

CORAL GABLES LIBRARY ADVISORY BOARD

Minutes of Meeting, October 11, 2017

Coral Gables Branch Library, Meeting Room

MEMBERS	J	A	S	O	N	D	J	F	M	A	M	J	APPOINTED BY
Jane Maranos	E	P											Mayor Raúl Valdés-Fauli
Charlotte Smiley	P	P											Vice Mayor Patricia Keon
Lisa Bennett	P	P											Commissioner Frank Quesada
Vacant	-	-											Commissioner Vince Lago
Samuel Boldrick	-	P											Commissioner Michael Mena
Myra Silverstein	E	E											City Manager, C. Swanson-Rivenbark
Sherry Zhang	E	P											Board As a Whole

STAFF:

Ayliin Hernandez, Clerical Assistant, Recording Secretary

A = Absent
P = Present
E = Excused

GUESTS:

Leo Gomez, Miami-Dade Public Library Systems, Support Services Administrator
Rafael Costa, Miami-Dade Public Library Systems, Services Specialist
William Runyan, Coral Gables Library, Manager

OPEN MEETING:

The meeting was called to order by Lisa Bennett, Chair, at 3:00 p.m. The roll was taken and a quorum was present. **A motion was made to “Approve the minutes of June 14, 2017, as corrected.” The motion was seconded, voted upon and passed with a unanimous vote.** Sherry Preston was welcomed.

OLD BUSINESS:

LIBRARY RENOVATIONS: Mr. Gomez provided an update. The allocations for the Library Renovations were approved. The construction documents will be prepared, the permit process will follow and a contractor will be hired. The project will consist of two phases, phase one will include the Children’s room and the Meeting room. Ms. Bennett pointed out that the lunch room should be included in the renovations. The kitchen will be useful should refreshments be offered at a meeting. The interior design concept was approved. Ms. Bennett thanked the County Administrators for the update. Discussion developed on the relocation of the historical artifacts. It was noted that during the County’s Interior Design Presentation, the City Manager offered to meet with the board to revisit the relocation of the historical artifacts. The board advised they would like to meet with the City Manager in January 2018. Ms. Hernandez will look into it.

ANNUAL REPORT REVIEW: The Annual Report 2016-17 was reviewed and approved, as corrected.

LANDSCAPE MAINTENANCE/BUTTERFLY GARDEN: Mr. Gomez advised that the County hired a contractor to handle the hurricane debris clean up. He mentioned that Bob Boberman, the Landscape Superintendent, evaluated the cleanup and pointed out three areas of concern that will

be addressed by the County's landscaper. It was noted that a No Parking Sign in the parking lot had fallen. Mr. Gomez advised that he will look into it. An inquiry was made on whether students could volunteer to assist with landscape improvements to the Butterfly Garden. Mr. Gomez replied that it would be fine, but the scope of the work would have to be simple. Also, small plants would have to be used.

PUBLICATIONS & PUBLICITY: N/A

LIBRARIAN'S REPORT: Mr. Runyan advised that he applied for a grant. He mentioned that the Library System has made procedural changes. Overdue book fines have been eliminated for the children's materials and the young adults. Fines were also eliminated for the books that the patrons put on hold and are not picked up. Library cards are now automatically renewed. An inquiry was made on the loss of revenue. Mr. Runyan replied that public relations take priority over revenue loss.

ANNOUNCEMENTS / GENERAL DISCUSSION: Discussion developed on the Board At Large seat. The board agreed to reappoint Sherry Zhang for the Board At Large seat.

ADJOURNMENT: There being no further business, the meeting was adjourned at 3:48 p.m.

APPROVED:

Lisa Bennett, Chair

ATTEST:

Bob Boberman, Secretary

**THE NEXT MEETING WILL BE HELD
WEDNESDAY, DECEMBER 13, 2017, AT 3:00 P.M.
IN THE CORAL GABLES BRANCH LIBRARY MEETING ROOM
3443 Segovia Street, Coral Gables, FL**