

**EMPLOYEE OF THE MONTH**  
**Nomination Form**

*The City of Coral Gables, "The City Beautiful," wishes to recognize those employees who best reflect our Mission: Dedicated people, providing exceptional services, to residents, businesses and visitors, while preserving our historic heritage. If selected, the Employee of the Month receives \$400 cash along with a plaque. The Employee of the month has the option to be recognized at the Commission Meeting corresponding to the month they were selected or be recognized in their respective department. A photo of the employee is also displayed in City Hall for the duration of that month, as well throughout City departments. In addition, the Rotary Club of Coral Gables honors the chosen employee with a plaque presented during their monthly luncheon. Additionally, Employees of the Month become eligible for Employee of the Year.*

***Eligibility***

*All regular, full-time employees except for temporary, seasonal or employees on probation, employee's eligible for Police Officer or Firefighter of the Month programs, Directors, Assistant Directors and those who have been previous Employees of the Year. In addition, employees selected as employee of the month in the last five (5) years are ineligible.*

***Procedures***

*Nominations may be submitted by any Coral Gables Director, employee or residents.*

***Directors/Employee***

*Should complete the form and e-mail it to [jrodriguez4@coralgables.com](mailto:jrodriguez4@coralgables.com) or send it via inter-office, confidential envelope to Jose Rodriguez, Recruitment Manager.*

***Residents***

*Should complete the form and deliver, or mail it to: City of Coral Gables, Employee of the Month Coordinator, 2151 Salzedo Street, 5 Floor • Coral Gables, FL 33134. This form can also be emailed to [jrodriguez4@coralgables.com](mailto:jrodriguez4@coralgables.com).*

I am nominating \_\_\_\_\_ of the \_\_\_\_\_ Department  
to be Employee of The Month, because she/he exemplifies the following Values:

**Integrity, Dedication, Competency, Loyalty, Innovation and Accessibility**

**In Your Own Words please provide reason for nomination and/or examples of why employee deserves recognition. Please describe in detail (Attach separate sheet if additional space is needed):**

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Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

## Employee of the Month Nomination

For: Jose Nunez – Coral Gables Golf & Country Club Foreman

From: Carolina Vester – Assistant City Manager

Jose Nunez, first joined the city team as a contracted employee during the operational transition of the Coral Gables Golf & Country Club. Mr. Nunez was part of the team employed by the prior operators, and wishing to retain his job with the club, he was willing to stay on as a contracted employee. His addition to the club and team has been essential to the continuing building and maintenance improvements and enhancements of the Coral Gables Golf & Country Club. Eager to join the city team if an opportunity presented itself, Mr. Nunez started to take night classes to improve his English and made every effort to communicate in English with his team. Mr. Nunez then started his city full-time employment as a Maintenance Repair Worker and shortly after enrolled in the Certified Pool Operator's class to get well versed in the operation and maintenance of pools. As a result of his perseverance, hard work and continuing efforts to further educate himself in the trade, he was promoted to the club's Foreman, taking on the leadership responsibility of maintaining the highest quality services in cleanliness and ongoing maintenance of the facility. He takes immense pride in his work and takes the same approach in leading his small team of maintenance personnel and working hand in hand with the contracted service trades in the facility. He never says no to a task and will find a way to get the job done and done well. Among his team and between the General Services team they joke amongst each other, always switching out Jose's name for another since he does the work of many. His commitment to his job, team and to the club members and community he serves would make him most deserving of the recognition of employee of the month as these are all qualities valued by our city.