

CORAL GABLES LIBRARY ADVISORY BOARD

Minutes of Meeting, April 9, 2008
Coral Gables Subregional Library Meeting Room

MEMBERS	M	J	J	A	S	O	N	D	J	F	M	A	APPOINTED BY
Amy Kutell	P	-		P	P	-	P	A					Mayor Donald D. Slesnick II
Ileana Davis	P	-		P	P	-	A	P					Vice-Mayor William H. Kerdyk, Jr.
Susan Elwell	P	-		P	P	-	P	P					Maria Anderson
Kendell Turner	P	-		P	P	-	P	P					Rafael "Ralph" Cabrera, Jr.
Nancy Leslie	P	-		P	P	-	P	E					Wayne "Chip" Withers

A = Absent
P = Present
E = Excused

STAFF:

Dan Keys, Public Service Director

GUESTS:

Sylvia Mora-Oña, Miami-Dade Public Library System

Ian Rosenior, Miami-Dade Public Library System

Grace Armada, Branch Manager, Miami-Dade Public Library System

RECORDING SECRETARY: Janet Carrasquillo, Public Service Department

The meeting was called to order by Chair, Kendell Turner at 3:15 p.m. The roll was taken and a quorum was present. A motion was made to adopt the minutes from the March 12, 2007 meeting. The motion was seconded, voted upon and passed unanimously.

COMMITTEE REPORTS:

LIBRARY HISTORY: Kendell Turner reported that she met with Dan Keys, Sylvia Mora-Oña, Victoria Galan, and Kathy Swanson Rivenbark to determine the wording for the Pancoast Mural brochure. She noted that they also covered the wording and the installation location for the plaque for the Pancoast Mural.

Kendell Turner advised the board that she will be meeting with Mr. Jim Davis, who is the widower of Markel Succop Davis, the daughter of the library architect, Wray Succop, regarding the color rendering of the library building. She would like to be able to take a digital photo of the original color rendering for the brochure rather than duplicating it from an old brochure. She stated that Dan Keys had suggested that when the brochure is ready that its debut be celebrated with an art show at the library featuring artwork of the Pancoast family including the watercolors of Lester Pancoast, Kay Pancoast's son, and various pieces of her artwork that can be gathered for the event. Discussion was held on ideas of what could be displayed in the show, including the original rendering of the library.

library. Kendell Turner stated she would like Amy Kutell to act as coordinator of the event, working with the Miami-Dade Public Library System's art department on the event. Sylvia Mora-Oña stated she would get the Library System representative coordinated with Amy Kutell. A target date was discussed, but it was noted that there are a number of things that need to be determined prior to setting a date.

PUBLICATIONS & PUBLICITY: Susan Elwell offered to contact the City's Cable TV division regarding their doing a feature on the library and the upcoming event. She will contact Maria-Rosa Higgins Fallon regarding the coverage. Kendell Turner asked if anything had happened with the bookmarks that Gendry Bossano had mentioned making, and asked if Amy Kutell could check on that as well. Susan Elwell reported that the Farmer's Market table that was manned with Miami-Dade Public Library staff went over very well.

Regarding Library Appreciation Month, City staff will notify board members when the proclamation will be presented to the Miami-Dade Public Library System. It will most likely be on April 29th. A short discussion was held regarding members attending and bringing attention to some of the Library's upcoming events. Sylvia Mora-Oña will be contacting the Mayor's office in order to make the request for the proclamation.

LIBRARY REPORT: Grace Armada reported that around 400 people stopped by the Library table at the Farmers Market on March 29th. She announced that the Storytelling camp had approximately 40 children who participated. Also, Mayor Slesnick will be reading to the children April 14, 2008, and all were encouraged to attend the large storytelling event downtown on May 3, 2008.

Regarding the brass plaque that had been stolen, Grace Armada reported that a new one has been ordered and will be installed along with the other one that is in her office. Sylvia Mora-Oña noted that as part of the master plan, security cameras will be installed along with signage advising of their presence. These cameras will be connected to the security system downtown where activity at all of the branches will be monitored from.

Grace Armada noted that the circulation of the Coral Gables branch is between 32,000 and 36,000 books every month along with answering 16,000 to 20,000 questions per month, and between 10,000 to 17,000 people visiting the branch per month.

LANDSCAPE MAINTENANCE/BUTTERFLY GARDEN: Dan Keys reported that the hedges were lowered at the request of the Miami-Dade Public Library System. Susan Elwell noted that she had visitors from out of town who had wonderful compliments for the Butterfly Garden.

INTERIOR DESIGN/CHILDREN'S DEPARTMENT: Sylvia Mora-Oña reported that the staff is working on the Art of Storytelling festival planning and preparation. Susan Elwell reminded library staff that if there is a need for donations of items, that the board is here to help find funding.

OLD BUSINESS: None noted.

NEW BUSINESS: Kendell Turner expressed the need for board members to acknowledge whether they will be attending meetings or not. She also noted that future meeting notices, agendas and draft minutes will be sent to members via email. Notices of upcoming meetings will be a week in advance of the meeting. It was also noted that the date of the next meeting is included at end of the minutes. Copies of signed minutes will be distributed at the meeting following their acceptance.

Dan Keys reminded the board that the only excusable reasons for absences are for being out of town and for illness. Janet Carrasquillo noted that due to the board's frequency of meetings being every other month, or 6 times per year; that members are allowed no more than 3 absences, excused or unexcused, per 12 month period.

Kendell Turner asked that a correction be made to the previous minutes regarding the reference to "Jan Steele" to reflect that her name is "Pat Steele".

Sylvia Mora-Oña inquired if the City of Coral Gables Cable TV was currently covering the events at the Coral Gables branch library such the Art of Storytelling and Tales Under the Stars. Susan Elwell will contact Maria-Rosa Higgins Fallon and find out.

BOARD ITEMS/CITY COMMISSION UPDATE: None.

CITY PROJECTS UPDATE: None.

Being no further business, the meeting was adjourned at 3:57 p.m.

APPROVED:

Kendell Turner, Chairman

ATTEST:

Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD
WEDNESDAY, JUNE 11, 2008 AT 3:00 P.M.
IN THE CORAL GABLES SUBREGIONAL LIBRARY MEETING ROOM
3443 Segovia Street, Coral Gables, Florida