



Permit #: \_\_\_\_\_

# CITY OF CORAL GABLES SPECIAL EVENTS APPLICATION & PERMIT

<b>Applicant Information</b>	Legal Name of the Permit Applicant (Company or Individual): <b>Rotary Foundation of Coral Gables, Inc.</b>			Today's Date: <b>September 10, 2018</b>		
	Contact Person for this Permit Application: <b>Susan Fornaris</b>					
	Contact Person Phone: <b>786-624-2887</b>		Contact Person Fax: <b>786-493-9303</b>		Contact Person Email: <b>Susan.Fornaris@Nicklaushealth.org</b>	
	Permit Applicant Address: <b>PO Box 14-1446</b>			City: <b>Coral Gables</b>	State: <b>FL</b>	Zip: <b>33114</b>
	Permit Applicant Phone: <b>305-441-8063</b>		Permit Applicant Fax:		Permit Applicant Email: <b>rotarycoralgables@gmail.com</b>	
	Is the Contact Person an Officer of the Legal Entity? <input checked="" type="checkbox"/> YES* <input type="checkbox"/> NO**					
	*If YES, attach verification from Sunbiz.org. **If NO, go to next question					
	Is the Contact Person an Authorized Agent of Applicant? <input checked="" type="checkbox"/> YES* <input type="checkbox"/> NO					
	*If YES, Contact Person (Authorized Agent) must provide the City with a Limited Power of Attorney evidencing that they are authorized to execute legally binding contracts on behalf of the permit applicant.					
	Name of Event <b>Coral Gables Chili Cookoff 2019</b> <b>Presented by the Rotary Club of Coral Gables</b>			Event Date(s) <input checked="" type="checkbox"/> <b>February 24, 2019</b>		
Hours of Event <input checked="" type="checkbox"/> <b>1pm - 5 pm</b>		Set-up Time <b>9:30 am</b>		Take Down Time <input checked="" type="checkbox"/> <b>5:30 pm</b>		
Location of Event <b>Fred B. Hartnett Ponce Circle Park</b>			Is Location Reserved? <b>Yes</b>			
<p>A list of all staff, monitors, and volunteers assisting in this event and must be provided with this application including a sample of the badge or unique name tag that will be used at the event identifying your staff, monitors and volunteers from the participants and/or general public.</p> <p>Staff, monitors, and volunteers will be members of the Rotary Club of Coral Gables. They will be easily identifiable by the branding on their Tshirts, prominently indicating the Rotary International logo (Image attached).</p>						
Anticipated Attendance <b>500</b>			Admission Fees <b>\$0</b>			
# of year's event has been in existence? <b>4 years</b>		Previous Location(s)? <b>same</b>		Past Attendance <b>500</b>		
<p>Event Description: (Provide an attachment if additional space is needed.)</p> <p><b>Competitors:</b> several categories of competitors will participate, competing in a taste contest</p> <p><b>Judges:</b> the taste contest will be judged by several individuals in the community</p> <p><b>Prizes:</b> there will be prizes awarded to the category winners</p> <p><b>Attendees:</b> we plan no charge for general admission, but tickets will be sold to entitle individuals to taste the chili</p> <p><b>Vendors:</b> we will have a beer vendor, and plan to have a food vendor with dessert-type food. Additionally, the Rotary Foundation of Coral Gables will be preparing food for sale and sell soft beverages.</p> <p><b>Entertainment:</b> we plan to have live and recorded music, and bounce houses for children.</p>						

**◆ THIS COVER SHEET MUST BE PROVIDED WITH ALL INSURANCE DOCUMENTS ◆**

<p>Special Events Permit</p> <p>For</p> <p>Event</p> <p>City of Coral Gables</p>	<p>Legal Name of Permit Applicant (Individual or Company): <u>Rotary Foundation of Coral Gables, Inc.</u></p> <p>Insurance is being submitted for an ongoing Special Event (circle one): YES or NO</p> <p>Insurance is being submitted for one Special Event permit (circle one): YES or NO</p> <p>Will liquor be served at the Special Event (circle one): YES or NO</p> <p>Without limiting PERMIT APPLICANT'S indemnification of the CITY, and during the term of this Agreement, PERMIT APPLICANT shall provide and maintain at its own expense the below described programs of insurance. Such programs and evidence of insurance shall be satisfactory to the CITY and shall be primary to and not contributing with any other insurance or self-insurance program maintained by the CITY. Certificates or other evidence of coverage shall be delivered via email, fax or US mail to;</p> <p>Certificate Holder should read: City of Coral Gables Insurance Compliance P.O. Box 100085 - CE Duluth, GA 30096</p> <p>Email address: <u>cityofcoralgables@ebix.com</u></p> <p>Such certificates or other evidence of coverage shall be delivered prior to commencing performance under this Permit, and shall contain the express condition that the CITY is to be given written notice of at least thirty (30) days in advance of any cancellation, non-renewal or material change of any insurance policy.</p>						
<p>Insurance Requirements</p> <p>For</p> <p>Companies</p>	<p>Companies are required to evidence the following Insurance to the City;</p> <table border="1"> <thead> <tr> <th>Insurance Coverage Type</th> <th>Limit of Liability Required</th> </tr> </thead> <tbody> <tr> <td>Commercial General Liability</td> <td>Each Occurrence \$1,000,000 Aggregate \$2,000,000</td> </tr> <tr> <td>Liquor Liability (required if liquor is served)</td> <td>Each Occurrence \$1,000,000 Aggregate \$2,000,000</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>All insurance policies evidenced to the City shall name the City of Coral Gables as an Additional Insured on a Primary and Non-contributory basis.</li> <li>All insurance policies evidenced to the City shall contain A Waiver of Subrogation Endorsement in favor of the City of Coral Gables.</li> <li>All insurance companies providing coverage must have an A.M. Best rating of at least (A-/VI) or an equivalent rating given by a recognized rating agency.</li> </ul> <p>Companies evidencing insurance must provide the following documents to the City;</p> <ol style="list-style-type: none"> <li>This Cover Sheet with all of the questions above answered.</li> <li>A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured on a primary and non-contributory basis including a Waiver of Subrogation in favor of the City.</li> <li>A copy of the Endorsements evidencing that Additional Insured status has been provided to the City and that this coverage has been provided on a Primary &amp; Non-Contributory Basis.</li> <li>A copy of the all Waiver of Subrogation Endorsements for each line of coverage required.</li> </ol>	Insurance Coverage Type	Limit of Liability Required	Commercial General Liability	Each Occurrence \$1,000,000 Aggregate \$2,000,000	Liquor Liability (required if liquor is served)	Each Occurrence \$1,000,000 Aggregate \$2,000,000
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Liquor Liability (required if liquor is served)	Each Occurrence \$1,000,000 Aggregate \$2,000,000						
<p>Insurance Requirements</p> <p>For</p> <p>Individuals</p>	<p>Individuals are required to evidence the following Insurance to the City;</p> <table border="1"> <thead> <tr> <th>Insurance Coverage Type</th> <th>Limit of Liability Required</th> </tr> </thead> <tbody> <tr> <td>Personal Liability Insurance (including host liquor liability coverage is if liquor is served)</td> <td>Each Occurrence \$300,000</td> </tr> </tbody> </table> <p>Individuals evidencing insurance must provide the following documents to the City;</p> <ol style="list-style-type: none"> <li>This Cover Sheet with all of the questions above answered.</li> <li>A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured.</li> </ol>	Insurance Coverage Type	Limit of Liability Required	Personal Liability Insurance (including host liquor liability coverage is if liquor is served)	Each Occurrence \$300,000		
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<p>Applicant Does Not Have Liquor</p>	<p>Alternatively, Companies &amp; Individuals may obtain liability insurance through a TULIP (Tenant User Liability Insurance Program) established by the City @ <a href="http://www.ebi-ins.com/tulip">www.ebi-ins.com/tulip</a>.</p> <p>The City of Coral Gables reserves the right to require additional types of insurance coverage or higher limits of liability for any event. This determination will be made by the Risk Management Division.</p>						

City of Coral Gables Insurance Compliance Contact Information  
Phone: (305) 652-2885 • Fax: (305) 225-1047 • Email: [cityofcoralgables@ebix.com](mailto:cityofcoralgables@ebix.com)

Character of  
Street  
Or City  
Right-of-  
Way

<b>City Streets</b>	Does this event propose closure or use of any street(s)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Street Name	From/To	Date(s)	Time(s)
<b>City Sidewalks</b>	Does this event propose closure or use of any sidewalks? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Sidewalk Location	From/To	Date(s)	Time(s)
<b>City Alleys</b>	Does this event propose closure or use of any alleys? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Alley Location	From/To	Date(s)	Time(s)
<b>Public Parking Lot</b>	Does this event propose closure or use of any parking lot? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Parking Lot Location	From/To	Date(s)	Time(s)
<b>City Right-Of-Way</b>	Does this event propose closure or use of any City right-of-way? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Right-of-way location	From/To	Date(s)	Time(s)
<b>Parade Route</b>	Does this event propose closure or use of any street(s)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Parade Route	From/To	Date(s)	Time(s)

If you checked yes to any of the above, a site plan showing all of the above requested items to be provided and a traffic closure permit may be needed. Please call (305) 360-1660 for more information.

**Indemnification:**

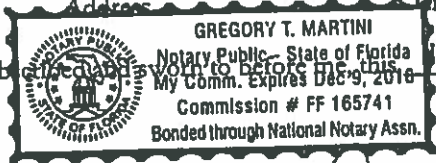
For and in consideration of the City of Coral Gables consent to allow the Applicant to hold a Special Event, Parade or Public Assembly (as defined by City Ordinance) within the limits of the City of Coral Gables, the Applicant agrees as follows:

The Permit Applicant jointly and severally, hereby hold harmless, indemnify and defend the City of Coral Gables, its representatives, officers, agents, affiliates, employees, the administration and elected and appointed officials from and against all liability, suits, actions, claims, costs, expenses or demands (including, without limitation, suits, actions, claims, costs, expenses or demands resulting from death, personal injury and property damage) or expenses of every kind and character, including reasonable attorney's fees, costs and appeals, arising or resulting in whole or in part, as a result of any tort, intentional action, negligent acts or omissions on the part of the Permit Applicant or any of the participants of the Event outlined in this application. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity of section §768.28, Florida Statutes.

Susan Fornaris  
Signature of Authorized Agent or Applicant  
Date 9/13/18

Susan Fornaris President  
Print Name Title

PO Box 14-1446 Coral Gables, FL 33114-1446 786-624-2887  
Address City/State/Zip Code Phone



Subscribed and sworn to before me this 13th day of September 2018.  
Notary Public State of Florida at Large

**Approval Signatures Required:**

Fred Couceyro  
Fred Couceyro  
Parks and Recreation Director

Brian Lawrence  
Brian Lawrence  
Police Major

Gilbert Hernandez TROY EASLEY  
Gilbert Hernandez Fire Division Chief

William Ortiz (one code officer needed)  
William Ortiz  
Code Enforcement Director

Application, performance bond(s), comprehensive site plans, event publications, flyers, and insurance must accompany this application and must be submitted to:

Special Projects Coordinator  
Parks and Recreation Division/Special Events  
405 University Drive; Coral Gables, FL 33134  
Phone: (305) 460-5607 • Fax: (305) 460-5639  
E-mail: [ngavarrete@coralgables.com](mailto:ngavarrete@coralgables.com)

**Expanded Polystyrene or Styrofoam Clause:**

Special events permittees and their subcontractors are prohibited from selling, using or providing food/drinks in, or offering the use of, expanded polystyrene articles. Upon warning, the permittee or subcontractor must discontinue use. Failure to do so within a reasonable amount of time may lead to the discontinuation of the service, sale or participation in the event. Violations may also lead to the imposition of fines, the revocation of the permit, the placement of conditions on future special events permits or the denial of future special events permits. (Sec. 62-230, City of Coral Gables Code)

# CITY OF CORAL GABLES PROHIBITION ON



# EXPANDED POLYSTYRENE



## What is Expanded Polystyrene and Why is the City Prohibiting the Use of It?

Expanded polystyrene, most commonly known as Styrofoam, is a petroleum by-product that is neither readily recyclable nor biodegradable and takes hundreds to thousands of years to degrade in the environment. Products that are made from expanded polystyrene can include, but are not limited to, plates, bowls, cups, containers lids, trays, coolers, ice chests, food containers, etc. It can fragment into smaller pieces that can be ingested by marine life and other wildlife, thus harming and killing them and constitutes a portion of the litter in the City's streets, parks, public places, and waterways.

The City Commission of the City of Coral Gables declares that it is in the best interest of the public health, safety, and welfare of its residents and visitors to reduce litter and pollutants on the land and in the waters of the City. The goal of the ordinance is promote replacing expanded polystyrene items with reusable, recyclable, or compostable alternatives whenever possible thus helping remove it from the waste stream. To help lead by example, the City has ceased purchasing products that are made of expanded polystyrene.

## Who Does the Prohibition Apply To?

- City Vendors or Contractors in City Facilities, which include but is not limited to, any building, structure, park, or golf course owned, operated or managed by the City.
- Special Event Permittees and their subcontractors which include any person or entity issued a special events permit by the City for a special event on City property, in a City facility or in the City's right-of-way.
- Food service providers and stores located within the City which includes a person or entity that provides food directly to the consumer, regardless of whether such food is provided free of charge or sold, or whether consumption occurs on or off premises, or whether the food is provided from a pushcart, stand or vehicle. Food service providers and stores shall not sell, use, offer for sale or use, or provide food in expanded polystyrene food service articles. Food service providers shall include, but are not limited to, chain food service providers, restaurants, fast food restaurants, cafes, sidewalk cafes, delicatessens, coffee shops, grocery stores, markets, supermarkets, drug stores, pharmacies, bakeries, caterers, gas stations, vending trucks or carts and cafeterias.

## Exceptions:

- Expanded polystyrene food service articles used for prepackaged food that have been filled and sealed prior to receipt by the food service provider or store;
- Expanded polystyrene food service articles used to store raw meat, pork, fish, seafood or poultry sold from a butcher case or similar refrigerated retail display or storage case;
- Not-for-profit corporations, the school district, and county, state and federal governmental entities.

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