/A.	1,536	Each	96/4oz	\$.18	\$ 27.65	Mfg Name: Juice Orange Cup Mfg Brand Name: Ardmore Product # 2200319
15	American Yellow Cheese Slices Approved Brand: N/A.	160	Lbs	4/5lb	\$ 8.80	\$ 35.20	Mfg Name: Cheese Amer 14oz 5/14 Mfg Brand Name: BBRCLS Product # 9036724
16	Pre-Packaged Humus with pretzels 4.56oz Approved Brand: N/A.	96	Each	12/4.56oz	\$ 1.70	\$ 20.40	Mfg Name: Sprd Hummus Pretzel Mfg Brand Name: SABA Product # 5756038
17	Prepackaged Sandwiches - 6 inch sub type ham, turkey, cheese Approved Brand: N/A.	400	Each	6 each	\$ 3.45	\$ 20.70	Mfg Name: Sandwich Ital Mfg Brand Name: ZGO Product # 4808438
18	Iceberg Trimmed Lettuce Approved Brand: N/A.	216	Each	4/lect	\$ 5.92	\$ 21.69	Mfg Name: Lettuce Iceberg Tmd Mfg Brand Name: SYFPNAT Product # 1675610
19	Fresh Tomatoes Approved Brands: N/A.	480	Each	1/60ct	\$ 17.70	\$ 17.70	Mfg Name: Tomato 2layer 576 Mfg Brand Name: IMPFRSH Product # 1008663

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20	Vanilla Snack Pack Pudding Servings 3.5oz Approved Brands: N/A.	240	Each	48/3.5oz	\$.39	\$ 18.51	Mfg Name: Pudding Van: Snck Pck Mfg Brand Name: HUNTS Product # 5763834
21	Chocolate Snack Pack Pudding 3.5oz Approved Brands: N/A.	240	Each	48/3.5oz	\$.39	\$ 18.53	Mfg Name: Pudding Choc Snck Pck Mfg Brand Name: HUNTS Product # 5561582
22	Fruit Cups 4oz Approved Brand: Dole or Equal.	216	Each	36/4oz	\$.50	\$ 18.02	Mfg Name: Fruit M. x Trop Bwl Mfg Brand Name: DOLE Product # 4714655
23	Bottled Whipped cream 15oz Approved Brand: N/A.	12	Each	12/15oz	\$ 2.33	\$ 28.00	Mfg Name: Cream Whp AKSL x0604 Mfg Brand Name: WHLFCLS Product # 1251745
24	Jello cups 4oz Approved Brand: N/A.	480	Each	12/4pk	\$.34	\$ 16.69	Mfg Name: Gelatin Stwbey Mfg Brand Name: HUNTS Product # 6790222
25	Creamer Half & Half Shelf Stable 3/8 oz. Approved Brand: N/A.	2,160	Each	360/3.8oz	\$.037	\$ 13.19	Mfg Name: Creamer half & half Mfg Brand Name: WHLFCLS Product # 8116055
Canned and Dry Shelf products - Item 26 through 50							
26	Chocolate Bottled Syrup 24oz Approved Brand: N/A.	12	Each	12/24oz	\$ 1.89	\$ 22.69	Mfg Name: Syrup Choc Szg Btl Mfg Brand Name: SYSIMP Product # 7514425
27	Rainbow Sprinkles 10 lb unit Approved Brand: N/A.	1	Each	1/10lb	\$ 16.84	\$ 16.84	Mfg Name: Rainbow Sprkl Mfg Brand Name: PACKER Product # 4553962
28	Shortening Fry Clear Liquid Oil 35 lbs unit Approved Brand: N/A.	84	Each	1/35lb	\$ 20.21	\$ 20.21	Mfg Name: Shortening Lig Cle ZTF Mfg Brand Name: SYS REL Product # 4518403

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29	Spice Garlic Powder 21 oz. unit Approved Brand: N/A.	3	Each	6/21oz	\$ 10.45	\$ 61.50	Mfg Name: Spice Girl Powder Mfg Brand Name: IMP/MCC Product # 98026449
30	Spice Pepper Black Shaker 1 lb. unit Approved Brand: N/A.	3	Each	6/1lb	\$ 11.62	\$ 69.73	Mfg Name: Spice Black Pepper Shaker Grd Mfg Brand Name: IMP/MCC Product # 5661442
31	Nacho Cheese Sauce In Pouch 107 oz bag Approved Brand: Ortega or Equal.	64	Each	4/107oz	\$ 9.84	\$ 39.36	Mfg Name: Sauce Cheese Nacho Mfg Brand Name: ORTEGA Product # 2056653
32	Marinara Sauce # 10 can (110 oz) Approved Brand: N/A.	60	Each	6/#10	\$ 4.29	\$ 25.72	Mfg Name: Sauce Marinara Prem Mfg Brand Name: AREZCLS Product # 4730424
33	House Brand Honey/Mustard Dressing 1 gallon unit Approved Brand: N/A.	72	Unit	4/1GL	\$ 8.55	\$ 34.21	Mfg Name: Dressing Honey Must Cerm Mfg Brand Name: SYS REL Product # 4588101
34	House Brand BBQ Dressing 1 gallon unit Approved Brand: N/A.	72	Unit	4/1GL	\$ 10.94	\$ 43.83	Mfg Name: Sauce BBQ Smoken Mfg Brand Name: CATLMEN Product # 4105559
35	House Brand Ranch Buttermilk Dressing 1 gallon unit Approved Brand: N/A.	36	Unit	4/1GL	\$ 6.88	\$ 27.51	Mfg Name: Dressing Ranch Buttry Mfg Brand Name: SYSCLS Product # 4537645
36	Ketchup Packet 9 gm Approved Brand: Heinz.	40,000	Each	500/992	\$.038	\$ 19.27	Mfg Name: Ketchup Ketchup Fancy Mfg Brand Name: HEINZ Product # 44107060
37	House Brand Mustard Packet 1/5 oz. Approved Brand: N/A.	20,000	Each	200/1.5oz	\$.027	\$ 5.52	Mfg Name: Must Yellow PKT Mfg Brand Name: HEINZ Product # 46738102

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38	House Brand Mayonnaise Packet 9 gm Approved Brand: N/A.	20,000	Each	500/95¢	\$.042	\$ 20.94	Mfg Name: Mayo Pkt Feil Mfg Brand Name: SYS REL Product # 5202346
39	House Brand Pickle Relish Packet 9 gm Approved Brand: N/A.	4,000	Each	500/95¢	\$.04	\$ 21.40	Mfg Name: Relish Pickle Pkt Mfg Brand Name: HR CCL5 Product # 1609064
40	Individual serving Salt Packets Approved Brand: N/A.	12,000	Each	6/1000ct	\$.00157	\$ 9.45	Mfg Name: Spice Salt Pkt Mfg Brand Name: SYS GL5 Product # 4123196
41	Individual serving Pepper Packets Approved Brand: N/A.	12,000	Each	6/1000ct	\$.003	\$ 22.32	Mfg Name: Spice Pep Pkt Mfg Brand Name: SYS CCL5 Product # 4123212
42	Individual serving Regular White Sugar Packets Approved Brand: N/A.	6,000	Each	2000ct	\$.0049	\$ 9.88	Mfg Name: Sugar Pkt Mfg Brand Name: SYS CCL5 Product # 4000899
43	Individual serving Splenda Packets Approved Brand: N/A.	4,000	Each	2000ct	\$.015	\$ 30.70	Mfg Name: Sugar Sub Splenda Mfg Brand Name: SPLENDA Product # 2310557
44	Individual serving Brown Sugar Packets Approved Brand: N/A.	2,000	Each	1200/45gm	\$.014	\$ 17.29	Mfg Name: Sugar Turbino Pkt Mfg Brand Name: NAT SER Product # 3125531
45	K-Cups Keurig compatible Coffee, tea, hot chocolate Approved Brand: Keurig or Equal.	550	Each	4/24ct	\$.45	\$ 43.12	Mfg Name: C-Pee grinc Kcup Mfg Brand Name: GR NMTN Product # 0134753
46	White Round Corn Tortilla Chips 3lb bag Approved Brand: N/A.	60	Bags	6/21b	\$ 2.94	\$ 17.77	Mfg Name: Chip Tortilla End Mfg Brand Name: CAS 6501 Product # 2272066

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47	Tiny Twist Classic Pretzel 1 oz. Approved Brand: N/A.	176	Bags	90/1.25oz	\$.26	\$ 25.80	Mfg Name: Pretzel Mini Twist Mfg Brand Name: BBRCLLS Product # 0175529
48	Variety pack chips 1oz. Bags Approved Brand: N/A.	2,000	Each	104/1oz	\$.31	\$ 31.80	Mfg Name: Chip Pot Kng Sngl Mfg Brand Name: LAYS Product # 5511175
49	Goldfish individual wrapped 1oz bag Approved Brand: N/A.	500	bags	300/3/4oz	\$.16	\$ 46.63	Mfg Name: Cracker Goldfish Mfg Brand Name: PEPPER Product # 5464276
50	Lays Variety Pack Assorted Chips 1.5 oz. Approved Brand: Lays	4,080	Bags	1/60ct	\$.41	\$ 24.48	Mfg Name: Chip Variety Sys/Frib Mfg Brand Name: LAYS Product # 6506721
Paper and cleaning products - Items 51 through 83							
51	House Brand Clear Round Port. Cup 2 oz Approved Brand: N/A.	28,800	Each	12/200ct	\$.62	\$ 49.02	Mfg Name: Cup PLS CLR 2oz Mfg Brand Name: Prairie Product # 8219299
52	House Brand Clear Round Port. Cup Lid 2 oz Approved Brand: N/A.	28,800	Each	24/100ct	\$.014	\$ 34.73	Mfg Name: Lid PLS CLR 1.5-2.5oz Mfg Brand Name: SYSIMP Product # 7790795
53	House Brand Clear Round Port. Cup 4 oz. Approved Brand: N/A.	5,000	Each	12/200ct	\$.03	\$ 73.84	Mfg Name: Cup PLS CLR 4oz Mfg Brand Name: Prairie Product # 8219309
54	1 Pound Red Plaid Paper Food Tray Approved Brand: N/A.	15,000	Each	4/250ct	\$ 9.80 1.16ea	\$ 45.00 39.50	Mfg Name: Tray Paper Food Tray Mfg Brand Name: SYSCO Product # 480248 1 lb Tray 415
55	3 Pound Red Plaid Paper Food Tray Approved Brand: N/A.	10,000	Each	2/250ct	\$ 22.73 .09ea	\$ 45.40 0.90ea	Mfg Name: 3lb Tray Paper Food Tray Mfg Brand Name: SYSCO Product # 5594072

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56	Foil Hot Dog Bag 3.5" x 1.5" x 8.5" Approved Brands: N/A.	1,000	Each		\$ _____	\$ _____	Mfg Name: Mfg Brand Name: Product #
57	Sandwich Wrap - Foil - 14" X 16" Plain Approved Brand: N/A.	1,000	Each		\$ _____	\$ _____	Mfg Name: Mfg Brand Name: Product #
58	Foil Sheets 9 x 10 3/4 Approved Brands: N/A.	3,000	Each	6/500 ct	\$.022	\$ 67.55	Mfg Name: Foil Sheet 9x10-75 Mfg Brand Name: SYS CLS Product # 6938500
59	Aluminum Foil Roll 18" x 500 feet roll Approved Brands: Reynolds or Equal.	2	Roll	1/18"	\$ 24.35	\$ 24.35	Mfg Name: Foil Alum Roll Std 500 Mfg Brand Name: SYS CLS Product # 6938328
60	PVC Cling Roll 18" x 500 feet roll Approved Brands: Reynolds or Equal.	1	Roll	1/18"	\$ 18.56	\$ 18.56	Mfg Name: Film PVC Roll 2000F Mfg Brand Name: SYS CLS Product # 7435266
61	Reclosable Sandwich Bag Pint size 6.5" x 5.875" Approved Brands: N/A.	2,000	Each	2/500 ct	\$.032	\$ 32.91	Mfg Name: Bag Reclose Sandwich Mfg Brand Name: SYS CLS Product # 7863345
62	Reclosable Plastic Bag 1 gallon size Approved Brands: N/A.	2,000	Each	1/250 ct	\$.12	\$ 30.60	Mfg Name: Bag Reclose Heavy Duty Mfg Brand Name: SYS CLS Product # 7863634
63	Reclosable Plastic Bag 2 gallon size Approved Brands: N/A.	800	Each	1/100 ct	\$.22	\$ 22.42	Mfg Name: Bag Reclose 2 Gal Mfg Brand Name: SYS CLS Product # 7878662
64	House Brand Paper Cup 12 oz Approved Brands: N/A.	7,000	Each	20/50 ct	\$.087	\$ 89.75	Mfg Name: Cup Paper Hot Wht 12oz Mfg Brand Name: SYS CLS Product # 1975463
65	House Brand paper Cup 16 oz Approved Brands: N/A.	7,000	Each	20/50 ct	\$.06	\$ 64.97	Mfg Name: Cup Paper Wht 16oz Mfg Brand Name: Dixie Product # 6019368

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66	Lids For 16 oz Paper Cups Approved Brand: N/A.	3,500	Each	10/100ct	\$.046	\$ 45.99	Mfg Name: Lid Plas Dome 12/14oz Mfg Brand Name: Trixie Product # 5350657
67	House Brand Paper Plates 9" Approved Brand: N/A.	1,000	Each	12/100ct	\$.023	\$ 28.55	Mfg Name: Plate Paper Uncoct 9" Mfg Brand Name: SYS REL Product # 3301742
68	House Brand Plastic Fork Approved Brand: N/A.	50,000	Each	1000/ct	\$.011	\$ 11.11	Mfg Name: Fork Plas PPWH Med Mfg Brand Name: PLACIE Product # 1155730
69	House Brand Plastic Spoon Approved Brand: N/A.	40,000	Each	1000/ct	\$.011	\$ 11.06	Mfg Name: Spoon Plas PP WH Med Mfg Brand Name: PLACIE Product # 1161821
70	House Brand Plastic Knife Approved Brand: N/A.	40,000	Each	1000/ct	\$.011	\$ 11.06	Mfg Name: Knife Plas PP WH Med Mfg Brand Name: PLACIE Product # 1155769
71	House Brand 9 X 11 Paper Towel Roll Approved Brand: N/A.	450	Each	12/210SHT	\$ 1.77	\$ 21.25	Mfg Name: Towel Kt 9x11 2PLY Mfg Brand Name: SYS CLS Product # 1992603
72	C-Fold Paper Towels 12.7 x 10.1 Approved Brand: N/A.	24,000	Each	16/150ct	\$ 1.40	\$ 22.40	Mfg Name: Towel CFold 13x10.25 Mfg Brand Name: SYS CLS Product # 1990961
73	Easynap White Napkins 6.5" x 5" for Dispenser Approved Brand: N/A.	120,000	Each	24/250ct	\$ 1.64	\$ 39.39	Mfg Name: Napkin Disp Comp 360 Mfg Brand Name: SYS MP Product # 4528461
74	Food service towels, blue 13.5" x 21" Approved Brand: N/A.	300	Each	6/55ct	\$ 8.36	\$ 50.15	Mfg Name: Wipec Towel Blue 1479 Mfg Brand Name: 7617224 Product # BEAUNY
75	House Brand All Purpose Cleaner 1 qt unit Approved Brand: N/A.	60	Each	4/32oz	\$ 4.65	\$ 18.60	Mfg Name: Cleanee All Purp Orange 471 Mfg Brand Name: KEY STON Product # 7082806

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76	House Brand Pot & Pan Soap 1 gallon Approved Brand: N/A.	40	Each	4/16L	\$ 5.20	\$ 20.79	Mfg Name: Det Pot & Pan Mfg Brand Name: SYSREL Product # 8461081
77	Sponges with Green Scouring Pad 4.5 x 2.7 Approved Brand: N/A.	112	Each	20 ea	\$.86	\$ 17.13	Mfg Name: Spon & Cellulose 971 Mfg Brand Name: SYSCO Product # 6303523
78	Degreaser 32 oz unit Approved Brand: N/A.	12	Each	4/16L	\$ 5.26	\$ 21.14	Mfg Name: Degreaser Conc. ETL Mfg Brand Name: SYSREL Product # 8458756
79	White Distilled Vinegar 1 gallon unit Approved Brand: N/A.	8	Gallon	6/16L	\$ 2.895	\$ 17.37	Mfg Name: Vinegar Whit Distilled Mfg Brand Name: Heinz Product # 4040895
80	Vynil Powder Free Gloves (L) 100 unit box Approved Brand: N/A.	25,000	Each	10/100ct	\$ 3.316	\$ 33.16	Mfg Name: Glove Vinyl PFLG Mfg Brand Name: SYSREL Product # 0952004
81	Grill Brick 3.5' x 4' x 8" Approved Brand: N/A.	24	Each	12/8x4"	\$ 1.58	\$ 18.97	Mfg Name: Grill Brick 3.5" Mfg Brand Name: 5793763 Product # SYSCO 2
82	Fryer Boil Out Cleaner 8 oz unit Approved Brand: N/A.	26	Each	26/8oz	\$ 1.37	\$ 35.84	Mfg Name: Cleaner Fryer Boilout Mfg Brand Name: Keyston Product # 7715420
83	Scotch Brite Griddle Cleaner Packets 3.2 oz. Approved Brand: Scotch	80	Each		\$	\$	Mfg Name: Mfg Brand Name: Product #
TOTAL PRICE						\$	