Proposal Evaluation Form
RFQ 2024-008 Assessment and Design Services for City Hall Restoration and Renovation
Totals Composite
Form Active

Selection Criteria \ Proposers	Maximum Criteria Points per Evaluator	Total Maximum Sub-Criteria Points	Gurri Matute	R.J. Heisenbottle Architects, P.A.
			TOTAL:	TOTAL:
Experience & Qualifications	**45**	**225**		
Proposer's qualifications, including, but not limited to: company history and description, the number of years in business, size, number of employees, office location where work is to be performed, licenses/certifications, credentials, capabilities and capacity to effectively meet the City's needs, relevant experience, and proven track record of providing the scope of services as identified in this solicitation to public sector agencies.		**50**	**44.0**	**45.5**
Proposer's Historic Restoration and Preservation Firm's expertise and experience in completing projects similar in scope and nature to the services described in the solicitation.		**75**	**60.0**	**70.0**
Proposer's familiarity with permitting agencies and permitting/certification procedures, especially in City of Coral Gables, Miami-Dade County, and LEED certification.		**25**	**25.0**	**24.0**
Proposer's expertise and experience in working with other disciplines, including coordination with other design professionals and sub-consultants.		**25**	**23.0**	**25.0**
Proposer's financial stability.		**25**	**25.0**	**25.0**
Qualifications and experience of all proposed key personnel (including sub-consultants)		**25**	**21.5**	**25.0**
Experience & Qualifications Total			**198.5**	**214.5**
Project Understanding, Proposed Approach, Methodology	**25**	**125**		
Proposer's overall detailed approach and methodology to perform the services solicited herein. Understanding of the RFQ scope and requirements, strategies for assuring assigned work is completed on time, innovation interaction and communication with the community, City staff, and multiple stakeholders.		**60**	**51.5**	**55.0**
Recent, current, and projected workload for the Proposer and key personnel and how the potential contract will fit into the Proposer's workload.		**15**	**15.0**	**9.0**
Proposer's demonstrated ability to positively and innovatively move a project from the conceptual stage into a clearly defined project that may be designed and constructed, while minimizing the impact on the community.		**25**	**22.0**	**18.5**
Proposer's demonstrated ability to provide schedule control, cost control and quality control for the services specified herein. Proposer's experience with similar projects completed on-time and within budget.		**25**	**23.5**	**20.0**
Project Understanding, Proposed Approach, Methodology Total			**112.0**	**102.5**
Past Performance and References	**25**	**125**		
Proposer's three (3) references of the most recent and relevant projects similar in scope and nature to the services described in the solicitation.		**45**	**37.0**	**44.0**
Proposer's relevant projects of restoration of buildings listed on National Register of Historic Places.		**20**	**15.0**	**20.0**
All contracts which the Proposer has performed (past and present) for the City of Coral Gables.The City will review all contracts the Proposer has performed for the City in accordance with Section 4.10 Evaluation of Responses (c) (4) which states the City may consider "Proposer's unsatisfactory performance record, judged from the standpoint of conduct of work, workmanship, progress or standards of performance agreed upon in the Contract as substantiated by past or current work with the City".		**20**	**20.0**	**20.0**
Public sector clients, if any, that have discontinued use of Proposer's services within the past two (2) years and indicate the reasons for the same.		**20**	**20.0**	**20.0**
Incidents within the last five (5) years where a civil, criminal, administrative, other similar proceeding was filed or is pending, if such proceeding arises from or is a dispute concerning the Proposer's rights, remedies, or duties under a contract for the same or similar type services to be provided under this RFQ.		**20**	**20.0**	**20.0**
Past Performance and References Total			**112.0**	**124.0**
Agreement Exceptions	**5**	**25**		
Review exceptions made by the proposer to the conditions listed in the agreement for the services		**25**	**25.0**	**25.0**
Agreement Exceptions Total			**25.0**	**25.0**
PRICING IS NOT REQUIRED	**0**	**0**	**0.0**	**0.0**
Total Points	**100**	**500**	**447.5**	**466.0**
Ranking			**2**	**1**

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