

# CITY OF CORAL GABLES, FLORIDA

## DRAFT RESOLUTION

**A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER TO AWARD THE EXTERNAL AUDITING SERVICES CONTRACT TO RSM US LLP., THE MOST RESPONSIVE-RESPONSIBLE PROPOSER, IN THE AMOUNT OF \$125,000 FOR YEAR 1, \$127,500 FOR YEAR 2, AND \$127,500 FOR YEAR 3, PURSUANT TO SECTION 2-828 OF THE PROCUREMENT CODE ENTITLED “CONTRACT AWARD” AND REQUEST FOR PROPOSALS (RFP) 2016.04YG; WITH SAID CONTRACT RUNNING FOR A PERIOD OF THREE (3) YEARS WITH AN OPTION TO RENEW FOR THREE (3) ADDITIONAL ONE (1) YEAR PERIODS EXERCISABLE AT THE OPTION OF THE CITY MANAGER, SUBJECT TO NEGOTIATIONS OF ANNUAL FEES AND HOURLY RATES FOR EACH RENEWAL TERM OF THE CONTRACT, PURSUANT TO SECTION 2-768(H)(3) ENTITLED “COMPETITIVE SEALED PROPOSALS; AWARD”; SHOULD NEGOTIATIONS FAIL WITH THE MOST RESPONSIVE-RESPONSIBLE PROPOSER, NEGOTIATIONS SHALL COMMENCE WITH NEXT MOST RESPONSIVE-RESPONSIBLE PROPOSER UNTIL AN AGREEMENT AND CONTRACT AMOUNT ACCEPTABLE TO THE CITY HAS BEEN REACHED.**

**WHEREAS**, on April 7, 2016, the Procurement Division of Finance formally advertised, issued, and distributed External Auditing Services, RFP 2016.04YG; and

**WHEREAS**, on April 19, 2016, a non-mandatory pre-proposal conference was held with ten (10) prospective proposers in attendance of the sixteen (16) prospective proposers who obtained the RFP package from the Procurement Division; and

**WHEREAS**, on May 9, 2016, nine (9) proposals were received in response to the External Auditing Services, RFP 2016.04YG from: BDO USA, LLP., Cherry Bekaert, LLP., Crowe Horwath, LLP., EFPR Group, CPAs, PLLC., Keefe McCullough & Co., LLP., Marcum, LLP., Moore Stephens Lovelace, P.A., RSM US LLP., Verdeja, De Armas & Trujillo, LLP; and

**WHEREAS**, on June 21, 2016, the Evaluation Committee convened to evaluate the nine (9) responsive proposals, which resulted in four (4) firms being short-listed as follows: Crowe Horwath, LLP., Keefe McCullough & Co., LLP., Marcum, LLP., and RSM US LLP; and

**WHEREAS**, on July 6, 2016, the Evaluation Committee requested oral presentations of the short-listed firms; and

**WHEREAS**, after oral presentations and a question and answer session with each firm, the Evaluation Committee ranked and recommended the following three (3) firms deemed to be the most

highly qualified to perform the required services: RSM US LLP (top-ranked), Keefe McCullough & Co., LLP (second ranked), and Crowe Horwath, LLP (third ranked); and

**WHEREAS**, the Evaluation Committee recommended that the City award and negotiate a contract with RSM US LLP (top-ranked), in the amount of \$125,000 for Year 1, \$127,500 for Year 2, and \$127,500 for Year 3; and

**WHEREAS**, should negotiations fail with RSM US LLP., the Evaluation Committee recommended that negotiations commence with the next ranked firm until an agreement and contract amount acceptable to the City has been reached; and

**WHEREAS**, the Finance Department concurs with the recommendation of the Evaluation Committee to award the External Auditing Services contract to RSM US LLP; and

**WHEREAS**, the Chief Procurement Officer recommends accepting the Evaluation Committee's recommendation to award the External Auditing Services contract to RSM US LLP in the amount of \$125,000 for Year 1, \$127,500 for Year 2, and \$127,500 for Year 3 and should negotiations fail with RSM US LLP., that negotiations commence with the next ranked firm until an agreement and contract amount acceptable to the City has been reached; and

**WHEREAS**, Section 2-650 of the Procurement Code authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts.

**NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:**

**Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

**Section 2.** That the City Commission accepts the recommendation of the Chief Procurement Officer to award the External Auditing Services contract to RSM US LLP., the most responsive-responsible proposer, in the amount of \$125,000 for year 1, \$127,500 for year 2, and \$127,500 for year 3, pursuant to Section 2-828 of the Procurement Code entitled "Contract Award" and Request for Proposals (RFP) 2016.04YG; with said contract running for a period of three (3) years with an option to renew for three (3) additional one (1) year periods exercisable at the option of the City Manager, subject to negotiations of annual fees and hourly rates for each renewal term of the contract, pursuant to Section 2-768(h)(3) entitled "Competitive Sealed Proposals; Award"; should negotiations fail with the most responsive-responsible proposer, negotiations shall commence with next most responsive-responsible proposer until an agreement and contract amount acceptable to the City has been reached.

**Section 3.** That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS TWENTYSIXTH DAY OF JULY, 2016

(Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_)  
(Passed 0/0 vote)

JAMES C. CASON  
MAYOR

ATTEST:

WALTER FOEMAN  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

CRAIG E. LEEN  
CITY ATTORNEY