



*City of Coral Gables  
Construction Regulation Board  
Annual Report for 2023 -2024*

Board Members:

Anthony Bello  
Carmen Olazabal  
Ignacio Permuy  
Mike Menendez  
Monique Selman

Secretary:

Virginia Goizueta

Approved by the  
Construction Regulation Board by  
and on: 9.30.24

A handwritten signature in blue ink, appearing to read "AMUEN", is written over a horizontal line.

The annual report of the Construction Regulation Board for the year 2023-2024 must set forth the following information.

1. Whether the Board is serving the purpose for which it was created.

The Board is serving the purpose for which it was created.

2. A list of the Board's major accomplishments:

Months	# of Meetings	# of Items	Matters Addressed	Action
October	1		Approval of Minutes, Building Recertification & Unsafe Structures	Minutes approved; Board Orders issued for compliance, Recertification extensions, daily fines issued for non-compliance.
November	0		No meeting	No meeting
December	0		No meeting	No meeting
January	0		No meeting	No meeting
February	1		Approval of Minutes, Building Recertification	Minutes approved; Board Orders issued for compliance, Recertification extensions, daily fines issued for non-compliance
March	1		Approval of Minutes, Building Recertification	Minutes approved; Board Orders issued for compliance, Recertification extensions, daily fines issued for non-compliance
April	0		No meeting	No meeting
May	1		Approval of Minutes, Building Recertification	Minutes approved; Board Orders issued for compliance, Recertification extensions, daily fines issued for non-compliance
June	0		No Meeting	No meeting
July	0		No meeting	No meeting
August	1		Approval of Minutes, Building Recertification	Minutes approved; Board Orders issued for compliance, Recertification extensions, daily fines issued for non-compliance
September	0		No meeting	No meeting

- Provided an avenue for the City to obtain compliance on structures deemed “dangerous or unsafe.”
- Brings into compliance the structures which are delinquent in building recertifications.
- Continues to meet throughout the year.
- Brings contractors into compliance of open permits.

3. Whether the Ordinance creating the Board should be amended to better enable the Board to serve the purpose for which it was created.

The ordinance is adequate for its intended use.

4. Whether the Board’s membership should be modified.

The membership requirements are adequate for its intended use.

5. The cost, both direct and indirect, of maintaining the committee.

**COST OF MAINTAINING THE BOARD**

STAFF COST	PROFESSIONAL SERVICES (Court Reporting, Secretarial Services, outside council)	ADVERTISING COST
\$35,603.77	\$ 1,838.80	N/A
<b>Total \$ 44,243.07</b>		

6. A report on authorized fund raising, bank accounts and grant applications and approvals.

The Construction Regulation Board does not do fundraising or have any bank accounts or grants.

Respectfully Submitted,

Construction Regulation Board

C. Billy Y. Urquia, City Clerk

**Calculation Page**

Construction Regulation Board						
YEARLY COSTS/EXPENSE BREAKDOWN FOR CITY'S BOARD						
Name of Employee	# of hours of meeting preparation (monthly)	Secretarial Services	Average meeting duration	Employee salary + Benefits x # of hours	Meetings for 2023-2024	Total
Virginia Goizueta	60	N/A	2	\$	5	\$ 27,968.20
Jill Menendez	0			\$	5	\$ 674.20
Manuel Lopez	2			\$	5	\$ 3,311.40
Hector Vasquez	0			\$	5	\$ 1,117.40
Naomi Levi Garcia	3			\$	4	\$ 2,095.92
Stephanie Throckmorton	3			\$	1	\$ 436.65
Alexander Palenzuela (Outside Counsel)	-			-	5	\$ 6,800.50
Secretarial Services	-			300-475	-	-
			-		<b>TOTAL: \$</b>	<b>\$ 44,243.07</b>

Meetings held in 2023/2024				
October, 2023	1	April, 2024	0	
November, 2023	0	May, 2024	1	
December, 2023	0	June, 2024	0	
January, 2024	0	July, 2024	0	
February, 2024	1	August, 2024	1	
March, 2024	1	September, 2024	0	
<b>Total Meetings = 5</b>				